

REQUIREMENTS TRANSITION PROCESS FAQs

WHAT IS THE REQUIREMENTS TRANSITION PROCESS (RTP) AND WHY DO WE NEED IT?

The RTP is the formal, centralized method that ensures authorized, clear, concise, testable, and resource-informed requirements are received at Marine Corps Systems Command (MARCORSYSCOM) and assigned to appropriate materiel developers. The RTP helps to improve acquisition effectiveness and compliance by ensuring early involvement of subject matter experts (SMEs) in support of Requirements Authorities (RAs) during requirements development.

WHAT DOES THE RTT DO?

The Requirements Transition Team (RTT) supports Deputy Commandant, CD&I, and other RAs in the development and transition of requirements into the acquisition process. The RTT ensures that the requirement has been validated; confirms funding strategy; supports Probability of Program Success (PoPS) compliance; recommends execution lead (PM); and provides initial Command visibility on resource demand.

WHO ARE MEMBERS ON THE RTT?

All competencies within MARCORSYSCOM have assigned members on the RTT. Additionally, the MARCORSYSCOM Operations Cell (Ops Cell), PEO LS, DC CD&I, MARCORLOGCOM, and TECOM all have members on the team.

WHEN DO I USE THE RTP?

Anytime a new requirement is presented to MARCORSYSCOM, the RTP will be used. If PMs, PMOs, and others are contacted directly to accept new requirements, they shall refer the RA and/or forward the documentation to the Ops Cell for entry into the RTP. Organizations/RAs requesting requirements development support for a new project should contact the MARCORSYSCOM Ops Cell for assistance.

DOES THE RTT NEED TO BE INVOLVED AFTER THE REQUIREMENT IS ASSIGNED?

If follow-on documents are required, such as Statements of Need, Letters of Clarification, Change Memos, etc., they must enter the Command via the RTP.

WHAT ABOUT THE URGENT NEEDS PROCESS?

The RTP is utilized for all requirements, including urgent needs.

WHAT IF A PM DOES NOT USE THE RTP AND ACCEPTS REQUIREMENTS DIRECTLY?

Per MARCORSYSCOM Order 5000.3_ use of the RTP is mandatory. It is through the RTP that the Commander provides official PM assignments, early guidance, and formally launches the project.

CONTACTS

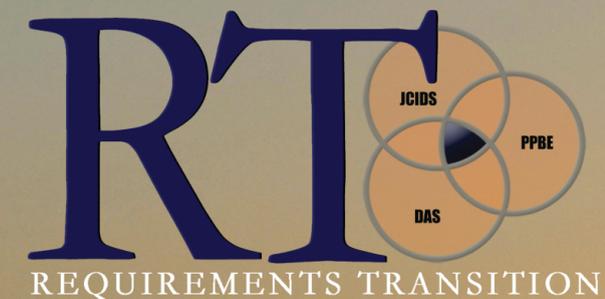
FOR QUESTIONS: **NIPR - watchofficer@usmc.mil (global search - "mcsc_watchofficer")**
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OFFICIAL CORRESPONDENCE: **NIPR: MCSC_MCATS@mcsc.usmc.mil**
SIPR: MCSC_MCATS@mcsc.usmc.smil.mil

MEMBERS OF THE RTT: **RTO: AC PROG (Team Lead)**
RTE: RT Engineer - DC SIAT
RTF: RT Finance - DC RM
RTL: RT Logistician - AC ALPS
RTCT: RT Contracts - AC CT
RTC: RT Counsel (MCSC Legal Team)
RT PEO: PEO LS
External Members: LOGCOM, TECOM, CD&I

Follow this link to the MAG:

https://dap.dau.mil/policy/Documents/2014/MARCORSYSCOM_Acquisition_Guidebook_20Feb2014.pdf



MISSION:

THE REQUIREMENTS TRANSITION PROCESS (RTP) ENSURES CLEAR, CONCISE, TESTABLE, AND RESOURCED-INFORMED REQUIREMENTS ARE RECEIVED AND ASSIGNED TO APPROPRIATE MATERIEL DEVELOPERS.



Marine Corps Systems Command Requirements Transition Process

The Requirements Transition Process ensures clear, concise, testable, resource-informed requirements are received and assigned to appropriate materiel developers. Requirements are transitioned efficiently and with greater visibility, while reducing risk.

