



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(RESEARCH, DEVELOPMENT AND ACQUISITION)
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WASHINGTON DC 20350-1000

MAY 04 2011

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Defense Acquisition University (DAU) Course Registration for Naval Acquisition Workforce Members- Policy Change

Reference(s): (a) Director, Acquisition Career Management Memorandum "Department of the Navy Defense Acquisition Workforce Improvement Act (DON DAWIA) Goals for Fiscal Year 2011", July 1, 2010
(b) DoD Instruction 5000.66 "Operation of the Defense Acquisition, Technology and Logistics Workforce Education, Training, and Career Development Program", December 21, 2005
(c) DON DAWIA Operating Guide, November 24, 2009

The following change to Defense Acquisition University (DAU) registration processes for Naval Acquisition Workforce members is provided for widest dissemination.

The Department of the Navy (DON) established Fiscal Year 2011 Defense Acquisition Workforce Improvement Act (DAWIA) goals, reference (a), to increase the visibility, awareness and need for professional development of the DON Acquisition Workforce. Continuing on the effort, the Director, Acquisition Career Management (DACM) is working to improve the policies and processes that govern training, education and certification in support of enhanced learning opportunities for our acquisition professionals. DAWIA Goal 1, reference (a), seeks to improve the percentage of Acquisition Workforce members certified to the level required by their position within the 24-month grace period.

To support achievement of the goals in reference (a), and to better balance workload with course availability, an increased degree of flexibility in scheduling DAU training is needed. As such, existing DON DAU registration priorities have been revised. The attached changes will appear in the next edition of reference (c). Effective immediately, and on a trial basis for Priority 1 students only, DON course registration will change as follows:

1. Priority 1 students. May request in-residence DAU courses prior to completion of prerequisites, but all prerequisites must be completed prior to course start date.

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2. The Naval Acquisition Career Center (NACC) Registration Team will register Priority 1 students without regards to prerequisites. However, if prerequisites are not satisfied 10 business days before a class begins, the NACC may administratively disenroll (“bump”) a student to allow another to attend.
3. Priority 2-4 students. If registered for a course, may be “bumped” up to 15 days prior to the course start date to allow for higher priority students. 'Bumped' students will be notified and must reapply for the next available course offering after confirmation of their availability. Students will be informed of the potential to be bumped upon course registration.

Career managers and Supervisors are responsible for ensuring their workforce satisfies prerequisite requirements in a timely manner, so cancellations should not increase as a result of these changes.

The impact of this policy change will better meet the demand signal of DON AWF students and accommodate more efficient long-range planning to meet mandatory certification requirements.

My point of contact is Mr. Hugh Smith. He can be reached at (717) 605-8635 or by email at hugh.smith@navy.mil.



René Thomas-Rizzo
Director, Acquisition Career Management

Attachment:
As stated

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Department of the Navy (DON) DAU Registration Priorities
Effective April 29, 2011

Priority 1. AWF members who need the training to meet the certification requirements for their position; military who require specific training to meet emergent situations; Active Duty Navy Engineering Duty Officers, Aerospace Engineering Duty Officers, and Aeronautical Maintenance Duty Officers pursuing PM, PQM, SPRDE, and other career-related DAU courses at a level appropriate to their rank; military Acquisition Corps Eligibles; and Direct Hire Foreign Nationals in Contracting and Purchasing positions.

Priority 2. AWF members requesting courses required for career field certification at a level higher than their position requires and active duty Supply Corps and CEC pursuing Contracting, Logistics, and Business-Financial Management career-related DAU courses at a level appropriate to their rank.

Priority 3. AWF members requesting courses required for subsidiary career field certifications and AWF members requesting Core Plus courses.

Priority 4. All other DON employees.