

LIFECYCLE LOGISTICS ACQUISITION BILLET EVALUATION CHECKLIST

Billet Evaluated: _____ T/O: _____ Line Number: _____
 Billet Identification Code (BIC): _____
 Point of Contact Info:
 Name: _____
 Phone: _____
 Email: _____
 Evaluator: _____ Date: _____

“As a general rule, at least 50% of the duties and responsibilities associated with the position must clearly map to one of the AT&L position categories used within the DON. “ - DACM Operating Guide dtd 5 January 2007

Typical duties consist of: Plan, develop, implement and manage effective and affordable weapons, materiel, or information systems support strategies. Perform a principal joint and/or Component logistics role during the acquisition and operational phases of the system life cycle.

Representative Job Titles: ILS Manager, Logistics Element Manager, Logistics Management Specialist, Logistics Engineer, Deputy or Assistant PM for Logistics, Director of Logistics, Weapon Systems Manager, Supply Specialist, Supply Chain Manager, Equipment Specialist, Maintenance Manager, Transportation Management Specialist

Analyze billet using job characteristics below. Designate which characteristics apply to the billet and give justification. Attach any pertinent documents

Lead cross functional teams to ensure that supportability requirements are addressed.	
Plan, develop, and implement affordable, effective support strategies.	
Develop and implement Performance Based Logistics approaches for systems support.	
Apply best practices (government and commercial) for systems support.	
Plan, develop, and implement continuous process improvement program for systems support.	
Perform integral role in the system engineering process to ensure that supportability considerations are implemented during development and sustainment.	
Support the Program Manager (PM) to ensure integration and delivery of all support elements throughout the program life cycle. (Works in a PM Office, in support of the PM, or in other supporting logistics activity offices.)	
Deliver logistics products and services to sustain system operational readiness.	
Advocate system life cycle affordability and total ownership cost reduction.	
Perform logistics functions in support of life cycle management as addressed in	

