

| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | | 1. CONTRACT ID CODE | PAGE OF PAGES | |
|--|----------------------------------|----------------------------------|---|-----------------------------------|--|---|
| | | | | J | 1 | 6 |
| 2. AMENDMENT/MODIFICATION NO. 01 | 3. EFFECTIVE DATE 01-Jul-2009 | 4. REQUISITION/PURCHASE REQ. NO. | | 5. PROJECT NO. (if applicable) | | |
| 6. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050 | | CODE M67854 | 7. ADMINISTERED BY (if other than item 6) See Item 6 | | CODE | |
| 8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) INFORMATION NETWORK SYSTEMS, INC XXXXXXXXXXXXX 2339 ROUTE 70 WEST CHERRY HILL NJ 08002-3315 | | | | 9A. AMENDMENT OF SOLICITATION NO. | | |
| | | | | 9B. DATED (SEE ITEM 11) | | |
| | | | | X | 10A. MOD. OF CONTRACT/ORDER NO. M67854-02-A-9013-0043 | |
| | | | | X | 10B. DATED (SEE ITEM 13) 23-Jun-2009 | |
| CODE 9V892 | | FACILITY CODE | | | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | | |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | | |
| 12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule | | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. | | | | | | |
| A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. | | | | | | |
| B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B). | | | | | | |
| X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(a)(3) Mutual Agreement Between Both Parties | | | | | | |
| D. OTHER (Specify type of modification and authority) | | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office. | | | | | | |
| 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: washington093554 The purposes of this modification are to: 1) Provide additional funding, 2) Incorporate Addendum 1 into the Statment of Work, 3) Update the funds available chart, 4) Update the invoicing matrix and 5) Increase the total value of the task order. | | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect. | | | | | | |
| 15A. NAME AND TITLE OF SIGNER (Type or print) | | | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) VICKI L. WHITEMAN / CONTRACTING OFFICER TEL: 703-432-3773 EMAIL: vicki.whiteman@usmc.mil | | | |
| 15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign) | | 15C. DATE SIGNED | 16B. UNITED STATES OF AMERICA BY <u>VICKI L. WHITEMAN</u> (Signature of Contracting Officer) | | 16C. DATE SIGNED 13-Jul-2009 | |

| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | 1. CONTRACT ID CODE | PAGE OF PAGES | | | |
|---|----------------------------------|--|---|--|--|--|--|
| | | | J | 1 | 6 | | |
| 2. AMENDMENT/MODIFICATION NO. 01 | 3. EFFECTIVE DATE 01-Jul-2009 | 4. REQUISITION/PURCHASE REQ. NO. | | 5. PROJECT NO. (if applicable) | | | |
| 6. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050 | CODE M67854 | 7. ADMINISTERED BY (if other than item 6) See Item 6 | | CODE | | | |
| 8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) INFORMATION NETWORK SYSTEMS, INC XXXXXXXXXXXXX 2339 ROUTE 70 WEST CHERRY HILL NJ 08002-3315 | | | 9A. AMENDMENT OF SOLICITATION NO. | | | | |
| | | | 9B. DATED (SEE ITEM 11) | | | | |
| | | | X | 10A. MOD. OF CONTRACT/ORDER NO. M67854-02-A-9013-0043 | | | |
| | | | X | 10B. DATED (SEE ITEM 13) 23-Jun-2009 | | | |
| CODE 9V892 | FACILITY CODE | | | | | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | | | |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | | | |
| 12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule | | | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. | | | | | | | |
| A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. | | | | | | | |
| B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B). | | | | | | | |
| X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(a)(3) Mutual Agreement Between Both Parties | | | | | | | |
| D. OTHER (Specify type of modification and authority) | | | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office. | | | | | | | |
| 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: washingt093554 The purposes of this modification are to: 1) Provide additional funding, 2) Incorporate Addendum 1 into the Statement of Work, 3) Update the funds available chart, 4) Update the invoicing matrix and 5) Increase the total value of the task order. | | | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect. | | | | | | | |
| 15A. NAME AND TITLE OF SIGNER (Type or print) <i>Patricia A. Miller, Contracts Manager</i> | | | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <i>WICKI WHITEMAN Contracting Officer</i> | | | | |
| 15B. CONTRACTOR/OFFEROR <i>Patricia A. Miller</i> (Signature of person authorized to sign) | | | 15C. DATE SIGNED <i>07/02/2009</i> | | 16C. DATE SIGNED <i>JUL 13 2009</i> | | |
| | | | 16B. UNITED STATES OF AMERICA BY <i>Wicki Whiteman</i> (Signature of Contracting Officer) | | | | |

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by \$84.00 from \$3,884,713.00 to \$3,884,797.00.

SUPPLIES OR SERVICES AND PRICES

SUBCLIN 0001AA

The pricing detail quantity has increased by 84.00 from 3,407,628.00 to 3,407,712.00.

The total cost of this line item has increased by \$84.00 from \$3,407,628.00 to \$3,407,712.00.

ACCOUNTING AND APPROPRIATION

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by \$84.00 from \$3,884,713.00 to \$3,884,797.00.

SUBCLIN 0001AA:

NW: 179110627A0 250 00027 067443 2D 000000 9RCLL285LPCH (CIN M0008809RCLL2850001AA) was increased by \$84.00 from \$3,407,628.00 to \$3,407,712.00

DELIVERIES AND PERFORMANCE

The following Delivery Schedule item for SUBCLIN 0001AA has been changed from:

| DELIVERY DATE | QUANTITY | SHIP TO ADDRESS | UIC |
|-----------------------------------|----------|--|--------|
| POP 13-JUL-2009 TO 12-JUL-2010 | N/A | RAYMOND G. DAVIS BUILDING ERICK LERMO FOB 2 NAVYANNEX RM 2304 WASHINGTON DC 20380 703-614-1801 FOB: Destination | M00088 |

To:

| DELIVERY DATE | QUANTITY | SHIP TO ADDRESS | UIC |
|---------------|----------|-----------------|-----|
|---------------|----------|-----------------|-----|

POP 13-JUL-2009 TO N/A
12-JUL-2010

RAYMOND G. DAVIS BUILDING
ERICK LERMO
FOB 2 NAVYANNEX RM 2304
WASHINGTON DC 20380
703-614-1801
FOB: Destination

M00088

The following have been added by full text:

MOD 01 TERMS AND CONDITIONS

1. FUNDS AVAILABLE FOR PAYMENT

| ACRN >> | Labor | Travel/ODC | T&M Support | Total |
|---------|----------------|--------------|-------------|----------------|
| NW | 3407712.00 | 477085.00 | 0.00 | \$3,884,797.00 |
| Total | \$3,407,712.00 | \$477,085.00 | \$0.00 | \$3,884,797.00 |

The total amount of funding available for payment under this task order is: **\$3,884,797.00**.

2. Paragraph 6, Invoices, is modified to revise the monthly billing-invoicing matrix to include CLIN 0001. The monthly billing-invoicing matrix for the CLIN 0001 is as follows:

| CLIN 0001 <u>Modify Delete</u> | Total |
|--------------------------------|----------------|
| 08/12/2009 | 283976.0 |
| 09/12/2009 | 283976.0 |
| 10/12/2009 | 283976.0 |
| 11/12/2009 | 283976.0 |
| 12/12/2009 | 283976.0 |
| 01/12/2010 | 283976.0 |
| 02/11/2010 | 283976.0 |
| 03/13/2010 | 283976.0 |
| 04/12/2010 | 283976.0 |
| 05/13/2010 | 283976.0 |
| 06/12/2010 | 283976.0 |
| 07/13/2010 | 283976.0 |
| Total | \$3,407,712.00 |

3. The Addendum to the Statement of Work for CLIN 0003 is hereby incorporated as follows:

Addendum 1

STATEMENT OF WORK FOR HEADQUARTERS MARINE CORPS, INSTALLATIONS AND LOGISTICS LOGISTICS MODERNIZATION LIAISON SUPPORT TO THE OPERATING FORCES Acquisition, Logistics & Administration

1.0 Scope. The intent of this document is to modify the existing contract. The scope of this modification is to realign the number of contractors assigned from one location to another. There is no increase in the total number required. The number of contractors required in Okinawa will decrease by three (from 7 to 4) and increase at Camp Lejeune, NC from 8 to 11. As stated in the basic contract, these contractors will support the government's request of on-site liaison support and coordination to Headquarters Marine Corps (HQMC), Installations and Logistics (I&L), Logistics Modernization initiatives being executed at HQMC, the Marine Expeditionary Forces (MEF), Major Subordinate Commands (MSC), and other key locations.

1.1 Background. In 1998, in response to changing missions worldwide, the Marine Corps began an aggressive effort to transform its logistics and supporting technology. At that time the Deputy Commandant of the Marine Corps for Installations and Logistics (DC I&L) championed the effort and established a team in I&L (Code LPV) to serve as a single project integrator to implement the best and most efficient logistics practices to meet these challenges. Logistics Modernization now represents a comprehensive Marine Corps approach to improving the effectiveness of the Marine Air Ground Task Force (MAGTF). The Logistics Modernization program, now coordinated by I&L's Vision and Strategy Center (LPV), focuses on reengineering logistics based on best practices and the evolving lessons learned during Operations Enduring Freedom (OEF) and Iraqi Freedom (OIF), leading the MAGTF to greater combat effectiveness.

2.0 General Requirements. The Contractor shall provide continuous support for materiel accountability and readiness analysis; training and education of MEF/MSCs; using unit personnel; and briefings to Commanders via on site analysis/assistance and reporting, as generally aligned with the percentage effort stipulated:

| Activity – Anticipated Percentage | Para | Metric |
|-----------------------------------|------|-----------------|
| • LMT Data Assurance Team (DAT) | 100% | 2.1.1 Ref: QASP |

The percentage of work associated with each of these task activities will vary by program precedent and volume throughout the performance period, although not substantially. The Contractor is responsible for providing suitable technical, analytical, facilitation, process reengineering, and acquisition expertise to support ongoing responsibilities delineated by activity, as well as variances in the scope of activities in the Quality Assurance Surveillance Plan (QASP).

2.1 Specific Requirements.

The following support requirements will enhance support to both the Operating Forces and Supporting Establishment in the effort to modernize the Marine Corps' logistics posture:

2.1.1. LMT Data Assurance Team (DAT). The I&L Logistics Modernization Office (LPV) is responsible for ensuring a cohesive interface between functional activities (e.g., HQMC, MCSC, LOGCOM, and FMF operating units) to effect on-site coordination of capabilities rollout. Key facets of the DAT support include:

- Expert understanding for data collection, on-site equipment inventories, and expert analysis of USMC legacy systems (SASSY/ATLASS/MIMMS/TFSMS); the ability to derive performance related measures from these systems and report their impact (either negative or positive) on readiness reporting and equipment accountability to commanders at all levels of the MAGTF.
- Experts in training and educating MSC and unit personnel in appropriate policies, procedures, process improvements, and best business practices applicable to supply chain management of Marine Corps inventories and readiness reporting equipment.
- Providing detailed briefings to the Commander on the accuracy of reported equipment inventories and reported equipment readiness, process improvements realized during the analysis, and the general condition of the accounts.

The Contractor will continue the readiness reporting and equipment accountability assessment program described in Paragraph 1.1. Key facets of on-site performance will include formal scheduling of activities; resolution of issues identified by stakeholders; training and education; briefings and formal representation of I&L positions at stakeholder forums; and necessary analysis to support course of action determinations by LPV staff. Management and reporting requirements will be delineated between the Government and Contractor and will be included as an element of overall performance.

The Contractor shall provide quarterly reports in Government-furnished format (hardcopy and electronic) that depicts trends across the Marine Corps Enterprise. These reports will include Government-furnished historical data and be augmented by the Contractor's data collection efforts each quarter. The quarterly report will include, but not be limited to:

- Summary of findings for that quarter and projection of effort for next quarter.
- Results of Enterprise-level accountability/inventory trend analysis and assessment of potential causal factors
- Recommended remedial changes/clarifications to policy/processes to address potential causal factors
- Recommended courses of action to resolve disparities in Enterprise-level accounting records.
 - Enterprise level Gain/Losses (MEF and MSC-level)
 - Accuracy between current ATLASS Consolidated Memorandum Receipt (CMR) records with SASSY Serial Number File (Serf) records
 - Accuracy between ATLASS CMRs On hands against Crane Report On hand.
 - Accuracy between ATLASS serial numbers against Crane serial numbers.

- Identified areas of concern in Supply/Maintenance

The Contractor shall continuously reconcile the legacy systems (SASSY/MIMMS/ATLASS/TFSMS) with the results of their physical inventory efforts. In addition and upon completion of the legacy system reconciliation, the Contractor shall coordinate with appropriate personnel at each location to compare the accurate accountable records with Status of Readiness and Training System (SORTS) reporting.

2.1.1.1 Data Assurance Support. Provide on-site data analysis, process analysis, and training support for Headquarters Marine Corps (HQMC), Installations and Logistics (I&L), Logistics Modernization initiatives at the consumer level (supply accounting and readiness reporting) within the Marine Expeditionary Force (MEF). Logistics Modernization Data Assurance Teams (DAT) will be embedded within the structure of the Logistics Modernization Team offices to conduct analyses of the key factors associated with establishing and reporting Materiel Accountability and Readiness at the Using Unit (Battalion/Squadron) level of the MEFs. Key facets of on-site support include focused analysis on reported readiness, equipment accountability; management of the USMC's Due and Status File; reconciliation between allowance quantities and on-hand quantities; user reported quantities in the legacy and current reporting systems of the USMC; and focused, individualized training. This effort will occur at all MEFs/MSCs units simultaneously. The Contractor will staff site requirements as provided in accordance with the paragraph below.

2.1.1.1.a Based upon the mission change with the re-establishment of the Field Supply Maintenance Analysis Office (FSMAO) program, and the number of units which must be reviewed within each area of influence the staffing requirements are modified and reflected below. It is requested that this modification take place prior to the 10 July 09 staffing within Camp Butler Japan. The Contractor will staff site requirements as provided in accordance with the paragraph below.

| Location | Staffing Requirement | Skill Set/Mix | Target Date | NLT Date |
|--------------------|----------------------|---------------------|-------------|-----------|
| I MEF/ (CPCA) | 8 | 4 – Supply; 4 Maint | 17 Jul 09 | 17 Jul 09 |
| II MEF (CLNC) | 11 | 7– Supply; 4 Maint | 17 Jul 09 | 17 Jul 09 |
| III MEF (Okinawa) | 4 | 1 – Supply; 3 Maint | 10 Jul 09 | 10 Jul 09 |
| HQMC (Quantico VA) | 1 | 1 – Supply; | 10 Jul 09 | 10 Jul 09 |

3.0 Facilities, ODCs and Travel Requirements. All other provisions of the base task order remain applicable without change.

(End of Summary of Changes)

| | | | | | | | |
|--|------------------------------------|---|--|--|--|---|------------|
| SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i> | | | | 1. REQUISITION NUMBER | | PAGE 1 OF 14 | |
| 2. CONTRACT NO. M67854-02-A-9013 | | 3. AWARD/EFFECTIVE DATE 23-Jun-2009 | | 4. ORDER NUMBER 0043 | | 5. SOLICITATION NUMBER | |
| 7. FOR SOLICITATION INFORMATION CALL: | | a. NAME | | | | b. TELEPHONE NUMBER (No Collect Calls) | |
| 9. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050 TEL: 703-432-3773 FAX: 703-432-3765 | | CODE M67854 | | 10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS: 541330 | | 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP | |
| 15. DELIVER TO RAYMOND G. DAVIS BUILDING ERICK LERMO FOB 2 NAVYANNEX RM 2304 WASHINGTON DC 20380 | | CODE M00088 | | 16. ADMINISTERED BY SEE ITEM 9 | | | |
| 17a. CONTRACTOR/OFFEROR INFORMATION NETWORK SYSTEMS, INC XXXXXXXXXXXX 2339 ROUTE 70 WEST CHERRY HILL NJ 08002-3315 TEL. | | CODE 9V892 FACILITY CODE | | 18a. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER MARINE CORPS ATTN- M67443 P.O. BOX 369022 COLUMBUS OH 43218-9022 | | | |
| <input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER | | | | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM | | | |
| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/ SERVICES | | | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
| SEE SCHEDULE | | | | | | | |
| 25. ACCOUNTING AND APPROPRIATION DATA See Schedule | | | | | 26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$3,884,713.00 | | |
| <input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. | | | | ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED | | | |
| <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. | | | | ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED | | | |
| 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. | | | | 29. AWARD OF CONTRACT: REFERENCE INS Proposal <input checked="" type="checkbox"/> OFFER DATED <u>14-Jun-2009</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE | | | |
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR | | | | 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) | | 31c. DATE SIGNED | |
| | | | |  | | 23-Jun-2009 | |
| 30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) | | 30c. DATE SIGNED | | 31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Vicki L. Whiteman / Contracting Officer TEL: 703-432-3773 EMAIL: vicki.whiteman@usmc.mil | | | |

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/ SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|----------------------------|------------------------------------|--------------|----------|----------------|------------|
| <p>SEE SCHEDULE</p> | | | | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

| | | |
|--|-----------|---|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|--|-----------|---|

| | |
|--|---|
| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
| | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE |

| | | | | |
|---|--------------------|---------------------------------|--|------------------|
| 33. SHIP NUMBER | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER |
| <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | | | | |

| | | |
|------------------------|------------------------|-------------|
| 38. S/R ACCOUNT NUMBER | 39. S/R VOUCHER NUMBER | 40. PAID BY |
|------------------------|------------------------|-------------|

| | | | |
|---|-----------------------------------|--------------------------------------|-----------------------|
| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | 42a. RECEIVED BY (<i>Print</i>) | | |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | 41c. DATE | 42b. RECEIVED AT (<i>Location</i>) | |
| | | 42c. DATE REC'D (<i>YY/MM/DD</i>) | 42d. TOTAL CONTAINERS |

Section SF 1449 - CONTINUATION SHEET

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|-----------|------|----------------|----------------|
| 0001 | Labor/Monthly Reports FFP Headquarters Marine Corps, Installation and Logistics, Logistics Modernization Liaison Support shall be performed in accordance with the attached Statement of Work and the Contractor's proposal dated 14 June 2009. FOB: Destination | | | | \$0.00 |
| | | | | NET AMT | \$0.00 |
| 0001AA | ACRN NW - M0008809RCLL285 FFP FOB: Destination MILSTRIP: M0008809RCLL285 | 3,407,628 | Each | \$1.00 | \$3,407,628.00 |
| | | | | NET AMT | \$3,407,628.00 |
| | ACRN NW CIN: M0008809RCLL2850001AA | | | | \$3,407,628.00 |
| 0002 | Travel/ODCs COST FOB: Destination | | | | \$0.00 |
| | | | | ESTIMATED COST | \$0.00 |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|----------|------|----------------|--------------|
| 0002AA | ACRN NW - M0008809RCLL285 COST FOB: Destination MILSTRIP: M0008809RCLL285 | | Each | | \$477,085.00 |
| | | | | ESTIMATED COST | \$477,085.00 |
| | ACRN NW CIN: M0008809RCLL2850002AA | | | | \$477,085.00 |

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

| CLIN | INSPECT AT | INSPECT BY | ACCEPT AT | ACCEPT BY |
|--------|-------------|------------|-------------|------------|
| 0001 | Destination | Government | Destination | Government |
| 0001AA | Destination | Government | Destination | Government |
| 0002 | N/A | N/A | N/A | Government |
| 0002AA | Destination | Government | Destination | Government |

DELIVERY INFORMATION

| CLIN | DELIVERY DATE | QUANTITY | SHIP TO ADDRESS | UIC |
|--------|-----------------------------------|----------|--|--------|
| 0001 | N/A | N/A | N/A | N/A |
| 0001AA | POP 13-JUL-2009 TO 12-JUL-2010 | N/A | RAYMOND G. DAVIS BUILDING ERICK LERMO FOB 2 NAVYANNEX RM 2304 WASHINGTON DC 20380 703-614-1801 FOB: Destination | M00088 |
| 0002 | N/A | N/A | N/A | N/A |

0002AA POP 13-JUL-2009 TO N/A
12-JUL-2010

RAYMOND G. DAVIS BUILDING M00088
ERICK LERMO
FOB 2 NAVYANNEX RM 2304
WASHINGTON DC 20380
703-614-1801
FOB: Destination

ACCOUNTING AND APPROPRIATION DATA

NW: 179110627A0 250 00027 067443 2D 000000
COST CODE: 9RCLL285LPCH
AMOUNT: \$3,884,713.00
CIN M0008809RCLL2850001AA: \$3,407,628.00
CIN M0008809RCLL2850002AA: \$477,085.00

CLAUSES INCORPORATED BY REFERENCE

| | | |
|----------|---|----------|
| 52.217-8 | Option To Extend Services | NOV 1999 |
| 52.217-9 | Option To Extend The Term Of The Contract | MAR 2000 |

AWARD TERMS AND CONDITIONS

SECTION TWO

- Blocks 19-24 – SCHEDULE OF SUPPLIES/SERVICES.** Task Order 0043 is issued as a **FIXED PRICE** order for Labor (CLIN 0001) and **Cost Reimbursable** for ODCS and Travel/Per Diem (CLIN 0002). (In order to insure timely invoice processing in Wide Area Workflow, CLIN 0002 has been entered into the automated contracting system as fixed price resulting in the appearance of FFP on this CLIN and the associated SubCLINs. This action is taken for payment processing purposes only. As stated, CLIN 0002 will be administered as Cost Reimbursable.)
- APPROPRIATION DATA/SPECIAL INSTRUCTIONS:** The Government Payment Office shall make all payments against this order in accordance with the CLIN/ACRN association specified below. All contractor requests for payment made against this contract that fail to specify a CLIN/ACRN association shall be promptly rejected by the Government Payment Office.

FUNDS AVAILABLE FOR PAYMENT

| ACRN >> | Labor | Travel/ODC | T&M Support | Total |
|---------|----------------|--------------|-------------|----------------|
| NW | 3407628.00 | 477085.00 | 0.00 | \$3,884,713.00 |
| Total | \$3,407,628.00 | \$477,085.00 | \$0.00 | \$3,884,713.00 |

The total amount of funding available for payment under this task order is: **\$3,884,713.00.**

3. PACKAGING AND MARKING: All items shall be prepared and marked for shipment using best commercial practices.

4. INSPECTION AND ACCEPTANCE: All deliveries shall be inspected and accepted at point of destination.

5. PROJECT OFFICER: The Project Officer (e.g., sponsor) for this order is:

Erick Lermo, 703-614-1801

erick.lermo@usmc.mil

Inspection and Acceptance of contract deliverables is the responsibility of the project officer, or their duly authorized representative(s). Moreover, the Project Officer serves in a supporting role to the Contracting Officer, providing advice and expertise on technical issues (e.g., COTR). However, only the Contracting Officer has authority to authorize deviations from the terms and conditions of this contract, including deviations from specification requirements and approval of ODCs, or related charges not previously identified in the Contractor's proposal. In the event the Contractor does deviate without written approval of the Contracting Officer, such deviation shall be at the risk of, and all costs relating thereto shall be borne by the Contractor.

6. INVOICES:

In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (March 2007)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor shall be required to utilize this system when processing invoices and receiving reports under this contract, unless the provision at DFARS 252.232-7003(c) apply. The Contractor shall (i) register to use WAWF-RA at <https://wawf.eb.mil/> and (ii) ensure an "electronic business" Point of Contact is designated in the Central Contractor Registration at <http://www.ccr.gov>, within ten (10) days after award of this contract. The USMC WAWF-RA point of contact for this contract is Kathy Spencer and can be reached on 703-432-3793.

Additionally, upload a copy of your invoice into eP² using the embedded feature, then send email notification of your invoice postings to kathy.spencer.ctr@usmc.mil. To ensure prompt payment and resolution of anomalies, ACSS uses a central billing model that requires the Project Officer (e.g., sponsor) to review and verify invoice charges within 48-hrs. of posting. ACSS staff coordinate this action and validate/certify the approved charges using WAWF. In this capacity, ACSS technical sponsors serve as the authorizing officials (e.g., Contracting Officer's Representative (COR)) for all CEOss tasks. Anomaly invoicing issues (e.g., type of charges, rationale, costs, etc.), must be resolved within 72-hrs. of submission, or the invoice will be rejected for cause.

Data entry information for WAWF:

Payment Office DoDAAC: M67443

Admin Office DoDAAC: M67854

Service Acceptor DoDAAC: M67854 Extension ACSS

Contract Number: M67854-02-A-9013
Task Order Number: 0043

| CLIN 0001 Modify Delete | Total |
|--|-----------------------|
| 08/12/2009 | 283969.0 |
| 09/12/2009 | 283969.0 |
| 10/12/2009 | 283969.0 |
| 11/12/2009 | 283969.0 |
| 12/12/2009 | 283969.0 |
| 01/12/2010 | 283969.0 |
| 02/11/2010 | 283969.0 |
| 03/13/2010 | 283969.0 |
| 04/12/2010 | 283969.0 |
| 05/13/2010 | 283969.0 |
| 06/12/2010 | 283969.0 |
| 07/13/2010 | 283969.0 |
| Total | \$3,407,628.00 |

7. DELIVERY DESTINATION:

HQMC LPV ATTN: Erick Lermo
 FOB 2 Navy Annex Rm 2304
 Washington, DC 20380

8. GOVERNMENT FURNISHED PROPERTY (GFP) REQUIREMENTS– N/A

9. FACILITIES REQUIREMENTS – Reference SOW paragraph 3.0. All aspects of facilitization are borne by the Offeror unless specific exception is noted in their proposal, or the task specially notes that “on-site,” e.g., government site, performance will be required.

10. PERIOD OF PERFORMANCE - The period of performance for this effort is 12 months beginning **13 July 2009**, with the possibility for two (2) additional terms contingent upon satisfactory performance and compliance with the Quality Assurance Surveillance Plan (QASP).

11. OPTION PERIODS - Per your proposal dated 14 June 2009, the Government reserves the right to exercise one or all option periods contingent upon superior performance and compliance with the Quality Assurance Surveillance Plan (QASP) and funds available. If option periods are exercised, the contractor will be notified and a new Task Order will be awarded.

SECTION THREE

STATEMENT OF WORK FOR

HEADQUARTERS MARINE CORPS, INSTALLATIONS AND LOGISTICS
LOGISTICS MODERNIZATION LIAISON SUPPORT TO THE OPERATING FORCES

Acquisition, Logistics & Administration

1.0 Scope. The scope of this effort is to provide on-site liaison support and coordination of Headquarters Marine Corps (HQMC), Installations and Logistics (I&L), Department's Logistics Modernization initiatives at Headquarters Marine Corps (HQMC), the Marine Expeditionary Force (MEF), Marine Subordinate Command (MSC) level, and other key locations. Based upon the planned schedule for rollout of various Logistics Modernization initiatives throughout FY09, each MEF/MSC element will have a DAT liaison analyst provided to the Assistant Chief of Staff (AC/S), G-4 to coordinate actions between I&L Department sponsors and operating force (OPFOR) customers.

Key facets of on-site support include user requirements assessments based upon priorities of modernization initiatives; facilitating logistics modernization initiatives and logistics process reengineering; data collection and feedback to I&L Department sponsors; coordination of customer stakeholder involvement; and issues resolution through direct OPFOR interface. Additional Logistics Modernization initiatives will be supported as they relate to and impact upon a myriad of supply chain initiatives (i.e. RFID, UID, AIT, and Serialized Accountability) and maintenance management requirements. Also, consistent with changes in how the Marine Corps defines and measures readiness, support in the analysis of readiness and sustainment of equipment will be provided to HQMC (LP) and the Operating Forces.

This effort will require on-site support at I MEF (Camp Pendleton, CA), II MEF (Camp Lejeune, NC), III MEF, (Okinawa, Japan), and HQMC. This task order will be modified through bilateral agreement, if additional site requirements (e.g. LOGCOM and MARFORRES) are included. All site requirements will provide for facilitation with the major regionally co-located Marine Corps Logistics Modernization Team (LMT) offices aboard Camp Butler, Japan; Camp Lejeune, NC, and Camp Pendleton, CA, including Navy Marine Corps Intranet (NMCI) access and suitable communications necessary to effect performance.

1.1 Background. In 1998, in response to changing missions worldwide, the Marine Corps began an aggressive effort to transform its logistics and supporting technology. At that time the Deputy Commandant of the Marine Corps for Installations and Logistics (DC I&L) championed the effort and established a team in I&L (Code LPI) to serve as a single project integrator to implement the best and most efficient logistics practices to meet these challenges. Logistics Modernization now represents a comprehensive Marine Corps approach to improving the effectiveness of the Marine Air Ground Task Force (MAGTF). The Logistics Modernization program, now coordinated by I&L's Vision and Strategy Center (LPV), focuses on reengineering logistics based on best practices and the evolving lessons learned during Operations Enduring Freedom (OEF) and Iraqi Freedom (OIF), leading the MAGTF to greater combat effectiveness. During December 2000, the Field Supply and Maintenance Analysis Teams were transformed from compliance based review offices into "Change Agents" for LPV. The transformation of the FSMAO Teams into Logistics Modernization Teams continues to successfully move forward. Initially, a requirement for liaison agents was identified to provide a direct link between the I&L Department and the OPFORs to foster open communication on LogMod initiatives. With the advent of the Global War on Terrorism

and recent experiences of MARFOR and MEF commanders attempting to source equipment for sustainment operations and the fielding of new units into the Marine Corps, an additional requirement was identified that certain and specific legacy functions of the former FSMAOs were again required.

As the Marine Corps has progressed in its logistics modernization effort it has focused on three key areas: people (including organizations), processes, and technologies. None of these is complete without the other and taken as a whole it acts as the Corps' catalyst for logistics change. Consistent with organizational change the Marine Corps' Force Service Support Groups (FSSGs) have been renamed Marine Logistics Groups (MLGs) and reorganized to focus on direct support (DS) and general support (GS) missions and relationships in support of the MAGTF's logistics effort.

A significant re-organizational effort is underway in the MLGs and must be maintained in spite of aggressive deployment and operational requirements. This is a significant element of the overall logistics modernization effort and will have a lasting effect on the Marine Expeditionary Force (MEF).

2.0 General Requirements. The Contractor shall provide continuous support for materiel accountability and readiness analysis; training and education of MEF/MSCs; using unit personnel; and briefings to Commanders via on site analysis/assistance and reporting, as generally aligned with the percentage effort stipulated:

| Activity – Anticipated Percentage | Para | Metric |
|-----------------------------------|------|-----------------|
| • LMT Data Assurance Team (DAT) | 100% | 2.1.1 Ref: QASP |

The percentage of work associated with each of these task activities will vary by program precedent and volume throughout the performance period, although not substantially. The Contractor is responsible for providing suitable technical, analytical, facilitation, process reengineering, and acquisition expertise to support ongoing responsibilities delineated by activity, as well as variances in the scope of activities. The Contractor shall also appoint a technical manager to act as both coordinator of task activities and to serve as the overall expert for successful completion of this task initiative. Administrative support shall be provided as required on a matrix basis. Standards of performance are delineated at **Attachment 1** of this document in the Quality Assurance Surveillance Plan (QASP).

2.1 Specific Requirements.

The following support requirements will enhance support to both the Operating Forces and Supporting Establishment in the effort to modernize the Marine Corps' logistics posture:

2.1.1. LMT Data Assurance Team (DAT). The I&L Logistics Modernization Office (LPV) is responsible for ensuring a cohesive interface between functional activities (e.g., HQMC, MCSC, LOGCOM, and FMF operating units) to effect on-site coordination of capabilities rollout. Key facets of the DAT support include:

- Expert understanding for data collection, on-site equipment inventories, and expert analysis of USMC legacy systems (SASSY/ATLASS/MIMMS/TFSMS); the ability to derive performance related measures from these systems and report their impact (either negative or positive) on readiness reporting and equipment accountability to commanders at all levels of the MAGTF.
- Experts in training and educating MSC and unit personnel in appropriate policies, procedures, process improvements, and best business practices applicable to supply chain management of Marine Corps inventories and readiness reporting equipment.
- Support briefings to the Commander on the accuracy of reported equipment inventories and reported equipment readiness, process improvements realized during the analysis, and the general condition of the accounts.

The Contractor will continue the readiness reporting and equipment accountability assessment program described in paragraph 2.1.1. Key facets of on-site performance will include formal scheduling of activities; resolution of issues identified by stakeholders; training and education; briefings and formal representation of I&L positions at stakeholder forums; and necessary analysis to support course of action determinations by LPV staff. Management and reporting requirements will be delineated between the Government and Contractor and will be included as an element of overall performance.

The Contractor shall provide quarterly reports in Government-furnished format (hardcopy and electronic) that depicts trends across the Marine Corps Enterprise. These reports will include Government-furnished historical data and be augmented by the Contractor's data collection efforts each quarter. The quarterly report will include, but not be limited to:

- Summary of findings for that quarter and projection of effort for next quarter.
- Results of Enterprise-level accountability/inventory trend analysis and assessment of potential causal factors
- Recommended remedial changes/clarifications to policy/processes to address potential causal factors
- Recommended courses of action to resolve disparities in Enterprise-level accounting records.
 - Enterprise level Gain/Losses (MEF and MSC-level)
 - Accuracy between current ATLASS Consolidated Memorandum Receipt (CMR) records with SASSY Serial Number File (Serf) records
 - Accuracy between ATLASS CMRs On hands against Crane Report On hand.
 - Accuracy between ATLASS serial numbers against Crane serial numbers.
- Identified areas of concern in Supply/Maintenance

The Contractor shall continuously reconcile the legacy systems (SASSY/MIMMS/ATLASS/TFSMS) with the results of their physical inventory efforts. In addition and upon completion of the legacy system reconciliation, the Contractor shall coordinate with appropriate personnel at each location to compare the accurate accountable records with Status of Readiness and Training System (SORTS) reporting.

2.1.1.1 Data Assurance Support. Provide on-site data analysis, process analysis, and training support for Headquarters Marine Corps (HQMC), Installations and Logistics (I&L), Logistics Modernization initiatives at the consumer level (supply accounting and readiness reporting) within the Marine Expeditionary Force (MEF). Logistics Modernization Data Assurance Teams (DAT) will be embedded within the structure of the Logistics Modernization Team offices to conduct analyses of the key factors associated with establishing and reporting Materiel Accountability and Readiness at the Using Unit (Battalion/Squadron) level of the MEFs. Key facets of on-site support include focused analysis on reported readiness, equipment accountability; management of the USMC's Due and Status File; reconciliation between allowance quantities and on-hand quantities; user reported quantities in the legacy and current reporting systems of the USMC; and focused, individualized training. This effort will occur at all MEFs/MSCs units simultaneously. The Contractor will staff site requirements as provided in accordance with the paragraph below.

| Location | Staffing Requirement | Skill Set/Mix | Target Date | NLT Date |
|--------------------|----------------------|---------------------|-------------|-------------|
| I MEF/ (CPCA) | 8 | 4 – Supply; 4 Maint | 27 Jul 09 | 27 Jul 09 |
| II MEF (CLNC) | 8 | 4 – Supply; 4 Maint | 27 Jul 09 | 27 Jul 09 |
| III MEF (Okinawa) | 7 | 4 – Supply; 3 Maint | 13 Jul 09 | 13 Jul 09 |
| HQMC (Quantico VA) | 1 | 1 – Supply; | 13 Jul 09 | 13 Jul 09 |
| COMMARFORPAC | 1 | | As required | As required |
| COMMARFORCOM | 1 | | As required | As required |
| COMMARFORES | 1 | | As required | As required |
| COMMARCORLOGCOM | 1 | | As required | As required |

3.0 Facilities, ODC and Travel Requirements. The I&L DC I&L (LP) will generally provide facilities for meetings and IPTs (e.g., 20-40 personnel), as well as a suitable infrastructure to manage program requirements (e.g., document storage, database management, etc.) throughout the course of performance to support the scope of activities. On-site support activities will not require the Contractor to establish a separate, local presence; however, personnel serving at HQMC locations will be facilitated only to support normal work requirements. Additional, discretionary support items (e.g., cellular phone service, laptop computers, Blackberry's) to execute the responsibilities of the position when deployed, or supporting field operations, will be provided by the Contractor and usage expenses charged at GSA rates. . Government printing requirements are MANDATED to use Government Printing Offices (GPO) per FAR 8.8, 1-877-DAPS-CAN. ODC requests for printing requirements MUST be obtained and approved by the CEOss Contracting Officer ONLY, prior to conducting these services and after getting applicable waivers. Local travel is authorized and travel to operational sites (OCONUS/CONUS) may be required and therefore reimbursed in accordance with the Joint Travel Regulations.

ATTACHMENT 1**QUALITY ASSURANCE SURVEILLANCE PLAN**

1. Objective. This Quality Assurance Surveillance Plan (QASP) serves as the principal basis for assessing overall performance quality associated with the Logistics Modernization Liaison Support task effort. This document will be used by the Government to assess the effectiveness of the Contractor's management and technical services. This QASP provides the methodology by which the Contractor's performance will be monitored to determine compliance with established performance objectives and to establish performance benchmarks that ensure a quantifiable basis for measuring effectiveness. The plan is designed so that surveillance is limited to that which is necessary to verify the Contractor is performing management and technical services satisfactorily and relates directly to performance of the performance objectives delineated in the SOW.

2. Government Surveillance. I&L Department (LPV) will identify an individual to function as the Technical Representative for this task, and her/his authority will be limited to administering specific technical aspects of the task order. The Technical Representative will not provide direction that is outside the scope of responsibilities delineated under this task order and will defer any conditional interpretations to the CEOss Contracting Officer. The Technical Representative will:

- Maintain a detailed knowledge of the technical requirements of the contract;
- Document Contractor performance in accordance with the QASP;
- Identify and immediately forward notifications of deficient, or non-compliant performance to the Contracting Officer; and
- Approve priorities of support, resources, and associated schedules.
- Monthly activities reports will be provided to the Technical Representative, in addition to any event specific reports, papers or presentations that may be required in the performance of the duties specified above.

3. Surveillance Methods. Surveillance of Contractor performance is the method used by the Government to determine whether the contractor is effectively and efficiently complying with all terms and conditions of the task order. In addition to statistical analysis, the functional expertise of the Technical Representative plays a critical role in adequately evaluating contractor performance. The below listed methods of surveillance shall be used in the administration of this QASP and the standards delineated as part of the Work Breakdown Statement (WBS) element in the Performance Requirements Survey (PRS) table contained at Enclosure 1:

Demonstration - A qualification method that is carried out by operation and relies on observable functional operation. It does not require the use of instrumentation or special test equipment;

Analysis. A qualification method that is carried out by examining and assessing the application of techniques in order to determine if they are appropriate and sufficient. The quality of performance

can be determined from government or contractor task-based or Management Information System (MIS) reports, contractor ISO 9000 techniques and procedures, or from government observation of completed tasks. In some instances, reports may be available in the form of information on a contractor's performance against contract requirements. Reports generally provide information regarding various characteristics of tasks and can, therefore, be used to determine acceptability of a contractor's performance.

Inspections: A qualitative inspections can be accomplished through one of the following techniques:

- *Random or Stratified Sampling:* With random sampling, services are sampled to determine if the level of performance is acceptable. Random sampling works best when the number of instances of the services being performed is very large and a statistically valid sample can be obtained. Stratified sampling focuses on selected parts of total contractor output for sampling. Computer programs may be available to assist in establishing sampling procedures.
- *Periodic Inspection, Judgmental Inspection or Planned Sampling:* This method, sometimes called "planned sampling", consists of the evaluation of tasks selected on other than a 100% or random basis.

4. Performance Requirements. The performance requirements set forth in this section correspond to the SOW paragraphs delineated in the table. Enclosure (1) of this document provides standards for performance for specific requirements:

LMT Data Assurance Team. The Contractor will be evaluated on the quality of their data assurance support and overall ability to support the technical objectives of the logistics modernization program.

Table 1
PERFORMANCE REQUIREMENTS SURVEY (PRS)

| Performance Objective | SOW | Performance Standard | Quality Level¹ | Method of Surveillance |
|------------------------------|------------|---|----------------------------------|-------------------------------|
| LMT Data Assurance Team | 2.1.1 | Acceptable performance has been met when the assessment framework, analysis methods, and resulting products have been accepted by the Government as effectively supporting program goals. | Excellent Acceptable Poor | Analysis Demonstration |
| Staffing Management | 2.0 | Acceptable performance has been met when the Contractor is fully staffed within 30 days of award, provides personnel IAW proposal by name assignments, is able to maintain a satisfactory retention rate, and fills vacancies within 14 days. | Excellent Acceptable Poor | Analysis |

¹ Numerical values for the adjectival ratings are: >.95 – Excellent – Exceeds standard compliance; .85 - .95 standard compliance – Acceptable; and <. 85 – unacceptable. For the first renewal option, a Contractor must receive a rating of .85 or greater. To qualify for a second renewal option, a Contractor must receive a rating of .95 or greater.