

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 25				
2. CONTRACT NO. M67854-04-A-5167		3. AWARD/EFFECTIVE DATE 21-Mar-2007		4. ORDER NUMBER 0003		5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE		
7. FOR SOLICITATION INFORMATION CALL:			a. NAME			b. TELEPHONE NUMBER (No Collect Calls)		8. OFFER DUE DATE/LOCAL TIME		
9. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050 TEL: 703-432-3773 FAX: 703-432-3534			CODE M67854		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 541611 SIZE STANDARD:			11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		12. DISCOUNT TERMS Net 30 Days
15. DELIVER TO SEE SCHEDULE			CODE		16. ADMINISTERED BY SEE ITEM 9			CODE		
17a. CONTRACTOR/OFFEROR COLUMBIA RESEARCH CORPORATION MICHAEL J. MURPHY 1201 M ST. SE SUITE 010 WASHINGTON DC 20003 TEL. 202-546-1435 X203			CODE 3D060		18a. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER P.O. BOX 369022 ATTN: KANSAS - M67443 COLUMBUS OH 43236-9022			CODE M67443		
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM							
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES				21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT		
SEE SCHEDULE										
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) (b)(4)				
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED										
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED										
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.					29. AWARD OF CONTRACT: REFERENCE <u>Columbia Research Corporation</u> OFFER DATED <u>08-Mar-2007</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE					
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED			
				<i>Anita M. Norris</i>			21-Mar-2007			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) ANITA M. NORRIS / CONTRACTING OFFICER TEL: 703-432-3773 EMAIL: anita.norris@umc.mil					

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Prescribed by GSA
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**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (Print)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (Location)	
		42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor/Monthly Reports FFP Optics & Non-Lethal Systems (ONS) support services shall be performed in accordance with the attached Statement of Work and the contractor's proposal of 08 March 2007. FOB: Destination				
NET AMT					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	ACRN AY - M9545007RC64A36 FFP FOB: Destination MILSTRIP: M9545007RC64A36	(b)(4)	Each	\$1.00	(b)(4)
NET AMT					(b)(4)
ACRN AY CIN: M9545007RC64A360001AA					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB	ACRN AZ - M9545007RC64A39 FFP FOB: Destination MILSTRIP: M9545007RC64A39	(b)(4)	Each	\$1.00	(b)(4)

NET AMT

ACRN AZ
CIN: M9545007RC64A390001AB

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AC	ACRN BA - M9545007RC64A37 FFP FOB: Destination MILSTRIP: M9545007RC64A37	(b)(4)	Each	\$1.00	(b)(4)

NET AMT

ACRN BA
CIN: M9545007RC64A370001AC

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AD	ACRN BB - M9545007RC64A34 FFP FOB: Destination MILSTRIP: M9545007RC64A34	(b)(4)	Each	\$1.00	(b)(4)

NET AMT (b)(4)

ACRN BB
CIN: M9545007RC64A340001AD

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AE	ACRN BC - M6785407RCS1822 FFP FOB: Destination MILSTRIP: M6785407RCS1822	(b)(4)	Each	\$1.00	(b)(4)

NET AMT (b)(4)

ACRN BC
CIN: M6785407RCS18220001AE

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AF	ACRN BD - M6785407RCS4870 FFP FOB: Destination MILSTRIP: M6785407RCS4870	(b)(4)	Each	\$1.00	(b)(4)

NET AMT

(b)(4)

ACRN BD
CIN: M6785407RCS48700001AF

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AG	ACRN BE - M9545007RC54A54 FFP FOB: Destination MILSTRIP: M9545007RC54A54	(b)(4)	Each	\$1.00	(b)(4)

NET AMT

(b)(4)

ACRN BE
CIN: M9545007RC54A540001AG

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AH	ACRN BF - M9545007RC54A53 FFP FOB: Destination MILSTRIP: M9545007RC54A53	(b)(4)	Each	\$1.00	(b)(4)

NET AMT

ACRN BF
CIN: M9545007RC54A530001AH

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AJ	ACRN BG - M9545007RC64A38 FFP FOB: Destination MILSTRIP: M9545007RC64A38	(b)(4)	Each	\$1.00	(b)(4)

NET AMT

ACRN BG
CIN: M9545007RC64A380001AJ

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Travel/ODCs FFP FOB: Destination				

NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA	ACRN AY - M9545007RC64A36 FFP FOB: Destination MILSTRIP: M9545007RC64A36	(b)(4)	Each	\$1.00	(b)(4)

NET AMT

(b)(4)

ACRN AY
 CIN: M9545007RC64A360002AA

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

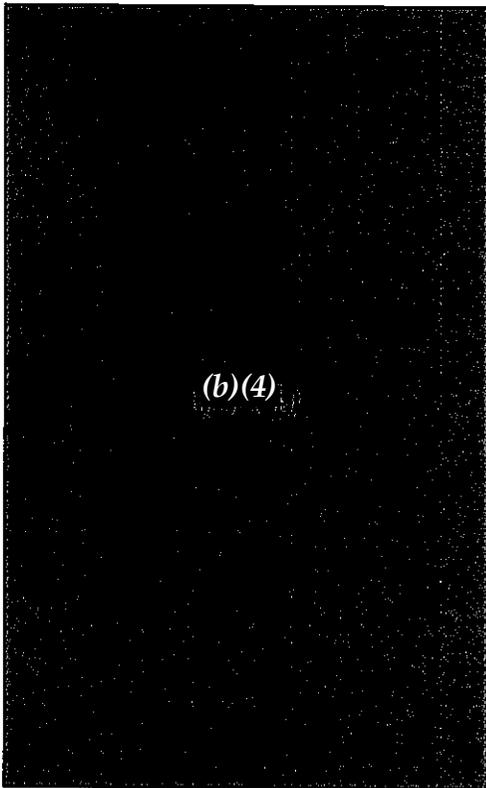
CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0001AC	Destination	Government	Destination	Government
0001AD	Destination	Government	Destination	Government
0001AE	Destination	Government	Destination	Government
0001AF	Destination	Government	Destination	Government
0001AG	Destination	Government	Destination	Government
0001AH	Destination	Government	Destination	Government
0001AJ	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 29-MAR-2007 TO 28-MAR-2008	N/A	N/A FOB: Destination	
0001AA	N/A	N/A	N/A	N/A

0001AB N/A	N/A	N/A	N/A
0001AC N/A	N/A	N/A	N/A
0001AD N/A	N/A	N/A	N/A
0001AE N/A	N/A	N/A	N/A
0001AF N/A	N/A	N/A	N/A
0001AG N/A	N/A	N/A	N/A
0001AH N/A	N/A	N/A	N/A
0001AJ N/A	N/A	N/A	N/A
0002 N/A	N/A	N/A	N/A
0002AA N/A	N/A	N/A	N/A

ACCOUNTING AND APPROPRIATION DATA





(b)(4)

AWARD TERMS AND CONDITIONS

SECTION TWO

1. **Blocks 19-24 – SCHEDULE OF SUPPLIES/SERVICES:** Task Order 0003 is issued as a **Fixed Price** order for Labor (CLIN 0001) and **Cost Reimbursable** for ODCs and Travel/Per Diem (CLIN 0002). (In order to insure timely invoice processing in Wide Area Workflow, CLIN 0002 has been entered into the automated contracting system as fixed price resulting in the appearance of FFP on this CLIN and the associated SubCLINs. This action is taken for payment processing purposes only. As stated, CLIN 0002 will be administered as Cost Reimbursable.)

2. **APPROPRIATION DATA/SPECIAL INSTRUCTIONS:** The Government Payment Office shall make all payments against this order in accordance with the CLIN/ACRN association specified below. All contractor requests for payment made against this contract that fail to specify a CLIN/ACRN association shall be promptly rejected by the Government Payment Office.

FUNDS AVAILABLE FOR PAYMENT

ACRN >>	Labor	Travel/ODC	T&M Support	Total
AY	(b)(4)		0.00	(b)(4)
AZ		0.00	0.00	
BA		0.00	0.00	
BB		0.00	0.00	
BC		0.00	0.00	
BD		0.00	0.00	
BE		0.00	0.00	
BF		0.00	0.00	
BG		0.00	0.00	
Total				

The total amount of funding available for payment under this task order is

(b)(4)

3. **PACKAGING AND MARKING:** All items shall be prepared and marked for shipment using best commercial practices.
4. **INSPECTION AND ACCEPTANCE:** All deliveries shall be inspected and accepted at point of destination.
5. **PROJECT OFFICER:** The Project Officer under this order is:

Eric Miller

(703) 432-3612

eric.w.miller1@usmc.mil

Inspection and Acceptance of contract deliverables are the responsibility of the project officer or his or her duly authorized representative(s). Moreover, the Project Officer serves in a supporting role to the Contracting Officer, providing advice and expertise on technical issues. However, only the Contracting Officer has the authority to authorize deviations from the terms and conditions of this contract, including deviations from specification requirements. In the event the contractor does deviate without written approval of the Contracting Officer, such deviation shall be at the risk of, and any cost relating thereto, shall be borne by the contractor.

6. INVOICES:

In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (March 2003)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor shall be required to utilize this system when processing invoices and receiving reports under this contract, unless the provision at DFARS 252.232-7003(c) apply. The Contractor shall (i) register to

use WAWF-RA at <https://wawf.eb.mil/> and (ii) ensure an "electronic business" Point of Contact is designated in the Central Contractor Registration at <http://www.ccr.gov>, within ten (10) days after award of this contract. The USMC WAWF-RA point of contact for this contract is Kristin Gomez and can be reached on 703-432-3793.

Additionally, upload a copy of your invoice into eP² using the embedded feature, then send email notification of your invoice postings to kristin.gomez_ctr@usmc.mil. To ensure prompt payment and resolution of anomalies, ACSS uses a central billing model that requires the Project Officer (e.g., sponsor) to review and verify invoice charges within 48-hrs. of posting. ACSS staff coordinate this action and validate/certify the approved charges using WAWF. In this capacity, ACSS technical sponsors serve as the authorizing officials (e.g., Contracting Officer's Representative (COR)) for all CEOss tasks. Anomaly invoicing issues (e.g., type of charges, rationale, costs, etc.), must be resolved within 72-hrs. of submission, or the invoice will be rejected for cause.

Data entry information for WAWF:

Payment Office DoDAAC: M67443

Admin Office DoDAAC: M67854

Service Acceptor DoDAAC: M67854 Extension ACSS

Contract Number: M67854-04-A-5167

Task Order: 0003

The contractor shall bill labor monthly in accordance with the following invoicing matrix:

CLIN 0004 <u>Modify</u> <u>Delete</u>	Total
04/28/2007	(b)(4)
05/29/2007	
06/28/2007	
07/29/2007	
08/28/2007	
09/28/2007	
10/28/2007	
11/28/2007	
12/28/2007	
01/28/2008	
02/27/2008	
03/28/2008	
Total	

- 7. DELIVERY DESTINATION:**
Commander MARCORSYSCOM

ATTN: Eric Miller
2200 LESTER ST
QUANTICO, VA 22134

8. **GOVERNMENT FURNISHED PROPERTY (GFP) REQUIREMENTS:** N/A
9. **FACILITIES REQUIREMENTS:** Reference SOW paragraph 3.0.
10. **PERIOD OF PERFORMANCE:** The period of performance for this effort is 12 months beginning 29 March 2007. There are no award term options remaining on this task order, contingent upon the findings of the Quality Assurance Surveillance Plan (QASP).

SECTION THREE

STATEMENT OF WORK FOR INFANTRY WEAPONS SYSTEMS OPTICS & NON-LETHAL SYSTEMS

Acquisition, Logistics & Administration

1.0 Scope. The scope of this effort is to provide analytical, acquisition, administrative and logistics support for the Program Manager, Optics & Non-Lethal Systems (ONS), Infantry Weapons Systems (IWS), Marine Corps Systems Command (MCSC). The ONS Program Manager develops, demonstrates, procures, fields, and provides life-cycle management support for optics and non-lethal systems to support USMC Warfighting Forces. This includes all day and night scopes, laser pointers, laser illuminators, Thermal Weapons Sights, Night Vision Enhancement devices, and non-lethal systems. Critical FY07/08 requirements include acquisition planning and documentation, logistics analysis and documentation, program scheduling and tracking, life-cycle management oversight, fielding and training coordination, and commercial product assessments for various Electro-Optical (EO) and non-lethal systems. Additionally, to accommodate logistics management and training issues, on-site support at Marine Corps Logistics Base, Albany, GA, and other various CONUS locations is required throughout the contract duration to support expedient handling of logistics and training requirements in support of Operation Iraqi Freedom (OIF) and the expected triple increase in assets. Throughout the performance period, conventional administrative support will be required for financial management, budget monitoring, business planning, project management (e.g., MS Project, WBS) and briefings.

1.1 Background. The ONS Program Manager's vision is to establish a fluid and flexible support organization that provides a full range of acquisition and logistics support capabilities. The intent is to organize the Contractor support to coincide with program performance (e.g., milestones, major events) and to affect a more synergistic use of resources. Activities described in this SOW encompass the scope of responsibilities for the ONS Program Manager executed under a single, cohesive strategy. Due to the dynamic nature of program requirements resulting from OIF, the Contractor must be able to rapidly respond to operational needs (e.g., commercial items, NDI product assessments), support accelerated fielding of solutions, and respond to OPFOR fielded equipment needs with agile solutions. The ONS Program Office is responsible for all technical and business requirements associated with these current and future program initiatives. The Contractor is responsible for supporting the below activities with expert knowledge of United States Marine Corps' (USMC) concept of employment, an ability to provide expert acquisition and logistics support to optical systems, and the ability to conduct comprehensive product assessments through the Integrated Product Team (IPT) process. In addition, the Contractor must be prepared to deploy personnel in theater to support ONS-sponsored systems deployed to support OIF¹. Horizontal integration across the ONS Program Office is paramount to delivering an integrated warfighting capability to the OPFOR. Specific responsibilities are delineated as follows:

Target Acquisition - This includes all day and night scopes, laser pointers, laser illuminators, Thermal Weapons Sight and Night Vision Enhancement devices for use within the U. S. Marine Corps, including, the PEQ-2, PAQ-4C, PVS-14, PVS-7B&D, PVS-17, PAS-13, and Rifle Combat

¹ Reference Attachment 2 for Deployment Checklist.

Optic. Within the scope of this task are logistics support requirements for various ONS product lines, as well as preparation of documentation to support Milestone decisions for new equipment, as well as incremental upgrades. Additionally, there are ongoing logistics requirements impacted by EO technologies (e.g., night vision, thermal, laser, etc.) currently in the weapons inventory. These impacts will necessitate replacement or modification decisions, or investment in potential improvements for those current systems. During FY07/08, the programs will continue with the initial transition of supply and maintenance functions from Contractor Logistics Support (CLS) to the organizational and intermediate levels. Therefore, it will be necessary to track the effectiveness of current logistics support strategies and attempt to define optimal support strategies. The ONS programs will rely heavily on CLS while concurrently requiring interface with USMC logistics managers, OPFORs, Industry and other activities to define and develop optimal support strategies.

2.0 General Requirements. The Contractor shall provide continuous support for Acquisition and Logistics initiatives as generally aligned with the percentage effort stipulated:

Activity – Anticipated Percentage		Para	Metric
• Logistics and Fielding Support	50%	2.1. 1	
• Program and Acquisition Support	45%	2.1. 2	Ref: QASP
• Management / Administration	5%	2.1. 3	

The scope of work associated with each of these task activities will vary by program precedent and volume throughout the performance period, although not substantially. The Contractor is responsible for providing suitable technical, analytical and acquisition expertise to support ongoing responsibilities delineated by activity, as well as variances in the scope of activities. The Contractor shall also appoint a technical manager to act as both coordinator of task activities and to serve as the overall expert for successful completion of this task initiative. Administrative support shall be provided as required on a matrix basis. Overall performance quality associated with each WBS element is identified at Attachment 1, the Quality Assurance Surveillance Plan (QASP).

2.1 Specific Requirements.

2.1.1. Logistics and Fielding Support. The ONS Program Office is responsible for conducting logistics assessments and developing support and fielding solutions for multiple combat weapons programs including various EO and Non-Lethal systems. Critical actions include systematically identifying and assessing logistics alternatives (particularly for commercial and NDI products) analyzing and resolving logistics deficiencies with fielded equipment, and managing logistics throughout the system's development and initial deployment cycles. Within this framework are requirements for logistics assessments of commercial product solutions, validation of supportability impacts, defining test strategies, and ensuring supportability is considered as a complementary element to any product solution. Additionally, selected alternatives and program strategies must be vetted through formal IPTs and other SME forums to ensure suitability for use (e.g., safety, environmental), validate proposed CLS strategies, and ensure the quality of supporting logistics documentation. Based on increased AAOs across product lines, additional

logistics support of end items procured under MARSOC, DO, and other Urgent and Compelling requirements is required. The Contractor is responsible for supporting these program efforts with expert knowledge of USMC concepts of employment, i.e., GCE, ACE, and CSSE; with applied logistics expertise to exploit commercial product capabilities and with all facets of technical assessment, program management, and support planning. Key support actions include preparation of program support documentation (e.g. Life-cycle support plans, Supportability Plans, Material Fielding Plans (MFPs)) for MARSOC and DO specific equipment; ensuring readiness for critical test events, demonstrations, and acquisition milestones; interfacing with Marine Corps operational and logistics units; analyzing and resolving logistics issues with fielded equipment and providing high-fidelity recommendations to project staff pertinent to mission effectiveness and course of action (COA) selection. The ONS Program Office is responsible for updating the MCSC Active Forces Armory Facilities Study completed in January 2002 and analyzing the material condition and adequacy of space for storage and operations of Marine Corps active force armories. Additionally, the ONS Program Office must assess the financial impact the future systems will have on the armory facilities and develop POM strategies to correct any funding deficiencies. The Contractor is responsible for supporting this effort by determining the number of systems that will be fielded between FY07 and FY10 and determining the active force's armory capacity to store and maintain existing Infantry Weapons Systems including rifles, pistols, machine guns, mortars, electro-optical devices, and all associated accessories. Key support actions include analyzing the impact these systems will have on new facilities that have been constructed and are planned for construction out to FY10. Additionally, this study will determine the requirements for training facilities (i.e. ranges, school houses and other training activities). The results of this analysis will update the 2002 study and support POM development strategies.

2.1.1.1 Maintenance and Training Support. The Optics and Non-Lethal Systems (ONS) Program Office is responsible for supportability analysis in response to OIF needs, inclusive of day optics, thermals, lasers, I2 and non-lethal systems, that have been approved for fielding to non-GCE units. The Contractor is responsible for identifying and supporting logistical processes, to include New Equipment Training Teams (NETT) maintenance procedures, publications (Operation Manuals, Maintenance Manuals, Modification Instruction, Technical Instructions, and Special Instructions), and training issues to ensure expeditious fielding. To accommodate this, on-site logistics support at MCLB-A is required to track and redistribute assets to authorized units, support replenishment and reconstitution of inventories, and to provide recommendations to the program office. Also, the Contractor will provide on-site training support to the OPFORs based on geographical area (i.e. East/West Coast). Additionally, the Contractor is required to provide inputs to the Manpower and Training Analysis process through coordination and liaison with PM TRASYS, TECOM, and prime developers / original equipment manufacturers (OEMs).

New Equipment Training Support	
<u>Qty</u>	<u>Location</u>
1	Quantico
1	Camp Pendleton
1	Camp LeJeune

2.1.1.2 Supply Support. The ONS Program Office is also responsible for initial provisioning and outfitting of OPFORs. This includes new equipment asset management, inventory control, and coordination with Industry and Government Agencies (i.e. DLA). The Contractor is required to implement and execute a management program for spares, repair parts, and supplies to meet

OPFORs scheduling requirements. Within this framework are requirements for coordination of equipment fielding, commercial supply chain assessments, warranty services, OPFOR liaison, and IPT participation. MARSOC, DO, and other Urgent and Compelling requirements have added to the escalation of the AAOs across all product lines. The contractor shall support this effort by providing supply support (e.g. shipping, receiving, kitting, distribution, fielding) and life-cycle support inclusive of maintaining the associated record keeping. Ancillary requirements include providing required inputs for CMC bi-weekly assets for OIF, MARSOC monthly, DO monthly, and other associated reports.

2.1.2 Program and Acquisition Support. The ONS Program Office is responsible for planning, coordinating, and executing a comprehensive support program for currently fielded assets, as well as those scheduled for introduction. Critical initiatives during this period will focus on mitigation of obsolescence impacts (technology insertion/refresh), requirements analysis for investment in enhancements (POM strategies, trend analysis and supportability problems), and related issues (cost, technical, schedule) affecting decisions to extend service life or pursue other product solutions. Traditional requirements include preparing program documentation (MCSAMPs, Sosa's, Supportability Plans, Milestone Decision Packages, etc) and ensuring readiness for milestones, significant events, and transition to post-deployment. The Contractor is responsible for creating and maintaining a comprehensive support strategy that includes providing sound business analysis of programmatic issues affecting investment/sustainment decisions, and drafting/modifying associated documentation (financial documents) to reflect PM prerogatives, and assisting with providing subject matter expertise to IPTs and other professional forums. Critical aspects of performance include drafting and updating acquisition milestone documentation (e.g. MCSAMP, LCCEs, BCAs) and assisting the PM with developing cohesive contract strategies to meet acquisition objectives. This effort includes program management priorities, scheduling, coordination of SME participation, contract strategies focused on acquisition objectives and overall quality of products. The Contractor is responsible for providing necessary expertise to support identified priorities, executing a suitable performance schedule for the effected programs, identifying and coordinating deliverables, and ensuring the quality of draft and final products. Specifically, the Contractor is responsible for providing IPT co-leads to support the project officers of the I2, Thermal, Laser, Day Optic, Scout Sniper and Non-Lethal Systems (as required) Integrated Product Teams. The ONS Contracting Section is responsible for the preparation and administration of solicitations, request-for-proposals, contracts, modifications and vendor performance. The Contractor will assist in the development and maintenance of all documentation, perform tracking actions for associated contract deliverables, and assist in planning of acquisition and procurement strategies. The Contractor will also provide recommendations on contracting issues to acquisition personnel, research contract policy and processes, and ensure compliance with all regulations to include FAR, DFARS, and related statutes and policies. Key support actions includes draft preparation of key contractual communications with industry and selected vendors, participation in pre-proposal and post-award conferences, financial analysis of vendor performance, and providing continuous administrative support to the PM ONS Contracting Section.

2.1.3 Management / Administration. The ONS PM is responsible for establishing a cohesive technical management framework that ensures requirements are executed within program constraints. This includes compliance with ACAT/AAP-level oversight guidance, documentation and preparation for program reviews, business planning and technical analysis, coordination of logistics and ancillary support requirements, and oversight of prime vendor performance (e.g., progress, investment), as well as ensuring performance consistent with the provisions of the QASP. The Contractor is responsible for supporting the overall effectiveness of the technical

management program, providing expert assistance associated with critical path performance, and providing expert advisory assistance to program staff. The Contractor is responsible for establishing a suitable performance schedule, identifying and coordinating deliverables associated with their analytical approach, ensuring the quality of draft and final products, and maintaining a viable resource pool (e.g., qualified staff). Additionally, the Contractor shall develop a formal process for reporting performance, ensuring progress of task actions, interfacing with Government customers (e.g., memoranda, reports, supporting documentation, WBS compliance, invoicing procedures), and executing in accordance with quality assurance provisions. This formal process will include a monthly formal management review with the Program Manager. Specific responsibilities between the Government and Contractor, as well as a final schedule of activities and deliverables shall be coordinated within five (5) days of task order award, reviewed quarterly, and modified only through bilateral agreement.

3.0 Facilities Requirements. The IWS product group will require the Contractor to provide facilities for meetings and IPTs (e.g., 20-40 personnel), as well as a suitable infrastructure to manage program requirements (e.g., document storage, database management, etc.), throughout the course of performance to support the scope of activities. Both local travel and other CONUS/OCONUS travel is anticipated in support of this effort. Travel will be reimbursed in accordance with the JTR. The Government expects that computers, cellular phones, and other elements of facilitization to be included in the GSA rates. If specific models, applications, computer time, etc. are to be included as ODC items, these items must be identified in the Contractor's proposal at the time of submission. Personnel deployed overseas in support of this task will be eligible for per diem and Defense Base Authorization (DBA) insurance while in a deployed status (e.g., combat zone). Contingency Operations planning guidance is provided in Attachment 2.

ATTACHMENT 1

QUALITY ASSURANCE SURVEILLANCE PLAN

1. Objective. This Quality Assurance Surveillance Plan (QASP) serves as the principal basis for assessing overall performance quality associated with the ONS PM task effort. This document will be used by the Government to assess the effectiveness of the Contractor's management and technical services. This QASP provides the methodology by which the Contractor's performance will be monitored to determine compliance with established performance objectives and to establish performance benchmarks that ensure a quantifiable basis for measuring effectiveness. The plan is designed so that surveillance is limited to that which is necessary to verify that the Contractor is performing management and technical services satisfactorily and relates directly to performance objectives delineated in the SOW.

2. Government Surveillance. The ONS PM will function as the Technical Representative for this task, and her/his authority will be limited to administering specific technical aspects of the contract. The Technical Representative will not provide direction that is outside the scope of responsibilities delineated under this task order. The Technical Support Officer will:

- Maintain a detailed knowledge of the technical requirements of the contract;
- Document Contractor performance in accordance with the QASP;
- Identify and immediately forward notifications of deficient or non-compliant performance to the Contracting Officer; and
- Approve priorities of support, resources, and associated schedules.

3. Surveillance Methods. Surveillance of Contractor performance is the method used by the Government to determine whether the contractor is effectively and efficiently complying with all terms and conditions of the task order. In addition to statistical analysis, the functional expertise of the Technical Representative plays a critical role in adequately evaluating contractor performance. The below listed methods of surveillance shall be used in the administration of this QASP. The PRS contains the performance objectives that are being measured.

- Demonstration - A qualification method that is carried out by operation and relies on observable functional operation. It does not require the use of instrumentation or special test equipment;
- Inspection. A qualification method that is carried out by visual examination of software code, data captured in special test equipment, documentation, or hard copy printouts. The government will inspect software drops for bugs and content; and
- Analysis. A qualification method that is carried out by examining and assessing the application of techniques in order to determine if they are appropriate and sufficient.

4. Performance Requirements. The performance requirements set forth in this section correspond to the SOW paragraphs delineated in the table. Enclosure (1) of this document provides standards for performance for specific requirements:

Logistics and Fielding Support. The Contractor will be evaluated on the effectiveness of their support effort, logistics strategies, and ability to execute real-time asset management.

Program and Acquisition Support. The Contractor will be evaluated on the effectiveness of their program support strategies and their ability to provide additional leadership to the IPTs in support of/or in the absence of project officers and to produce quality acquisition documents required for milestone decisions.

Management / Administration. The Contractor will be evaluated on the quality of their overall technical management strategy, ability to preclude or resolve issues, and effectiveness of their use of resources to meet expectations and schedules.

Enclosure 1
PERFORMANCE REQUIREMENTS SURVEY (PRS)

Performance Objective	SOW	Performance Standard	Quality Level²	Method of Surveillance
Logistics & Fielding Support	2.1.1	Acceptable performance has been met when the Contractor has established a consistent methodology for handling acquisition logistics issues and executing real-time asset tracking consistent with acceptable timeframes defined by the Government.	Excellent Acceptable Poor	Inspection Analysis Demonstration
Program & Acquisition Support	2.1.2	Acceptable performance has been met when the Contractor has established a consistent methodology for providing program and acquisition support to meet program objectives within acceptable timeframes defined by the Government.	Excellent Acceptable Poor	Inspection Analysis Demonstration
Management & Administration	2.1.3	Acceptable performance has been met when the Contractor's quality standards for programming and compliance with availability targets, and performance schedules is accepted by the Government. This is inclusive of quality provisions for each of the previous WBS elements, effective reporting, and resolution of performance anomalies in a timely manner.	Excellent Acceptable Poor	Inspection Analysis Demonstration

² Numerical values for the adjectival ratings are: >.95 – Excellent – Exceeds standard compliance; .85 - .95 standard compliance – Acceptable; and <.85 – unacceptable. For the first award term, a contractor must receive a rating of .85 or greater. To qualify for a second award term, a contractor must receive a rating of .95 or greater.

Attachment 2

Contingency Operations Addendum
 DEPLOYMENT RESPONSIBILITIES CHECKLIST

The below listed matrix summarizes deployment responsibilities for Contractors and the Government. Mandatory minimum requirements are prerequisites to deployment.

MANDATORY REQUIREMENTS TO DEPLOY		
Item	Contractor provides	Government provides
Medical:		
Immunizations. The contractor must provide documentation to show that they are current in the following:	X	
Hepatitis A	X	
MMR/MR	X	
Polio	X	
Influenza	X	
Typhoid	X	
Yellow Fever	X	
Meningococcal	X	
Anthrax		X
Current Physical Exam	X	
HIV Testing (within 12 months of deployment)	X	
Eye Exam	X	
Hearing Exam.	X	
DNA Sample		X
Tuberculosis Screening (PPD performed within last 12 months)	X	
Dental		
Dental Class I or II	X	
Medical documentation to show above requirements complete and satisfied. [At a minimum, shot card or contractor's format dental and medical certification sheet (not necessarily the individuals medical record)]	X	
Training (Government Conducted)		X
NBC/CBE (To include familiarization with personal protective equipment)		X
Country Brief (To include cultural aspects and prohibitions)		X
Medical Brief (Health Risk Communication)		X
Level I Anti-Terrorism		X
UNCLAS Foreign Intelligence		X

Item	Contractor provides	Government provides
Personal Equipment and Effects		
Necessary chemical defensive equipment issue (MOPP Gear, Gas Mask) [Note: Individuals must be able to used standard sizes of equipment issued and grooming requirements for gas mask wear]		X
Personal Clothing and personal safety equipment required to perform statement of work in the in-theater environment [NOTE: Uniform utilities will not be issued. Clothing should not imply contractor is a member of the military or combatant]		
Identification:		
Passport	X	
Visas (as applicable)	X	
Applicable Licenses, Customs Duty (as required)	X	
Identification		
Uniform Services Identification Card (DD form 1173)		X
Geneva Convention Identification Card (DD Form 489)		X
Local Unit (In-theater) Identification Cards		X
Contractor's Company Identification	X	
Country Clearance (As required)		X
Additional Medical and Medical Support:		
Medications as needed (minimum of 90 days supply)	X	
Medical Alert Tag, if required (with replacement)	X	
Current Prescription and eyeglasses if necessary with spares as needed. Includes safety glasses/goggles.	X	
Provide Current Dental Panograph	X	
Personal Items/Equipment		
Personal Hygiene items	X	
Gas Mask Optical Inserts (if required)		X
Hearing Aid (if required) and spare batteries	X	
Sleeping bag and ISO mat		X
Helmet and Flak vest		X
Canteens, first aid kit, web belt and harness (782 gear)		X

To assist vendors with Contingency Operations planning, the ACSS is publishing the following guidance along with a checklist of allowable costs.

a) The Contractor, in response to formal tasking, will dispatch technical personnel in support of contingency operations directly related to SOW requirements. Contingency operations are defined as operations in response to conditions of political violence, terrorist activity, armed

conflict, and insurrection or civil/ military strife. The MCSC ACSS will provide bilateral notification of such contingency operations.

b) When this support is provided, the Contractor shall:

1. Identify personnel who will be deploying and provide all required personnel data to the ACSS;
2. Identify the duration of the deployment period for each individual;
3. Comply with authorized Letters of Instruction (LOI's) and other formal guidance published to support the contingency and deemed applicable by the ACSS;
4. Ensure that any personnel deployed to support contingency operations are medically qualified and fit to endure physical conditions associated with the climate, terrain, and operational environment anticipated for the duration of the duty assignment. The employer shall certify in writing that their assigned personnel are fit and qualified to serve in the assignment and have been briefed on the anticipated conditions;
5. Obtain a quote for Defense Base Act Insurance coverage for the affected employees as required by statute and provide this to the ACSS for final authorization/approval to incur any costs. The Government will NOT pay for any additional personal insurance coverage, i.e. riders.
6. Identify any additional contractor furnished equipment for use on the contract not currently covered by the existing task order;
7. Identify any additional medical/immunization requirements, and, if necessary, reimburse the Government for use of military medical services provided to contractor employees;
8. Incur costs in accordance with the attachment and ensure that they are traceable to the affected employees. Only those charges identified in the attachment are considered allowable and reasonable. Costs may only be incurred by the individual during the valid term of his/her visa;
9. Identify any clothing purchased specifically to support contingency operations, which must be approved by the ACSS. (Prescribed Military Uniforms are allowable ODC)
10. Ensure that any personnel deployed are not in possession of firearms, explosives or other materials deemed as weapons;
11. Identify any transportation requirements anticipated beyond those provided by the Government.

c) When this support is required, the Government shall:

1. Provide transportation for contractor personnel and baggage to and from the area of operations and transportation within the area of operations, using military transport. If commercial transportation is required, including commercial air or rental car, it will be billable as an ODC. Transportation and travel shall be in accordance with Program Office CINC, CJTF Commander and MAGTF Commander directives and joint travel regulations.
2. Provide necessary equipment anticipated for use in theater (e.g., body armor, helmet, NBC PPE, etc.);
3. Provide Geneva Convention/Identification cards and identification tags (dog tags);
4. Provide full use of the dining facility at any U.S. military installation while in theater;

5. Provide lodging enroute to, from and within the area of operations. Billeting shall be in the field with using units if available. If field billeting is not available, hotel accommodations may be billed as an ODC;

6. Allow the Contractor the use of government medical facilities in the area of operations, and provide any immunizations that are not commercially available prior to deployment. Ensure contractor immunizations are the same as Marines in the using unit to which the contractor representative is deploying as directed by the Immunization Travel Guide from the Center for Disease Control and DISREPs. Such use will be in accordance with CINC, CJTF Commander or MAGTF Commander directives. Medical evacuations shall be in accordance with CINC, CJTF Commander and MAGTF Commander directives.