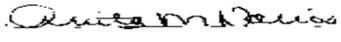


<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER M3070007RC15024		PAGE 1 OF 16	
2. CONTRACT NO. M67854-04-A-5166		3. AWARD/EFFECTIVE DATE 14-Dec-2006		4. ORDER NUMBER 0008		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050  TEL: 703-432-3773 FAX: 703-432-3534		CODE M67854		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 541611 SIZE STANDARD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO  <b>SEE SCHEDULE</b>		CODE		16. ADMINISTERED BY  <b>SEE ITEM 9</b>		CODE	
17a. CONTRACTOR/OFFEROR RESOURCE CONSULTANTS INC DIRK SMITH 2605 PARK TOWER DR., SUITE 800 VIENNA VA 22180  TEL. 571-226-3016		CODE 3S267		18a. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER P.O. BOX 369022 ATTN: KANSAS - M67443 COLUMBUS OH 43236-9022		CODE M67443	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<b>SEE SCHEDULE</b>						
25. ACCOUNTING AND APPROPRIATION DATA  <b>See Schedule</b>					26. TOTAL AWARD AMOUNT (For Govt. Use Only)  <b>\$533,694.00</b>		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE RCIProposal <input checked="" type="checkbox"/> OFFER DATED <u>12-Dec-2006</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED	
						14-Dec-2006	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) ANITA M. NORRIS / CONTRACTING OFFICER TEL: 703-432-3773 EMAIL: anita.norris@usmc.mil			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p><b>SEE SCHEDULE</b></p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42a. RECEIVED BY ( <i>Print</i> )	
	42b. RECEIVED AT ( <i>Location</i> )		
	42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS	

## Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor/Monthly Report FFP Labor/Monthly Marine Air Ground Force Command and Control (MAGTF C2) Intergrations Support Services shall be performed in accordance with the attached Statement of Work and contractor proposal dated 12 December 2006 FOB: Destination				
				NET AMT	\$0.00
0001AA	ACRN AS - M3070007RC15024 FFP FOB: Destination MILSTRIP: M3070007RC15024 PURCHASE REQUEST NUMBER: M3070007RC15024	234,700	Each	\$1.00	\$234,700.00
				NET AMT	\$234,700.00
	ACRN AS CIN: M3070007RC150240001AA				\$234,700.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB		293,694	Each	\$1.00	\$293,694.00
	Labor - Incrementally Funded				
	FFP				
	See Limitation of Government Obligation, Clause, Section Two				
	FOB: Destination				
	MILSTRIP: M3070007RC15024				

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NET AMT	\$293,694.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002					
	Travel/ODCs				
	FFP				
	FOB: Destination				

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NET AMT	\$0.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA		5,300	Each	\$1.00	\$5,300.00
	ACRN AS - M3070007RC15024				
	FFP				
	FOB: Destination				
	MILSTRIP: M3070007RC15024				
	PURCHASE REQUEST NUMBER: M3070007RC15024				

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NET AMT	\$5,300.00
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ACRN AS	\$5,300.00
CIN: M3070007RC150240002AA	

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0002	N/A	N/A	N/A	Government
0002AA	Destination	Government	Destination	Government

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 18-DEC-2006 TO 17-DEC-2007	N/A	N/A FOB: Destination	
0001AA	N/A	N/A	N/A	N/A
0001AB	N/A	N/A	N/A	N/A
0002	N/A	N/A	N/A	N/A
0002AA	N/A	N/A	N/A	N/A

## ACCOUNTING AND APPROPRIATION DATA

AS: 177110627A0 260 00264 067443 2D M30700  
 COST CODE: 7RC0000404BH  
 AMOUNT: \$240,000.00  
 CIN M3070007RC150240001AA: \$234,700.00  
 CIN M3070007RC150240002AA: \$5,300.00

## AWARD TERMS AND CONDITIONS

### **SECTION TWO**

- 1. Blocks 19-24 – SCHEDULE OF SUPPLIES/SERVICES.** Task Order 0008 is issued as a **FIXED PRICE** order for Labor (CLIN 0001) and **Cost Reimbursable** for ODCS and Travel/Per Diem (CLIN 0002). (In order to insure timely invoice processing in Wide Area

Workflow, CLIN 0002 has been entered into the automated contracting system as fixed price resulting in the appearance of FFP on this CLIN and the associated SubCLINs. This action is taken for payment processing purposes only. As stated, CLIN 0002 will be administered as Cost Reimbursable.)

- 2. APPROPRIATION DATA/SPECIAL INSTRUCTIONS:** The Government Payment Office shall make all payments against this order in accordance with the CLIN/ACRN association specified below. All contractor requests for payment made against this contract that fail to specify a CLIN/ACRN association shall be promptly rejected by the Government Payment Office.

**FUNDS AVAILABLE FOR PAYMENT**

ACRN >>	Labor	Travel/ODC	T&M Support	Total
AS	234700.00	5300.00	0.00	\$240,000.00
Total	\$234,700.00	\$5,300.00	\$0.00	\$240,000.00

The total amount of funding available for payment under this task order is: **\$240,000.00**.

- 3. PACKAGING AND MARKING:** All items shall be prepared and marked for shipment using best commercial practices.

- 4. INSPECTION AND ACCEPTANCE:** All deliveries shall be inspected and accepted at point of destination.

- 5. PROJECT OFFICER:** The Project Officer under this order is:

**LtCol Richard Hilberer 703.432.8193**

[richard.hilberer@usmc.mil](mailto:richard.hilberer@usmc.mil)

Inspection and Acceptance of contract deliverables are the responsibility of the project officer or his or her duly authorized representative(s). Moreover, the Project Officer serves in a supporting role to the Contracting Officer, providing advice and expertise on technical issues. However, only the Contracting Officer has the authority to authorize deviations from the terms and conditions of this contract, including deviations from specification requirements. In the event the contractor does deviate without written approval of the Contracting Officer, such deviation shall be at the risk of, and any cost relating thereto, shall be borne by the contractor.

**6. INVOICES:**

In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (March 2003)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor shall be required to utilize this system when processing invoices and receiving reports under this contract, unless the provision at DFARS 252.232-7003(c) apply. The Contractor shall (i) register to use WAWF-RA at <https://wawf.eb.mil/> and (ii) ensure an "electronic business" Point of Contact is designated in the Central Contractor Registration at <http://www.ccr.gov>, within ten (10) days after award of this contract. The USMC

WAWF-RA point of contact for this contract is Kristin Ashcraft and can be reached on 703-432-3793.

Additionally, upload a copy of your invoice into eP<sup>2</sup> using the embedded feature, then send email notification of your invoice postings to [kristin.gomez.ctr@usmc.mil](mailto:kristin.gomez.ctr@usmc.mil). To ensure prompt payment and resolution of anomalies, ACSS uses a central billing model that requires the Project Officer (e.g., sponsor) to review and verify invoice charges within 48-hrs. of posting. ACSS staff coordinate this action and validate/certify the approved charges using WAWF. In this capacity, ACSS technical sponsors serve as the authorizing officials (e.g., Contracting Officer's Representative (COR)) for all CEOss tasks. Anomaly invoicing issues (e.g., type of charges, rationale, costs, etc.), must be resolved within 72-hrs. of submission, or the invoice will be rejected for cause.

Data entry information for WAWF:

Payment Office DoDAAC: M67443

Admin Office DoDAAC: M67854

Service Acceptor DoDAAC: M67854 Extension ACSS

**Contract Number: M67854-04-A-5166**

**Task Order Number: 0008**

**The contractor shall bill labor monthly in accordance with the following invoicing matrix:**

<b>CLIN 0001 <u>Modify</u> <u>Delete</u></b>	<b>Total</b>
01/18/2007	44033.0
02/17/2007	44033.0
03/19/2007	44033.0
04/18/2007	44033.0
05/19/2007	44033.0
06/18/2007	44033.0
07/19/2007	44033.0
08/18/2007	44033.0
09/18/2007	44033.0
10/18/2007	44033.0
11/18/2007	44033.0
12/18/2007	44031.0
Total	\$528,394.00

**7. DELIVERY DESTINATION:**

MCCDC C2 Integration ATTN: LtCol Hilberer

3300 Russell Rd.

QUANTICO, VA 22134

**8. GOVERNMENT FURNISHED PROPERTY (GFP) REQUIREMENTS– N/A****9. FACILITIES REQUIREMENTS – Reference SOW paragraph 3.0.**

**10. PERIOD OF PERFORMANCE -** The period of performance for this effort is 12 months beginning 18 December 2006. There is one (1) award term option remaining on this task Order.

**3. DFAR 252.232-7007 LIMITATION OF GOVERNMENT'S OBLIGATION (MAY 2006) - ALTERNATE I (MAY 2006)**

(a) Contract line item **0001** is incrementally funded. The sum of **\$234,700.00** is presently available for payment and allotted to this contract. An allotment schedule is contained in paragraph (j) of this clause.

(b) For item(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "Termination for Convenience of the Government." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit, and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for a subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "Disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default." The provisions of this clause are limited to the work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) and (e) of this clause.

(h) Nothing in this clause affects the right of the Government to terminate this contract pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract	\$ 240,000.00
NTE 03/18/2007	\$ 97,898.00
NTE 06/18/2007	\$ 97,898.00
NTE 09/18/2007	\$ 97,898.00

### **SECTION THREE**

#### **STATEMENT OF WORK FOR MARINE AIR GROUND TASK FORCE, COMMAND AND CONTROL INTEGRATION SUPPORT**

#### **BUSINESS AND ANALYTICAL**

**1.0 Scope.** The scope of this effort is to synchronize and integrate various JCIDS Documents and supporting efforts in the development and implementation of the Marine Air Ground Task Force Command and Control (MAGTF C2) Strategy for the Command and Control Integration

Division, Capabilities Development Directorate (CDD), Marine Corps Combat Development Command. MAGTF C2 will develop future capabilities ISO EMW, FORCEnet and higher level concepts and capabilities documents. The MAGTF C2 Strategy and CONOPS will serve to support both the MAGTF C2 Capabilities Development Process and the validation and fielding of future USMC C2 programs. The MAGTF C2 JCIDS Integration effort will provide assimilation and synchronization of the various ongoing MAGTF C2 Documentation efforts and ensure a baseline set of capabilities and requirements for the entire C2 Mission Area. It will define the intra- and inter- operability relationships across warfighting functions, as well as serve to support the POM-08 through POM-10 initiatives prioritized by the CE Advocate. This effort will involve a concept-centric analysis of MAGTF C2 capabilities, as well as the definition of cost and operational effectiveness issues for each component element. This task strategy is predicated upon the guidance at CJCSI 3170.01D (May, 2005), and the iterative steps involved with defining an optimal solutions set (e.g., COA), coincident with the notional schedule of actions in support of the C2 Mission Area Capabilities Based Assessment currently being performed under the MAGTF C2 CONOPS and MAGTF C2 JCIDS CEOSS task orders as delineated below:

- Functional Area Analysis (FAA);
- Functional Needs Analysis (FNA);
- Functional Solution Analysis (FSA); and
- Post Independent Analysis (PIA)

Because many of the analytical steps in this effort are currently being accomplished with some concurrency, it is imperative that this integration and synchronization effort ensure that all these efforts are ultimately supporting the Implementation of the C2 Vision and MAGTF C2 CONOPS. Regardless, each step involves the application of progressive levels of engineering and analytical fidelity to reach the integrated solution set for the entire C2 Mission Area as defined in the MAGTF C2 Vision and MAGTF C2 CONOPS. FSA step of prioritizing solutions with needs (e.g., capabilities gaps), including: Identifying impacts to current Doctrine, Organization, Training, Materiel, Leadership, Personnel and Facilities (DOTMLPF) requirements; Identifying product improvements to existing materiel/facilities; Adopting solutions with limited DOTMLPF implications; or defining potential materiel approaches. The final step in the process is the PIA which validates the recommendations of the preceding steps, to include, in the case of a materiel approach, the Initial Capabilities Document (ICD) as the basis for both MS A (e.g., Concept Refinement Phase (CRP)), or analysis of alternatives (AoA) leading to a MS A decision.

**1.1 Background.** The Deputy Commandant for Combat Development is the lead for coordinating MAGTF C2 vision and strategy and for definition and providing documentation to fully define a totally integrated C2 capability for the Warfighter. Within the scope of MCCDC responsibilities, directly related to the objective of delivering an integrated capability, the MAGTF C2 Warfighter CONOPS will define for and guide the Warfighter in the successful prosecution of their mission from a command and control capability perspective. Currently, there exists a proliferation of stovepipe, non-integrated Command and Control Systems and software. This approach has severely limited the capability to support the infrastructure in garrison or transmission waveforms possibly required in all environments. The MAGTF C2 “end to end” strategy is a methodology for delivering an “end to end”, fully integrated cross-functional set of MAGTF C2 capabilities that include forward deployed as well as reach back functions. Multiple boxes with no appreciable measure of capability increase continue to be supplied to the commanders for their Communication Officers to manage. The USMC has continuously expended resources on duplicative infrastructure, networking, storage, and bandwidth services and can no longer under, such a resource constrained environment, afford the cost. The MAGTF C2 Warfighter CONOPS will provide a detailed combination of JCIDS analysis and C2 Mission

Area Analysis (MAA). This effort will be responsible to integrate the analysis from the various concurrent MAGTF C2 JCIDS documentation efforts and the Warfighter CONOPS effort to ensure that an “end to end”, fully integrated cross-functional set of MAGTF C2 capabilities is envisioned in the appropriate JCIDS documents.

**2.0 General Requirements.** The Contractor shall provide engineering and analytical support as generally aligned with the percentage effort stipulated:

Activity – Anticipated Percentage	Para	Metric
• Business and Analytical Support	45%	2.1.1
• Technical Assessments and Coordination	40%	2.1.2 Ref: QASP
• Management & Administration.	15%	2.1.3

The scope of work associated with each of these task activities may vary slightly by program precedent and volume throughout the performance period. The Contractor is responsible for providing suitable technical and analytical expertise to support ongoing responsibilities delineated by activity, as well as variances in the scope of activities. The Contractor shall appoint a technical manager to act as both coordinator of task activities and to serve as the overall expert for successful completion of this task initiative. Administrative support shall be provided as required.

## 2.1 Specific Requirements.

2.1.1. Business and Analytical Support. The MCCDC Requirements Sponsor is responsible for executing the prescribed JCIDS process in accordance with CJCSI 3170.01E, and for establishing an analytical framework to support effective decision-making at each step. Within this framework are requirements to apply the capability-based analysis identified in the FAA, and capability gaps, performance attributes, and supportability issues identified in the FSA in order to conduct an operational based assessment of doctrine, organization, training, materiel, leadership/education, personnel, and facilities (DOTMLPF) approaches to solving capability gaps in the FSA. MCCDC is responsible for establishing a cohesive JCIDS implementation strategy that supports the immediate, mid-term, and long-term (e.g. FY06-FY10) requirements of the Command customer base. In selecting a suitable business strategy, MCCDC must assess alternatives based upon a sound analytical foundation that integrates multiple JCIDS variables (e.g., Battlespace Awareness, C2, Force Application, Protection, Focused Logistics, etc.) into a sound decision support framework. This framework will support comparative analysis of on-going JCIDS processes for similar performance and the customer requirements. The Contractor is responsible for implementing a framework to identify associated risks and impacts, establishing an analytical baseline for identifying and synchronizing on-going efforts, and recommending suitable strategies to the MCCDC staff. Ancillary actions include providing technical and program information for the updating, and coordinating of plans, reports, and briefings (e.g. Business Plans, Strategic Plans, Program Status Briefings, Metrics Reports, and Resource Allocation Plans (e.g. effectiveness versus investment)). Principal to this activity is analyzing impacts to contemplated budget revisions, technology changes, proposed adjustments, legislative changes, economic trends or directives from higher echelons may have upon on-going JCIDS projects and recommending COAs to minimize the adverse effects. Methodologies for data collection<sup>1</sup>, coordination of activities, and presentation of findings is discretionary.

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<sup>1</sup> The Contractor should clearly identify applications that will be applied to this effort to capture performance priorities, risk, investment, etc.

**2.1.2 Technical Assessments and Coordination.** The MCCDC Requirements Sponsor is responsible for executing all facets of the JCIDS process required to identify suitable COAs and to obtain concurrence on the selected strategy. This includes establishing a basis for associating costs of operation with delivery of value, identifying associated risks with the existing technical assessments, and conducting “what if” scenario modeling to produce simulation-based recommendations and strategies. Additional responsibilities include coordinating with the MAGTF Elements (e.g. ACE, GCE, CSSE) and JCIDS stakeholders to verify design development objectives and capabilities are compatible with user requirements.. The Contractor is responsible for providing a sound, analytically-based set of recommendations that supports COA selection (e.g. JCIDS leveraging) and represents an objective assessment of available strategies. The Contractor is responsible for supporting these activities with expert JCIDS knowledge of USMC and Joint concept of employment (i.e. MAGTF C2 assets), expertise with Ground platforms, comprehensive requirements assessments (e.g., Service / Joint network-centric environment KPPs, metrics), and coordinating participation between other Service and Agency IPTs. Ancillary requirements include establishing an electronic data repository for stakeholder collaboration efforts, maintaining the 500-day MCCDC MAGTF C2 master plan, and configuration management support of the various JCIDS documentation current in the review/staffing process at various review boards (FCB, JCB, JROC, etc).

**2.1.3 Management & Administration.** The MCCDC Requirements Sponsor is responsible for establishing a cohesive management framework that ensures task order activities produce the desired objectives coincident with the notional schedule of events. This includes coordinating stakeholder activities and the process for vetting JCIDS and DOTMLPF requirements; capturing resulting recommendations; resolving technical issues with suitable analytical and engineering rigor; and facilitating the attendant processes necessary to support recommendations and strategy selection. Within this framework are requirements to implement management and process controls supporting concurrent actions across multiple stakeholders, tracking issues and resolution status; and ensuring that progressively mature products resulting from the JCIDS process will result in a final, approved set of recommendations and suitable COA. The Contractor is responsible for maintaining the management plan (e.g. POA&M) collaboratively developed with the Requirements Sponsor, providing weekly updates, and supporting necessary actions (e.g., analyses, engineering assessments) required to ensure compliance with the prescribed schedule of events. Key facets of management performance include developing formal processes for executing task actions, interfacing with Government customers, and ensuring adherence to quality assurance provisions. Additional requirements include Coordinating IPT meetings, attending and providing technical and administrative support at MCCDC Monthly in-Process reviews and other IPTs, ensuring the overall effectiveness of the technical management program (e.g., products, issues, status tracking), and maintaining an appropriate Work Breakdown Structure (WBS). Specific responsibilities between the Government and Contractor, as well as a final schedule of activities and deliverables shall be coordinated within five (5) days of task order award, reviewed quarterly, and modified only through bilateral agreement.

**3.0 Facilities, ODCs and Travel Requirements.** Work efforts in support of this task effort will be accomplished primarily at the Contractor’s facilities, or on-site at MCCDC. This task will require the Contractor to provide facilities for meetings and IPTs (e.g., 10-50 personnel), as well as a suitable infrastructure to manage program requirements (document library, databases, web site) throughout the course of performance to support the scope of activities. The Government expects that computers, selected models and software applications, cellular phones, and other

elements of facilitization are included in the GSA rates. Any exceptions must be identified in the Contractor's proposal at the time of submission. Local travel is authorized (e.g., JTR rates) and travel to operational sites may be required.

**ATTACHMENT 1****QUALITY ASSURANCE SURVEILLANCE PLAN**

**1. Objective.** This Quality Assurance Surveillance Plan (QASP) serves as the principal basis for assessing overall performance quality associated with the MAGTF C2 JCIDS integration support effort. This document will be used by the Government to assess the effectiveness of the Contractor's management and technical services. This QASP provides the methodology by which the Contractor's performance will be monitored to determine compliance with established performance objectives and to establish performance benchmarks that ensure a quantifiable basis for measuring effectiveness. The plan is designed so that surveillance is limited to that which is necessary to verify the Contractor is performing management and technical services satisfactorily and relates directly to performance the objectives delineated in the SOW.

**2. Government Surveillance.** The MCCDC Requirements Sponsor will identify an individual to function as the Technical Representative for this task, and her/his authority will be limited to administering specific technical aspects of the contract. The Technical Representative will not provide direction that is outside the scope of responsibilities delineated under this task order. The designated individual will:

- Maintain a detailed knowledge of the technical requirements of the contract;
- Document Contractor performance in accordance with the QASP;
- Identify and immediately forward notifications of deficient, or non-compliant performance to the Contracting Officer;
- Approve priorities of support, resources, and associated schedules.

**3. Surveillance Methods.** Surveillance of Contractor performance is the method used by the Government to determine whether the contractor is effectively and efficiently complying with all terms and conditions of the task order. In addition to statistical analysis, the functional expertise of the Technical Representative plays a critical role in adequately evaluating contractor performance. The below listed methods of surveillance shall be used in the administration of this QASP and the standards are delineated by WBS element in the Performance Requirements Survey (PRS) table at Enclosure 1:

Demonstration - A qualification method that is carried out by operation and relies on observable functional operation. It does not require the use of instrumentation or special test equipment;

Analysis. A qualification method that is carried out by examining and assessing the application of techniques in order to determine if they are appropriate and sufficient. The quality of performance can be determined from government or contractor task-based or Management Information System (MIS) reports, contractor ISO 9000 techniques and procedures, or from government observation of completed tasks. In some instances, reports may be available in the form of information on a contractor's performance against contract requirements. Reports generally provide information regarding various characteristics of tasks and can, therefore, be used to determine acceptability of a contractor's performance.

Inspections: A qualitative inspections can be accomplished through one of the following techniques:

- *Random or Stratified Sampling:* With random sampling, services are sampled to determine if the level of performance is acceptable. Random sampling works best when the number of instances of the services being performed is very large and a statistically valid sample can be obtained. Stratified sampling focuses on selected parts of total contractor output for sampling. Computer programs may be available to assist in establishing sampling procedures.
- *Periodic Inspection, Judgmental Inspection, or Planned Sampling:* This method, sometimes called "planned sampling," consists of the evaluation of tasks selected on other than a 100% or random basis.

**4. Performance Requirements.** The performance requirements set forth in this section correspond to the SOW paragraphs delineated in the table. Enclosure (1) of this document provides standards for performance for specific requirements:

Business and Analytical Support. The Contractor will be evaluated on the effectiveness of their business and analytical support methodology, inclusive of efficiency of processes, product quality, and compliance with schedules.

Technical Assessments and Coordination. The Contractor will be evaluated on quality of their documentation and assessment methodology, outputs from their analysis, and management of stakeholder issues so as to ensure compliance with schedules.

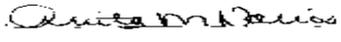
Management, & Administration. The Contractor will be evaluated on the quality of their overall technical management strategy, ability to preclude, or resolve issues, and effectiveness of their use of resources to meet planning goals and schedules.

**Table 1**  
**PERFORMANCE REQUIREMENTS SURVEY (PRS)**

Performance Objective	SOW	Performance Standard	Quality Level <sup>2</sup>	Method of Surveillance
Business and Analytical Support	2.1.1	Acceptable performance has been met when the assessment framework, analysis methods, and resulting JCIDS products have been accepted by the Government as effectively supporting program goals.	Excellent Acceptable Poor	Analysis Demonstration
Technical Assessments and Coordination.	2.1.2	Acceptable performance has been met when the associated products and supporting technical analysis results in acceptance of recommendations and selection of an appropriate strategy, or COA.	Excellent Acceptable Poor	Analysis Demonstration
Management & Administration	2.1.3	Acceptable performance has been met when the Contractors methodologies, schedules, and quality standards have been accepted by the Government. This is inclusive of quality provisions for each of the previous WBS elements, effective reporting,	Excellent Acceptable Poor	Inspection Demonstration

<sup>2</sup> Numerical values for the adjectival ratings are: >.95 – Excellent – Exceeds standard compliance; .85 - .95 standard compliance – Acceptable; and <. 85 – unacceptable. For the first award term, a contractor must receive a rating of .85 or greater. To qualify for a second award term, a contractor must receive an rating of .95 or greater.

Performance Objective	SOW	Performance Standard	Quality Level <sup>2</sup>	Method of Surveillance
		and methods for ensuring immediate resolution of anomalies.		

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER SEE SCHEDULE		PAGE 1 OF 21	
2. CONTRACT NO. M67854-04-A-5166		3. AWARD/EFFECTIVE DATE 13-Feb-2007		4. ORDER NUMBER 0009		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050  TEL: 703-432-3773 FAX: 703-432-3534		CODE M67854		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 541611 SIZE STANDARD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE  13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO  <b>SEE SCHEDULE</b>		CODE		16. ADMINISTERED BY  <b>SEE ITEM 9</b>		CODE	
17a. CONTRACTOR/OFFEROR RESOURCE CONSULTANTS INC DIRK SMITH 2605 PARK TOWER DR., SUITE 800 VIENNA VA 22180  TEL. 571-226-3016		CODE 3S267		18a. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER P.O. BOX 369022 ATTN: KANSAS - M67443 COLUMBUS OH 43236-9022		CODE M67443	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<b>SEE SCHEDULE</b>						
25. ACCOUNTING AND APPROPRIATION DATA  <b>See Schedule</b>					26. TOTAL AWARD AMOUNT (For Govt. Use Only)  <b>\$587,168.00</b>		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE RCI <input checked="" type="checkbox"/> OFFER DATED <u>12-Feb-2007</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED	
						13-Feb-2007	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) ANITA M. NORRIS / CONTRACTING OFFICER TEL: 703-432-3773 EMAIL: anita.norris@usmc.mil			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p><b>SEE SCHEDULE</b></p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42a. RECEIVED BY ( <i>Print</i> )	
	42b. RECEIVED AT ( <i>Location</i> )		
	42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor FFP Monthly Labor Report for MC2I SBT renewal shall be performed in accordance with the attached Statement of Work and the Contractor's Proposal dated 12 February 2007. FOB: Destination				
NET AMT					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	ACRN AW - M9545007RC74331 FFP FOB: Destination MILSTRIP: M9545007RC74331 PURCHASE REQUEST NUMBER: M9545007RC74331	71,072	Each	\$1.00	\$71,072.00
NET AMT					\$71,072.00
	ACRN AW CIN: M9545007RC743310001AA				\$71,072.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB		12,000	Each	\$1.00	\$12,000.00
	ACRN AX - M9545007RCR7CD3				
	FFP				
	FOB: Destination				
	MILSTRIP: M9545007RCR7CD3				
	PURCHASE REQUEST NUMBER: M9545007RCR7CD3				

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				NET AMT	\$12,000.00
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				ACRN AX	\$12,000.00
				CIN: M9545007RCR7CD30001AB	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AC		94,075	Each	\$1.00	\$94,075.00
	ACRN AY - M9545007RCR7CD5				
	FFP				
	FOB: Destination				
	MILSTRIP: M9545007RCR7CD5				
	PURCHASE REQUEST NUMBER: M9545007RCR7CD5				

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				NET AMT	\$94,075.00
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				ACRN AY	\$94,075.00
				CIN: M9545007RCR7CD50001AC	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AD		26,720	Each	\$1.00	\$26,720.00
	ACRN AZ - M9545007RC74334				
	FFP				
	FOB: Destination				
	MILSTRIP: M9545007RC74334				
	PURCHASE REQUEST NUMBER: M9545007RC74334				

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				NET AMT	\$26,720.00
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	ACRN AZ				\$26,720.00
	CIN: M9545007RC743340001AD				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AE		25,040	Each	\$1.00	\$25,040.00
	ACRN BA - M6785407RCAT828				
	FFP				
	FOB: Destination				
	MILSTRIP: M6785407RCAT828				
	PURCHASE REQUEST NUMBER: M6785407RCAT828				

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				NET AMT	\$25,040.00
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	ACRN BA				\$25,040.00
	CIN: M6785407RCAT8280001AE				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AF		12,303	Each	\$1.00	\$12,303.00
	ACRN BB - M6785407RCAF844				
	FFP				
	FOB: Destination				
	MILSTRIP: M6785407RCAF844				
	PURCHASE REQUEST NUMBER: M6785407RCAF844				

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				NET AMT	\$12,303.00
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					\$12,303.00
	ACRN BB				
	CIN: M6785407RCAF8440001AF				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AG		62,500	Each	\$1.00	\$62,500.00
	ACRN BC - M9545007RCR7CD6				
	FFP				
	FOB: Destination				
	MILSTRIP: M9545007RCR7CD6				
	PURCHASE REQUEST NUMBER: M9545007RCR7CD6				

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				NET AMT	\$62,500.00
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					\$62,500.00
	ACRN BC				
	CIN: M9545007RCR7CD60001AG				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AH		278,190		\$1.00	\$278,190.00
	Incrementally Funded				
	FFP				
	See Limitation of Government Obligation clause, Section Two				
	FOB: Destination				

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				NET AMT	\$278,190.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Travel/ODC's FFP FOB: Destination				
					NET AMT
					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA	ACRN AW - M9545007RC74331 FFP FOB: Destination MILSTRIP: M9545007RC74331 PURCHASE REQUEST NUMBER: M9545007RC74331	5,268	Each	\$1.00	\$5,268.00
					NET AMT
					\$5,268.00
					ACRN AW
					\$5,268.00
					CIN: M9545007RC743310002AA

### INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0001AC	Destination	Government	Destination	Government
0001AD	Destination	Government	Destination	Government
0001AE	Destination	Government	Destination	Government
0001AF	Destination	Government	Destination	Government
0001AG	Destination	Government	Destination	Government

0001AH Destination	Government	Destination	Government
0002 Destination	Government	Destination	Government
0002AA Destination	Government	Destination	Government

### DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 15-FEB-2007 TO 14-FEB-2008	N/A	N/A FOB: Destination	
0001AA	N/A	N/A	N/A	N/A
0001AB	N/A	N/A	N/A	N/A
0001AC	N/A	N/A	N/A	N/A
0001AD	N/A	N/A	N/A	N/A
0001AE	N/A	N/A	N/A	N/A
0001AF	N/A	N/A	N/A	N/A
0001AG	N/A	N/A	N/A	N/A
0001AH	N/A	N/A	N/A	N/A
0002	N/A	N/A	N/A	N/A
0002AA	N/A	N/A	N/A	N/A

### ACCOUNTING AND APPROPRIATION DATA

AW: 17711094747 310 67854 067443 2D 474735  
 COST CODE: 7RC74331118W  
 AMOUNT: \$76,340.00  
 CIN M9545007RC743310001AA: \$71,072.00  
 CIN M9545007RC743310002AA: \$5,268.00

AX: 1771319M7KE 260 67854 067443 2D C1901R  
 COST CODE: 7RCR7CD31115  
 AMOUNT: \$12,000.00  
 CIN M9545007RCR7CD30001AB: \$12,000.00

AY: 1771319M7KC 260 67854 067443 2D C2273M  
 COST CODE: 45007RCR7CD5  
 AMOUNT: \$94,075.00

CIN M9545007RCR7CD50001AC: \$94,075.00

AZ: 17711094640 310 67854 067443 2D 464003  
COST CODE: 45007RC74334  
AMOUNT: \$26,720.00  
CIN M9545007RC743340001AD: \$26,720.00

BA: 177110627A0 250 67854 067443 2D M67854  
COST CODE: 85407RCAT828  
AMOUNT: \$25,040.00  
CIN M6785407RCAT8280001AE: \$25,040.00

BB: 177110627A0 250 67854 067443 2D M67854  
COST CODE: 45007RCAF844  
AMOUNT: \$12,303.00  
CIN M6785407RCAF8440001AF: \$12,303.00

BC: 1771319M7KC 260 67854 067443 2D C2278A  
COST CODE: 45007RCR7CD6  
AMOUNT: \$62,500.00  
CIN M9545007RCR7CD60001AG: \$62,500.00

#### AWARD TERMS AND CONDITONS

### **SECTION TWO**

- 1. Blocks 19-24 – SCHEDULE OF SUPPLIES/SERVICES.** Task Order 0009 is issued as a **FIXED PRICE** order for Labor (CLIN 0001) and **Cost Reimbursable** for ODCS and Travel/Per Diem (CLIN 0002). (In order to insure timely invoice processing in Wide Area Workflow, CLIN 0002 has been entered into the automated contracting system as fixed price resulting in the appearance of FFP on this CLIN and the associated SubCLINs. This action is taken for payment processing purposes only. As stated, CLIN 0002 will be administered as Cost Reimbursable.)
- 2. APPROPRIATION DATA/SPECIAL INSTRUCTIONS:** The Government Payment Office shall make all payments against this order in accordance with the CLIN/ACRN association specified below. All contractor requests for payment made against this contract that fail to specify a CLIN/ACRN association shall be promptly rejected by the Government Payment Office.

#### **FUNDS AVAILABLE FOR PAYMENT**

ACRN >>	Labor	Travel/ODC	T&M Support	Total
AW	71072.00	5268.00	0.00	\$76,340.00
AX	12000.00	0.00	0.00	\$12,000.00
AY	94075.00	0.00	0.00	\$94,075.00
AZ	26720.00	0.00	0.00	\$26,720.00
BA	25040.00	0.00	0.00	\$25,040.00
BB	12303.00	0.00	0.00	\$12,303.00
BC	62500.00	0.00	0.00	\$62,500.00
Total	\$303,710.00	\$5,268.00	\$0.00	\$308,978.00

The total amount of funding available for payment under this task order is: **\$308,978.00**

3. **PACKAGING AND MARKING:** All items shall be prepared and marked for shipment using best commercial practices.
4. **INSPECTION AND ACCEPTANCE:** All deliveries shall be inspected and accepted at point of destination.
5. **PROJECT OFFICER:** The Project Officer (e.g., sponsor) for this order is:

**John Cocowitch 703.432.4154**

**john.cocowitch@usmc.mil**

Inspection and Acceptance of contract deliverables is the responsibility of the project officer, or their duly authorized representative(s). Moreover, the Project Officer serves in a supporting role to the Contracting Officer, providing advice and expertise on technical issues (e.g., COTR). However, only the Contracting Officer has authority to authorize deviations from the terms and conditions of this contract, including deviations from specification requirements and approval of ODCs, or related charges not previously identified in the Contractor's proposal. In the event the Contractor does deviate without written approval of the Contracting Officer, such deviation shall be at the risk of, and all costs relating thereto shall be borne by the Contractor.

**6. INVOICES:**

In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (March 2003)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor shall be required to utilize this system when processing invoices and receiving reports under this contract, unless the provision at DFARS 252.232-7003(c) apply. The Contractor shall (i) register to use WAWF-RA at <https://wawf.eb.mil/> and (ii) ensure an "electronic business" Point of Contact is designated in the Central Contractor Registration at <http://www.ccr.gov>, within ten (10) days after award of this contract. The USMC WAWF-RA point of contact for this contract is Kristin Gomez and can be reached on 703-432-3793.

Additionally, upload a copy of your invoice into eP<sup>2</sup> using the embedded feature, then send email notification of your invoice postings to [kristin.gomez.ctr@usmc.mil](mailto:kristin.gomez.ctr@usmc.mil). To ensure prompt payment and resolution of anomalies, ACSS uses a central billing model that

requires the Project Officer (e.g., sponsor) to review and verify invoice charges within 48-hrs. of posting. ACSS staff coordinate this action and validate/certify the approved charges using WAWF. In this capacity, ACSS technical sponsors serve as the authorizing officials (e.g., Contracting Officer's Representative (COR)) for all CEOss tasks. Anomaly invoicing issues (e.g., type of charges, rationale, costs, etc.), must be resolved within 72-hrs. of submission, or the invoice will be rejected for cause.

Data entry information for WAWF:

Payment Office DoDAAC: M67443

Admin Office DoDAAC: M67854

Service Acceptor DoDAAC: M67854 Extension ACSS

Contract Number: M67854-04-A-5166

Task Order: 0009

**The contractor shall bill labor monthly in accordance with the following invoicing matrix:**

<b>CLIN 0001 <u>Modify Delete</u></b>	<b>Total</b>
03/17/2007	48492.0
04/16/2007	48492.0
05/17/2007	48492.0
06/16/2007	48492.0
07/17/2007	48492.0
08/16/2007	48492.0
09/16/2007	48492.0
10/16/2007	48492.0
11/16/2007	48492.0
12/16/2007	48492.0
01/16/2008	48492.0
02/15/2008	48488.0
Total	\$581,900.00

**7. DELIVERY DESTINATION:**

Commander MCSC  
 MC2I ATTN: **John Cocowitch**  
 2200 Lester Ave  
 Quantico, VA 22134-6050

**8. GOVERNMENT FURNISHED PROPERTY (GFP) REQUIREMENTS– N/A**

**9. FACILITIES REQUIREMENTS – Reference SOW paragraph 3.0. All aspects of facilitization are borne by the Offeror unless specific exception is noted in their proposal,**

or the task specially notes that "on-site," e.g., government site, performance will be required.

**10. PERIOD OF PERFORMANCE** – The period of performance for this effort is 12 months beginning **15 February 2007**, with the possibility for 1 additional terms contingent upon satisfactory performance and compliance with the Quality Assurance Surveillance Plan (QASP).

**11. DFAR 252.232-7007 LIMITATION OF GOVERNMENT'S OBLIGATION (MAY 2006) - ALTERNATE I (MAY 2006)**

(a) Contract line item **0001** is incrementally funded. The sum of **\$303,710.00** is presently available for payment and allotted to this contract. An allotment schedule is contained in paragraph (j) of this clause.

(b) For item(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "Termination for Convenience of the Government." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit, and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for a subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "Disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default." The provisions of this clause are limited to the work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) and (e) of this clause.

(h) Nothing in this clause affects the right of the Government to terminate this contract pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract	\$ 308,978.00
NTE 08/15/2007	\$ 132,715.00
NTE 11/15/2007	\$145,475.00
<b>TOTAL</b>	<b>\$ 587,168.00</b>

### SECTION THREE

#### **STATEMENT OF WORK FOR MARINE AIR GROUND TASK FORCE, COMMAND AND CONTROL WEAPONS AND SENSOR DEVELOPMENT AND INTEGRATION SUPPORT**

##### **BUSINESS AND ANALYTICAL**

**1.0 Scope.** The scope of this effort is to provide on-going business and analytical support to the Product Group Director, MAGTF C2 Weapons and Sensors Development and Integration (MC2I) Strategic Business Team (SBT). Key areas of support include business process development and operations coordination, and subject matter expertise in critical areas of acquisition excellence, practical application, and financial management support. Included in this effort are requirements for providing with programmatic and acquisition “red team” support, developing a training orientation program for new MC2I personnel, and assisting with the development and implementation of a MC2I Table of Organizations (T/O).

**1.1 Background.** The MC2I Product Group is responsible for the program portfolio of four (4) operationally-centric program offices and one (1) systems coordination team operating within an overarching infrastructure. This strategic infrastructure consists of business, contracts, financial, logistics and technical leads, each functioning in a matrix capacity to support the requirements of the program offices. Within this infrastructure are requirements to implement and manage critical Command initiatives (e.g., design team processes), develop functional processes (e.g., logistic and administrative procedures, personnel management, workload measurement/distribution) and metrics, and to support strategic business operations of the Product Group. The SBT lead is a decision maker, a visionary, a senior business consultant and a strategic planner for the PGD and the PGMs. Critical support requirements include proactive support for MC2I programs, MC2I business operations and the PGD’s strategic goals and objectives. Included in these requirements is technical support for the SBT Operational Cell on program documentation to support SBT analysis for PG-11 related milestone events:

- Program acquisition readiness and health assessment – Involves implementing business operations processes that will keep the SBT continually apprised of the readiness of MC2I’s Programs of Record (PORs) to successfully proceed through the acquisition process. This assessment will also be conducted as an initial program audit for the programs that PG 12 recently transferred to MC2I.
- Program Review Readiness Support – MC2I conducts program reviews approximately three times per year. The SBT coordinates these reviews for approximately 50 PORs at various ACAT levels. In concert with assessing program acquisition readiness and health on a continual basis, each program/project needs to be assessed for MC2I program review readiness particularly as they approach key milestone events. The focus of this review needs to be all required program management document readiness (i.e. TEMPS, MCSAMPS, ISPs, and all other related program data that is contained in CAPS, Quick Place and other MCSC data repositories).
- MC2I Personnel Planning – The SBT lead is responsible to the MC2I PGD to plan for organizational structure and hiring personnel that support efficient program management operations and satisfies program management responsibilities. Support requirements

include the development of a MC2I Table of Organization (T/O) to document, plan and forecast MC2I structure requirements. Additional MC2I personnel support requirements include developing business processes for implementing civilian and military staff rotation with corresponding actions to support orderly personnel rotation and maintenance of smooth MC2I business operations.

- Training Support – The SBT is responsible for developing and implementing a PG-11 orientation program for new MC2I personnel. The training program is geared primarily for SBT introduction and new military staff regarding the SBT process and IPPD process. Professional training staff will support the SBT with developing and implementing the MC2I training program. These personnel will also help to conduct the training.
- POM 2010 strategic Development– During PMO 10 the Marine Corps has been directed to deliver a more capabilities based POM profile. This means that PG-11 projects will need to make sure that our requirements are backed up life cycle cost or other types of estimates that are reflecting the resources needed based on coordinated program schedules and objectives. The coordination should ensure that each project that has a capability link to other SYSCOM or other activities plans and schedules and has been properly aligned to acquire the necessary research, development, test, acquisition and/or sustainment as the project aligns its efforts to the efforts of other associated projects or efforts and time phased plans. For example, the CAC2S project schedule should be aligned with the C2PC, MAGTF C2, COC and MACCS projects to ensure that the effort to develop, procure and field assets in either a stand alone project manner, as well as, in a coordinated manner to achieve the total MAGTF C2 vision to achieve warfighting capabilities is optimized across the directorate and enterprise. Also, we may need to coordinate CAC2S with the radar, radios and network efforts to ensure that all projects are working to deliver a coordinated capability to our fleet forces.

**2.0 General Requirements.** The Contractor shall provide engineering and analytical support as generally aligned with the percentage effort stipulated:

Activity – Anticipated Percentage	Para	Metric
• Business and Analytical Support	50%	2.1.1
• MC2I Organizational Support	20%	2.1.2
• Acquisition Red Team Support	25%	2.1.3
• Management & Administration	5%	2.1.4

Ref: QASP

The scope of work associated with each of these task activities may vary slightly by program precedent and volume throughout the performance period. The Contractor is responsible for providing suitable technical and analytical expertise to support ongoing responsibilities delineated by activity, as well as variances in the scope of activities. The Contractor shall appoint a technical manager to act as both coordinator of task activities and to serve as the overall expert for successful completion of this task initiative. Administrative support shall be provided as required.

## 2.1 Specific Requirements.

2.1.1. Business and Analytical Support. The MC2I SBT is responsible for supporting their constituent program offices with expert technical and business advisory services, course of action decision analysis, and overarching subject matter expertise. Within this framework exist requirements for implementation and support of MCSC and MC2I SBT initiatives (e.g., strategic

roadmaps,"dashboard" instrument panel) as well as general support for business operations (Budget Exhibits, Independent Cost Estimates). The Contractor is responsible for supporting these activities with expert business analysis and advisory assistance to the SBT, as well as implementing an effective support strategy that is consistent with program objectives. Similarly, the Contractor shall implement a set of standard administrative practices that ensure quality and efficiency consistent with MC21 operations and business priorities. The Contractor has discretion as to the selection of analytical tools, models, and other applications that may be employed to accomplish the requirements, as well as the use of labor. Ancillary actions include providing technical and program information for the updating, and coordinating of plans, reports, and briefings (e.g. Business Plans, Strategic Plans, Program Status Briefings, Metrics Reports, and Resource Allocation Plans (e.g. effectiveness versus investment)). Principal to this activity is analyzing impacts to contemplated budget revisions, technology changes, proposed adjustments, legislative changes, economic trends or directives from higher echelons may have upon on-going MC21 projects and recommending COAs to minimize the adverse effects. Methodologies for data collection<sup>1</sup>, coordination of activities, and presentation of findings is discretionary. Major emphasis during this task order shall focus on POM 10 strategy, updating and revalidating LCCE estimates and current APBAs for necessary projects and programs. Intent is to capture all funding needs and current estimates and projects to include enterprise requirements external to the product group. Additional guidance and focus will be provided at task award.

**2.1.2 MC21 Organizational Support.** The SBT lead is responsible to the MC21 PGD to plan for organizational structure and hiring personnel that support efficient program management operations and satisfies program management responsibilities. This includes developing a MC21 Table of Organization (T/O) to document, plan and forecast MC21 personnel structure requirements. The Contractor is responsible for supporting these activities by developing business processes for implementing civilian and military staff rotation with corresponding actions to support orderly personnel rotation and maintenance of smooth MC21 business operations. This includes establishing the initial MC21 T/O, and coordinating administrative actions with stakeholders (e.g. HQMC M&RA, MCSC Workforce Development) on COAs for execution. The MC21 SBT is also responsible for developing and implementing a PG-11 orientation program for new MC21 personnel. The training program is geared primarily for SBT introduction and new military staff regarding the SBT process and IPPD process. Professional training staff will support the SBT with developing and implementing the MC21 training program. These personnel will also help to conduct the training. Other curriculum products may include Computer Based Training (CBT) modules and other training materials pertinent to enhancing acquisition knowledge. Such products may be considered as "in scope" options and will be separately priced and included in the base task order.

**2.1.3 Acquisition Red Team Support.** MC21 is responsible for managing a variety of MCSC ACAT II/III programs such as those listed in Attachment 2 with limited organic resources. The SBT is requested to participate in many program review meetings and forums both internal and external to MCSC. The Milestone Assessment Team (MAT) meeting hosted by AC/PROC is an example of such meetings. The Contractor is responsible for providing SME to provide final "red team" review of acquisition decision materials and to ensure adequate preparation of MC21 programs to meet their respective milestone decisions. The Contractor is responsible for supporting these

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<sup>1</sup> The Contractor should clearly identify applications that will be applied to this effort to capture performance priorities, risk, investment, etc.

activities with expert acquisition, logistics and business analysis and recommendation as well as extensive knowledge of DoD program management (e.g., Defense Acquisition System, Joint Capabilities and Integration and Development System (JCIDS), and the Planning, Programming, Budgeting, and Execution (PPBE) process). The intent of this effort is to develop a “gray beard” panel of experts to provide a Course of Action (COA) in generating and updating key acquisition documentation to meet program objectives.

2.1.4 Technical Management & Administration. The MC2I SBT is responsible for establishing a cohesive technical management framework that ensures task order activities produce the desired objectives. This includes all actions necessary to effectively support program technical activities, including business planning, transcribing meeting minutes, and coordinating actions among IPTs and other participating interest groups as well as ensuring performance consistent with the provisions of the QASP. The Contractor is responsible for supporting the overall effectiveness of the technical management program by developing and maintaining a corresponding Work Breakdown Structure (WBS) consistent with program objective and ensuring (at a minimum) quarterly review of progress and labor usage. Additionally, this includes providing expert technical advisory assistance to program staff, maintaining program infrastructure (e.g., QuickPlaces, CAPS, exercise information), and producing associated products (e.g., memoranda, reports, supporting documentation) and deliverables delineated in the WBS activities. Key facets of management performance include developing formal processes for reporting performance, ensuring progress of task actions, interfacing with Government customers, and executing in accordance with quality assurance provisions. Specific responsibilities between the Government and Contractor, as well as a final schedule of activities and deliverables shall be coordinated within five (5) days of task order award, reviewed quarterly, and modified only through bilateral agreement.

**3.0 Facilities, ODCs and Travel Requirements.** Work efforts in support of this task effort will be accomplished primarily at the Contractor’s facilities, or on-site at MCSC. This task will require the Contractor to provide facilities for meetings and IPTs (e.g., 10-50 personnel), as well as a suitable infrastructure to manage program requirements (document library, databases, web site) throughout the course of performance to support the scope of activities. The Government expects that computers, selected models and software applications, cellular phones, and other elements of facilitation are included in the GSA rates. Any exceptions must be identified in the Contractor’s proposal at the time of submission. Local travel is authorized (e.g., JTR rates) and travel to operational sites may be required.

## Attachment 1

### QUALITY ASSURANCE SURVEILLANCE PLAN

**1. Objective.** This Quality Assurance Surveillance Plan (QASP) serves as the principal basis for assessing overall performance quality associated with the MC2I SBT task effort. This document will be used by the Government to assess the effectiveness of the Contractor's management and technical services. This QASP provides the methodology by which the Contractor's performance will be monitored to determine compliance with established performance objectives and to establish performance benchmarks that ensure a quantifiable basis for measuring effectiveness. The plan is designed so that surveillance is limited to that which is necessary to verify the Contractor is performing management and technical services satisfactorily and relates directly to performance objectives of the performance objectives delineated in the SOW.

**2. Government Surveillance.** The MC2I Team Leader will appoint a Technical Representative for this task, and her/his authority will be limited to administering specific technical aspects of the task order. The Technical Representative will not provide direction that is outside the scope of responsibilities delineated under this task order and will defer any conditional interpretations to the CEOss Contracting Officer. The Technical Representative will:

- Maintain a detailed knowledge of the technical requirements of the contract;
- Document Contractor performance in accordance with the QASP;
- Identify and immediately forward notifications of deficient, or non-compliant performance to the Contracting Officer;
- Approve priorities of support, resources, and associated schedules.

**3. Surveillance Methods.** Surveillance of Contractor performance is the method used by the Government to determine whether the contractor is effectively and efficiently complying with all terms and conditions of the task order. In addition to statistical analysis, the functional expertise of the Technical Representative plays a critical role in adequately evaluating contractor performance. The below listed methods of surveillance shall be used in the administration of this QASP and the standards are delineated by WBS element in the Performance Requirements Survey (PRS) table at Enclosure 1:

- Demonstration - A qualification method that is carried out by operation and relies on observable functional operation. It does not require the use of instrumentation or special test equipment;
- Analysis. A qualification method that is carried out by examining and assessing the application of techniques in order to determine if they are appropriate and sufficient. The quality of performance can be determined from government or contractor task-based or Management Information System (MIS) reports, contractor ISO 9000 techniques and procedures, or from government observation of completed tasks. In some instances, reports may be available in the form of information on a contractor's performance against contract requirements. Reports generally provide information regarding various

characteristics of tasks and can, therefore, be used to determine acceptability of a contractor's performance.

- Inspections: A qualitative inspections can be accomplished through one of the following techniques:

*Random or Stratified Sampling*: With random sampling, services are sampled to determine if the level of performance is acceptable. Random sampling works best when the number of instances of the services being performed is very large and a statistically valid sample can be obtained. Stratified sampling focuses on selected parts of total contractor output for sampling. Computer programs may be available to assist in establishing sampling procedures.

*Periodic Inspection, Judgmental Inspection or Planned Sampling*: This method, sometimes called "planned sampling," consists of the evaluation of tasks selected on other than a 100% or random basis.

**4. Performance Requirements.** The performance requirements set forth in this section correspond to the SOW paragraphs delineated in the table. Enclosure (1) of this document provides standards for performance for specific requirements:

Strategic Business and Operational Support. The Contractor will be evaluated on the product quality of their Strategic Business and Operational Support. This also includes assessment methodology, documentation, and successful close out of operational related issues.

MC2I Organizational Support. The Contractor will be evaluated on product quality of their training support. This includes draft and final products, quality of their training materials and presentations.

Acquisition Red Team Support. The Contractor will be evaluated on product quality of their acquisition red team support. This includes draft and final products, quality of their training materials and presentations.

Technical Management and Administration. The Contractor will be evaluated on the quality of their overall technical management strategy; ability to identify and preclude problems, or resolve issues; and effectiveness of their use of resources to meet customer expectations and schedules. This includes the use of corporate quality practices, resolutions of invoice anomalies, WBS compliance, and effectiveness of their overall contract management team.

### Enclosure 1

#### PERFORMANCE REQUIREMENTS SURVEY (PRS)

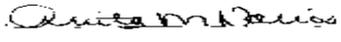
Performance Objective	SOW	Performance Standard	Quality Level <sup>2</sup>	Method of Surveillance
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<sup>2</sup> Numerical values for the adjectival ratings are: >.95 – Excellent – Exceeds standard compliance; .85 - .95 standard compliance – Acceptable; and <.85 – unacceptable. For the first award term, a contractor must receive a rating of .85 or greater. To qualify for a second award term, a contractor must receive a rating of .95 or greater.

Strategic Business and Operational Support.	2.1.1	Acceptable performance has been met when the MC2I strategic support and analysis has been accepted by the Government as effectively supporting program goals.	Excellent Acceptable Poor	Inspection Analysis Demonstration
MC2I Organizational Support.	2.1.2	Acceptable performance has been met when the acquisition, logistics, and training products of the selected systems have been and accepted by the Government.	Excellent Acceptable Poor	Inspection Analysis Demonstration
Acquisition Red Team Support	2.1.3	Acceptable performance has been met when the acquisition, logistics, and training products of the selected systems have been and accepted by the Government.	Excellent Acceptable Poor	Inspection Analysis Demonstration
Technical Management & Administration	2.1.4	Acceptable performance has been met when the Contractors quality standards and products consistently product acceptable products using optimal resources, compliant with prescribed schedules.	Excellent Acceptable Poor	Inspection Demonstration

**ATTACHMENT 2**

Program	Milestone Planning Event / Date
Common Aviation Command and Control System (CAC2S)	MS C / 4Q FY06
Ground / Air Task Oriented Radar (G/ATOR)	TBD
Composite Tracking Network (CTN)	MS B / Mar 06
Complimentary Low Altitude Weapons System (CLAWS)	MS C / Apr 05
A-MANPADS, Back Up Computer System (BUCS)	Fielding 2Q 06
Mounted Cooperative Target ID System (MCTIS)	MS B / Mar 06
Target Location Designation Handoff System (TLDHS)	IOT&E
PGD Program Reviews	Jan/May/Sep
Integrated Management Plan / Independency Matrix	Mar / Sep
PG SBT Charter Review	February-06

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 18			
2. CONTRACT NO. M67854-04-A-5166		3. AWARD/EFFECTIVE DATE 16-May-2007		4. ORDER NUMBER 0012		5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE	
7. FOR SOLICITATION INFORMATION CALL:				a. NAME			b. TELEPHONE NUMBER (No Collect Calls)		8. OFFER DUE DATE/LOCAL TIME
9. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050  TEL: 703-432-3773 FAX: 703-432-3534			CODE M67854	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 541611 SIZE STANDARD:			11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING		12. DISCOUNT TERMS Net 30 Days
15. DELIVER TO  <b>SEE SCHEDULE</b>			CODE	16. ADMINISTERED BY  <b>SEE ITEM 9</b>					CODE
17a. CONTRACTOR/OFFEROR RESOURCE CONSULTANTS INC DIRK SMITH 2605 PARK TOWER DR., SUITE 800 VIENNA VA 22180  TEL. 571-226-3016			CODE 3S267	18a. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER P.O. BOX 369022 ATTN: KANSAS - M67443 COLUMBUS OH 43236-9022			CODE M67443		FACILITY CODE
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT		
<b>SEE SCHEDULE</b>									
25. ACCOUNTING AND APPROPRIATION DATA  <b>See Schedule</b>						26. TOTAL AWARD AMOUNT (For Govt. Use Only)  <b>\$2,034,928.00</b>			
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.					29. AWARD OF CONTRACT: REFERENCE RCI <input checked="" type="checkbox"/> OFFER DATED <u>09-May-2007</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE				
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED		
							16-May-2007		
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) ANITA M. NORRIS / CONTRACTING OFFICER TEL: 703-432-3773 EMAIL: anita.norris@usmc.mil				

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p><b>SEE SCHEDULE</b></p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42a. RECEIVED BY ( <i>Print</i> )	
	42b. RECEIVED AT ( <i>Location</i> )		
	42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Monthly Labor Reports FFP Marine Corps Center for Lessons Learned Liason (MCCLLL) support shall be performed in accordance with the attached Statement of Work and RCI's proposal dated 09 May 2007. FOB: Destination				
NET AMT					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	ACRN BN - M9543007RC00062 FFP FOB: Destination MILSTRIP: M9543007RC00062	1,620,133	Each	\$1.00	\$1,620,133.00
NET AMT					\$1,620,133.00
ACRN BN CIN: M9543007RC000620001AA					\$1,620,133.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Travel/ODC's FFP FOB: Destination				

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NET AMT	\$0.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA	ACRN BN - M9543007RC00062 FFP FOB: Destination MILSTRIP: M9543007RC00062	164,795	Each	\$1.00	\$164,795.00

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NET AMT	\$164,795.00
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ACRN BN CIN: M9543007RC000620002AA	\$164,795.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	T&M FFP FOB: Destination				

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NET AMT	\$0.00
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003AA	ACRN BN - M9543007RC00062 FFP FOB: Destination MILSTRIP: M9543007RC00062	250,000	Each	\$1.00	\$250,000.00

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NET AMT \$250,000.00

ACRN BN \$250,000.00  
CIN: M9543007RC000620003AA

### INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0003AA	Destination	Government	Destination	Government

### DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 29-MAY-2007 TO 28-MAY-2008	N/A	N/A FOB: Destination	
0001AA	N/A	N/A	N/A	N/A
0002	N/A	N/A	N/A	N/A
0002AA	N/A	N/A	N/A	N/A
0003	N/A	N/A	N/A	N/A
0003AA	N/A	N/A	N/A	N/A

## ACCOUNTING AND APPROPRIATION DATA

BN: 177110627M0 250 00264 067443 2D M95430  
COST CODE: 7RC00062QLDN  
AMOUNT: \$2,034,928.00  
CIN M9543007RC000620001AA: \$1,620,133.00  
CIN M9543007RC000620002AA: \$164,795.00  
CIN M9543007RC000620003AA: \$250,000.00

## CLAUSES INCORPORATED BY REFERENCE

252.225-7040 Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States JUN 2006

## AWARD TERMS AND CONDITIONS

### SECTION TWO

- 1. Blocks 19-24 – SCHEDULE OF SUPPLIES/SERVICES.** Task Order 0012 is issued as a **FIXED PRICE** order for Labor (CLIN 0001) and Cost Reimbursable for ODGS and Travel/Per Diem (CLIN 0002) and Time and Materials (CLIN 0003). (In order to insure timely invoice processing in Wide Area Workflow, CLIN 0002 and 0003 have been entered into the automated contracting system as fixed price resulting in the appearance of FFP on this CLIN and the associated SubCLINs. This action is taken for payment processing purposes only. As stated, CLIN 0002 and 0003 will be administered as Cost Reimbursable.)
- 2. APPROPRIATION DATA/SPECIAL INSTRUCTIONS:** The Government Payment Office shall make all payments against this order in accordance with the CLIN/ACRN association specified below. All contractor requests for payment made against this contract that fail to specify a CLIN/ACRN association shall be promptly rejected by the Government Payment Office.

## FUNDS AVAILABLE FOR PAYMENT

ACRN >>	Labor	Travel/ODC	T&M Support	Total
BN	1620133.00	164795.00	250000.00	\$2,034,928.00
Total	\$1,620,133.00	\$164,795.00	\$250,000.00	\$2,034,928.00

The total amount of funding available for payment under this task order is **\$2,034,928.00**

- 3. PACKAGING AND MARKING:** All items shall be prepared and marked for shipment using best commercial practices.

4. **INSPECTION AND ACCEPTANCE:** All deliveries shall be inspected and accepted at point of destination.

5. **PROJECT OFFICER:** The Project Officer (e.g., sponsor) for this order is:

**Maj Czarniawski 703.432.1318**  
**william.czarniawski@usmc.mil**

Inspection and Acceptance of contract deliverables is the responsibility of the project officer, or their duly authorized representative(s). Moreover, the Project Officer serves in a supporting role to the Contracting Officer, providing advice and expertise on technical issues (e.g., COTR). However, only the Contracting Officer has authority to authorize deviations from the terms and conditions of this contract, including deviations from specification requirements and approval of ODCs, or related charges not previously identified in the Contractor's proposal. In the event the Contractor does deviate without written approval of the Contracting Officer, such deviation shall be at the risk of, and all costs relating thereto shall be borne by the Contractor.

6. **INVOICES:**

In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (March 2003)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor shall be required to utilize this system when processing invoices and receiving reports under this contract, unless the provision at DFARS 252.232-7003(c) apply. The Contractor shall (i) register to use WAWF-RA at <https://wawf.eb.mil/> and (ii) ensure an "electronic business" Point of Contact is designated in the Central Contractor Registration at <http://www.ccr.gov>, within ten (10) days after award of this contract. The USMC WAWF-RA point of contact for this contract is Kristin Gomez and can be reached on 703-432-3793.

Additionally, upload a copy of your invoice into eP<sup>2</sup> using the embedded feature, then send email notification of your invoice postings to [kristin.gomez.ctr@usmc.mil](mailto:kristin.gomez.ctr@usmc.mil). To ensure prompt payment and resolution of anomalies, ACSS uses a central billing model that requires the Project Officer (e.g., sponsor) to review and verify invoice charges within 48-hrs. of posting. ACSS staff coordinate this action and validate/certify the approved charges using WAWF. In this capacity, ACSS technical sponsors serve as the authorizing officials (e.g., Contracting Officer's Representative (COR)) for all CEOss tasks. Anomaly invoicing issues (e.g., type of charges, rationale, costs, etc.), must be resolved within 72-hrs. of submission, or the invoice will be rejected for cause.

Data entry information for WAWF:

Payment Office DoDAAC: M67443

Admin Office DoDAAC: M67854

Service Acceptor DoDAAC: M67854 Extension ACSS

Contractor Number: M67854-04-A-5166

Task Order: 0012

The contractor shall bill labor monthly in accordance with the following invoicing matrix:

<b>CLIN 0001 Modify Delete</b>	<b>Total</b>
06/28/2007	135011.0
07/29/2007	135011.0
08/28/2007	135011.0
09/28/2007	135011.0
10/28/2007	135011.0
11/28/2007	135011.0
12/28/2007	135011.0
01/28/2008	135011.0
02/27/2008	135011.0
03/28/2008	135011.0
04/27/2008	135011.0
05/28/2008	135012.0
Total	\$1,620,133.00

**7. DELIVERY DESTINATION:**

Commanding General  
 TECOM, MCCLL Attn: Maj Czarniowski  
 1019 Elliot Road,  
 Quantico, VA 22134

**8. GOVERNMENT FURNISHED PROPERTY (GFP) REQUIREMENTS– N/A**

**9. FACILITIES REQUIREMENTS** – Reference SOW paragraph 3.0. All aspects of facilitization are borne by the Offeror unless specific exception is noted in their proposal, or the task specially notes that “on-site,” e.g., government site, performance will be required.

**10. PERIOD OF PERFORMANCE** - The period of performance for this effort is 12 months beginning **29 May 2007**, with the possibility for two (2) additional terms contingent upon satisfactory performance and compliance with the Quality Assurance Surveillance Plan (QASP). This task has a significant potential for bi-lateral modifications of up to 25% of the original award value.

### SECTION THREE

#### STATEMENT OF WORK FOR MARINE CORPS CENTER FOR LESSONS LEARNED LIAISON SUPPORT

#### BUSINESS & ANALYTICAL

**1.0 Scope.** The scope of this effort is to provide analytical liaison support to the Marine Corps Center for Lessons Learned (MCCLL). The Contractor will support collection, documentation, assessment, analysis, and reporting related to the Commandant of the Marine Corps' (CMC) Title X responsibilities. The data collected will enable the Marine Corps to conduct a thorough analysis of CMC Title X responsibilities by providing the reach-back capability to process information, including the full spectrum of present day derivative and ancillary actions and operations. This will be done using an established information archive and retrieval system, populating a comprehensive database and management system, establishing operational baselines in order to conduct necessary studies and assessments and producing appropriate reports. As a Liaison Officer the MCCLL will provide training to the Contractor on the use (e.g. data collection, archival and retrieval) of the Lesson Management Systems (LMS), a comprehensive database and management information system used to store all of the data used in support of their analysis. The Contractor will also support a full range of data and documentation to support Marine Corps leadership in shaping modernization efforts, improving current processes and capabilities. The overall processes will also include direct interaction with military and government agencies in operational environments. These analyses and reports will support decision makers and war fighters in short-term operational assessments. This support will serve as the linkage between the MCCLL and their assigned command (Joint, HQMC or Operating Force Command)<sup>1</sup>. Notional Liaison Officer locations include<sup>2</sup>:

<b>Notional LNO Location</b>	
<b>Qty</b>	<b>Location</b>
1	PP&O Branch, Washington DC
1	I&L Branch, Washington DC
1	CD&I Branch, Arlington VA
1	I MEF, Camp Pendleton, CA
1	II MEF, Camp Lejeune, NC
1	III MEF, Okinawa, Japan
1	MARFORCOM, Norfolk, VA
1	MARFORRES, New Orleans, LA
1	MAWTS-1, Yuma, AZ

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<sup>1</sup> Periodically, stateside, designated LNOs will be assigned to forward-based units in-theater (e.g. Iraqi, Afghanistan) for on-site support for a period up to three months at a time; but could be longer, based upon the requirements of the MCCLL. See Attachment 2.

<sup>2</sup> Each LNO will provide a robust knowledge of at least one of the following functions as they relate to Marine Corps training and Marine Corps Air Ground Task Force (MAGTF) operations: intelligence, infantry/maneuver, supporting fires/aviation, force protection, logistics and command and control (C2) and should possess a SECRET clearance.

**1.1 Background.** This effort will require civilian contracting liaison officers to serve as the linkage between the MCCLL and the assigned commands (Joint, HQMC or Operating Force Command.) All civilian liaison officers will require a two-week training course at Marine Corps Base Quantico to become familiar with the data and management systems being utilized to support the task requirements

**2.0 General Requirements.** The Contractor shall provide technical, business and analytical support as generally aligned with the percentage effort stipulated:

Activity – Anticipated Percentage	Para	Metric
Data Collection, Synthesis, Analysis & LNO Business Support	95% 2.1.1	Ref: QASP
Technical Management & Administration	5% 2.1.2	

The scope of work associated with each of these task activities may vary slightly by program precedent and volume throughout the performance period. The Contractor is responsible for providing suitable technical and analytical expertise to support ongoing responsibilities delineated by activity, as well as variances in the scope of activities. The Contractor shall appoint a technical manager to act as coordinator of task activities and to serve as the overall expert for successful completion of this task initiative. Administrative support shall be provided as required on a matrix basis.

## 2.1 Specific Requirements.

**2.1.1 Data Collection, Synthesis, Analysis & LNO Business Support.** The Marine Corps Center for Lessons Learned is responsible for supporting data gathering and analysis in support of the Commandant of the Marine Corps. The Contractor will support this effort by interpreting program requirements to identify problems areas, and provide technical assistance, guidance and mission oversight. To support this effort the Contractor will be responsible for gathering and synthesizing large amounts of detailed information gathered from operations and exercises. This will require the use of the Lesson Management System database. The data synthesis and written studies will be used to help Command planner's better support analogous operations. Additionally the analysis will support lessons learned for acquisition of material solutions and will support pre-deployment and in-Theater training. Within this framework are requirements for the Contractor to train on-site Subject Matter Experts on the MCCLL methodology for data collection, synthesis and analysis using the curricula developed and provided by MCCLL. The Contractor will coordinate suitable schedules for deliverables, perform review and further investigation as needed; and ensure the quality and accuracy content is maintained in the draft and final products.

**2.1.2 Technical Management & Administration.** The Marine Corps Center for Lessons Learned Study Director is responsible for establishing a cohesive management framework that ensures task order activities produce the desired objectives coincident with the notional schedule of events. This includes coordinating activities and vetting research findings; capturing resulting recommendations and resolving technical issues with suitable analytical rigor. Additionally the Contractor will be responsible for preparing and delivering special briefings, testimony, conferences, seminars and training sessions to assure a clear understanding of MCCLL plans, policy and operations. Within this framework are requirements to implement management and

process controls supporting concurrent actions across multiple stakeholders, tracking issues and resolution status. The Contractor is responsible for maintaining the management plan (e.g. POA&M) collaboratively developed with the MCCLL Project Officer, providing monthly updates, and supporting necessary actions required to ensure compliance with the prescribed schedule of events. Key facets of management performance include developing formal processes for executing task actions, interfacing with Government customers, and ensuring adherence to quality assurance provisions. Additional requirements include maintaining an appropriate Work Breakdown Structure (WBS). Specific responsibilities between the Government and Contractor, as well as a final schedule of activities and deliverables shall be coordinated within five (5) days of task order award, reviewed quarterly, and modified only through bilateral agreement.

**3.0 Facilities, Travel, and ODCs.** Work location will be at the Notional LNO Locations located both CONUS and OCONUS. The Government will provide facilities and a suitable infrastructure to manage program requirements (e.g., telecommunications, document storage, etc.) throughout the course of performance to support the scope of activities. Limited computer support will be provided by the Government. These efforts may require the Contractor to provide facilities for meetings and IPTs (e.g., 10-30 personnel), as well. Such facilities are not reimbursed as ODCs and any ancillary charges must be identified in the proposal at the time of submission. Access to Government buildings will be granted for support staff and network accounts established. Travel outside the local region is anticipated and will include USMC bases CONUS and possible OCONUS. Local travel and CONUS travel is expected and will be reimbursed in accordance with the Joint Travel Regulations. If the contractor has a seat at the Government Program Office local travel for both prime and team members is reimbursed only from the Government Program Office.

3.1 NMCI ODCs. DoN commands and organizations are required to utilize the NMCI contract to obtain all garrison information technology (IT) services. The Contractor will be responsible to plan and coordinate the lease and delivery of nine (9) unclassified IT services with the NMCI Contractor, Electronics Data Corp. (EDS); to include desktop computers, associated peripherals and software. Ordering instructions are available on the NMCI website at <http://homeport/services.asp>. The Government will reimburse the Contractor for only the actual costs of MCLLL approved NMCI IT services for only the period of performance in which the Contractor was required to have IT services. Approved NMCI IT services are limited to NMCI Contract Line Item Number (CLIN) 0002AA or CLIN 0001AC. CLIN costs change, but are updated regularly at the NMCI website <http://www.homeport.navy.mil/services/clin/>. Any additional software requirements must be proposed and negotiated.

**ATTACHMENT 1****QUALITY ASSURANCE SURVEILLANCE PLAN**

**1. Objective.** This Quality Assurance Surveillance Plan (QASP) serves as the principal basis for assessing overall performance quality associated with the Marine Corps Center for Lessons Learned support effort. This document will be used by the Government to assess the effectiveness of the Contractor's management and technical services. This QASP provides the methodology by which the Contractor's performance will be monitored to determine compliance with established performance objectives and to establish performance benchmarks that ensure a quantifiable basis for measuring effectiveness. The plan is designed so that surveillance is limited to that which is necessary to verify the Contractor is performing management and technical services satisfactorily and relates directly to performance the objectives delineated in the SOW.

**2. Government Surveillance.** The MCCLL Project Officer will function as the Technical Representative for this task, and her/his authority will be limited to administering specific technical aspects of the contract. The Technical Representative will not provide direction that is outside the scope of responsibilities delineated under this task order. The designated individual will:

- Maintain a detailed knowledge of the technical requirements of the contract;
- Document Contractor performance in accordance with the QASP;
- Identify and immediately forward notifications of deficient, or non-compliant performance to the Contracting Officer;
- Approve priorities of support, resources, and associated schedules.

**3. Surveillance Methods.** Surveillance of Contractor performance is the method used by the Government to determine whether the contractor is effectively and efficiently complying with all terms and conditions of the task order. In addition to statistical analysis, the functional expertise of the Technical Representative plays a critical role in adequately evaluating contractor performance. The below listed methods of surveillance shall be used in the administration of this QASP and the standards are delineated by WBS element in the Performance Requirements Survey (PRS) table at Enclosure 1:

Demonstration - A qualification method that is carried out by operation and relies on observable functional operation. It does not require the use of instrumentation or special test equipment;

Analysis. A qualification method that is carried out by examining and assessing the application of techniques in order to determine if they are appropriate and sufficient. The quality of performance can be determined from government or contractor task-based or Management Information System (MIS) reports, contractor ISO 9000 techniques and procedures, or from government observation of completed tasks. In some instances, reports may be available in the form of information on a contractor's performance against contract requirements. Reports generally provide information regarding various characteristics of tasks and can, therefore, be used to determine acceptability of a contractor's performance.

Inspections: A qualitative inspections can be accomplished through one of the following techniques:

- *Random or Stratified Sampling*: With random sampling, services are sampled to determine if the level of performance is acceptable. Random sampling works best when

the number of instances of the services being performed is very large and a statistically valid sample can be obtained. Stratified sampling focuses on selected parts of total contractor output for sampling. Computer programs may be available to assist in establishing sampling procedures.

- *Periodic Inspection, Judgmental Inspection, or Planned Sampling:* This method, sometimes called "planned sampling," consists of the evaluation of tasks selected on other than a 100% or random basis.

**4. Performance Requirements.** The performance requirements set forth in this section correspond to the SOW paragraphs delineated in the table. Enclosure (1) of this document provides standards for performance for specific requirements:

Data Collection, Synthesis, Analysis & LNO Business Support. The Contractor will be evaluated on the effectiveness of their analysis execution and support methodology, inclusive of efficiency of processes, product quality, and compliance with schedules.

Technical Management, & Administration. The Contractor will be evaluated on the quality of their overall technical management strategy, ability to preclude, or resolve issues, and effectiveness of their use of resources to meet planning goals and schedules.

**Table 1**  
**PERFORMANCE REQUIREMENTS SURVEY (PRS)**

<b>Performance Objective</b>	<b>SO W</b>	<b>Performance Standard</b>	<b>Quality Level<sup>3</sup></b>	<b>Method of Surveillance</b>
Data Collection, Synthesis, Analysis & LNO Business Support	2.1.1	Acceptable performance has been met when the data collection, assessment framework, analysis methods, and resulting products have been accepted by the Government as effectively supporting program goals.	Excellent Acceptable Poor	Analysis Demonstration
Technical Management & Administration	2.1.3	Acceptable performance has been met when the Contractors methodologies, schedules, and quality standards have been accepted by the Government. This is inclusive of quality provisions for each of the previous WBS elements, effective reporting, and methods for ensuring immediate resolution of anomalies.	Excellent Acceptable Poor	Inspection Demonstration

<sup>3</sup> Numerical values for the adjectival ratings are: >.95 – Excellent – Exceeds standard compliance; .85 - .95 standard compliance – Acceptable; and <. 85 – unacceptable. For the first award term, a contractor must receive a rating of .85 or greater. To qualify for a second award term, a contractor must receive an rating of .95 or greater.

**Attachment 2**  
**DEPLOYMENT RESPONSIBILITIES CHECKLIST**

The below listed matrix summarizes deployment responsibilities for Contractors and the Government. Mandatory minimum requirements are prerequisites to deployment.

<b>MANDATORY REQUIREMENTS TO DEPLOY</b>		
<b>Item</b>	<b>Contractor provides</b>	<b>Government provides</b>
<b>Medical:</b>		
<b>Immunizations.</b> The contractor must provide documentation to show that they are current in the following:	<b>X</b>	
Hepatitis A	<b>X</b>	
MMR/MR	<b>X</b>	
Polio	<b>X</b>	
Influenza	<b>X</b>	
Typhoid	<b>X</b>	
Yellow Fever	<b>X</b>	
Meningococcal	<b>X</b>	
Anthrax		<b>X</b>
Current Physical Exam	<b>X</b>	
HIV Testing (within 12 months of deployment)	<b>X</b>	
Eye Exam	<b>X</b>	
Hearing Exam.	<b>X</b>	
DNA Sample		<b>X</b>
Tuberculosis Screening (PPD performed within last 12 months)	<b>X</b>	
<b>Dental</b>		
Dental Class I or II	<b>X</b>	
<b>Medical documentation to show above requirements complete and satisfied.</b> [At a minimum, shot card or contractor's format dental and medical certification sheet (not necessarily the individuals medical record)]	<b>X</b>	
<b>Training (Government Conducted)</b>		
NBC/CBE (To include familiarization with personal protective equipment)		<b>X</b>
Country Brief (To include cultural aspects and prohibitions)		<b>X</b>
Medical Brief (Health Risk Communication)		<b>X</b>
Level I Anti-Terrorism		<b>X</b>
UNCLAS Foreign Intelligence		<b>X</b>

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Item	Contractor provides	Government provides
<b>Personal Equipment and Effects</b>		
Necessary chemical defensive equipment issue (MOPP Gear, Gas Mask) [ <b>Note: Individuals must be able to used standard sizes of equipment issued and grooming requirements for gas mask wear</b> ]		<b>X</b>
Personal Clothing and personal safety equipment required to perform statement of work in the in-theater environment [ <b>NOTE:</b> Uniform utilities will not be issued. Clothing should not imply contractor is a member of the military or combatant]		
<b>Identification:</b>		
Passport	<b>X</b>	
Visas (as applicable)	<b>X</b>	
Applicable Licenses, Customs Duty (as required)	<b>X</b>	
<b>Identification</b>		<b>X</b>
Uniform Services Identification Card (DD form 1173)		<b>X</b>
Geneva Convention Identification Card (DD Form 489)		<b>X</b>
Local Unit (In-theater) Identification Cards		<b>X</b>
Contractor's Company Identification	<b>X</b>	
Country Clearance (As required)		<b>X</b>
<b>Additional Medical and Medical Support:</b>	<b>X</b>	
Medications as needed (minimum of 90 days supply)	<b>X</b>	
Medical Alert Tag, if required (with replacement)	<b>X</b>	
Current Prescription and eyeglasses if necessary with spares as needed. Includes safety glasses/goggles.	<b>X</b>	
Provide Current Dental Panograph	<b>X</b>	
<b>Personal Items/Equipment</b>		
Personal Hygiene items	<b>X</b>	
Gas Mask Optical Inserts (if required)		<b>X</b>
Hearing Aid (if required) and spare batteries	<b>X</b>	
Sleeping bag and ISO mat		<b>X</b>
Helmet and Flak vest		<b>X</b>
Canteens, first aid kit, web belt and harness (782 gear)		<b>X</b>

**To assist vendors with Contingency Operations planning, the ACSS is publishing the following guidance along with a checklist of allowable costs.**

a) The Contractor, in response to formal tasking, will dispatch technical personnel in support of contingency operations directly related to SOW requirements. Contingency operations are defined as operations in response to conditions of political violence, terrorist activity, armed

conflict, and insurrection or civil/ military strife. The MCSC ACSS will provide bilateral notification of such contingency operations.

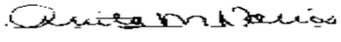
b) When this support is provided, the Contractor shall:

1. Identify personnel who will be deploying and provide all required personnel data to the ACSS;
2. Identify the duration of the deployment period for each individual;
3. Comply with authorized Letters of Instruction (LOI's) and other formal guidance published to support the contingency and deemed applicable by the ACSS;
4. Ensure that any personnel deployed to support contingency operations are medically qualified and fit to endure physical conditions associated with the climate, terrain, and operational environment anticipated for the duration of the duty assignment. The employer shall certify in writing that their assigned personnel are fit and qualified to serve in the assignment and have been briefed on the anticipated conditions;
5. Obtain a quote for Defense Base Act Insurance coverage for the affected employees as required by statute and provide this to the ACSS for final authorization/approval to incur any costs. The Government will NOT pay for any additional personal insurance coverage, i.e. riders.
6. Identify any additional contractor furnished equipment for use on the contract not currently covered by the existing task order;
7. Identify any additional medical/immunization requirements, and, if necessary, reimburse the Government for use of military medical services provided to contractor employees;
8. Incur costs in accordance with the attachment and ensure that they are traceable to the affected employees. Only those charges identified in the attachment are considered allowable and reasonable. Costs may only be incurred by the individual during the valid term of his/her visa;
9. Identify any clothing purchased specifically to support contingency operations, which must be approved by the ACSS. (Prescribed Military Uniforms are allowable ODC)
10. Ensure that any personnel deployed are not in possession of firearms, explosives or other materials deemed as weapons;
11. Identify any transportation requirements anticipated beyond those provided by the Government.

c) When this support is required, the Government shall:

1. Provide transportation for contractor personnel and baggage to and from the area of operations and transportation within the area of operations, using military transport. If commercial transportation is required, including commercial air or rental car, it will be billable as an ODC. Transportation and travel shall be in accordance with Program Office CINC, CJTF Commander and MAGTF Commander directives and joint travel regulations.
2. Provide necessary equipment anticipated for use in theater (e.g., body armor, helmet, NBC PPE, etc.);
3. Provide Geneva Convention/Identification cards and identification tags (dog tags);
4. Provide full use of the dining facility at any U.S. military installation while in theater;

5. Provide lodging enroute to, from and within the area of operations. Billeting shall be in the field with using units if available. If field billeting is not available, hotel accommodations may be billed as an ODC;
6. Allow the Contractor the use of government medical facilities in the area of operations, and provide any immunizations that are not commercially available prior to deployment. Ensure contractor immunizations are the same as Marines in the using unit to which the contractor representative is deploying as directed by the Immunization Travel Guide from the Center for Disease Control and DISREPs. Such use will be in accordance with CINC, CJTF Commander or MAGTF Commander directives. Medical evacuations shall be in accordance with CINC, CJTF Commander and MAGTF Commander directives.

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 13					
2. CONTRACT NO. M67854-04-A-5166		3. AWARD/EFFECTIVE DATE 26-Apr-2007		4. ORDER NUMBER 0011		5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE			
7. FOR SOLICITATION INFORMATION CALL:				a. NAME		b. TELEPHONE NUMBER (No Collect Calls)		8. OFFER DUE DATE/LOCAL TIME			
9. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050  TEL: 703-432-3773 FAX: 703-432-3534			CODE M67854	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 541611 SIZE STANDARD:			11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE  13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)  13b. RATING		12. DISCOUNT TERMS Net 30 Days		
15. DELIVER TO  <b>SEE SCHEDULE</b>			CODE	16. ADMINISTERED BY  <b>SEE ITEM 9</b>						CODE	
17a. CONTRACTOR/OFFEROR RESOURCE CONSULTANTS INC DIRK SMITH 2605 PARK TOWER DR., SUITE 800 VIENNA VA 22180  TEL: 571-226-3016			CODE 3S267	18a. PAYMENT WILL BE MADE BY DFAS INDIANAPOLIS CENTER DIRECTORATE OF NETWORK OPERATIONS DEPT. 3180, 8899 E. 56TH STREET INDIANAPOLIS IN 46249-3180						CODE HQ0105	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM							
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES				21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT			
<b>SEE SCHEDULE</b>											
25. ACCOUNTING AND APPROPRIATION DATA  <b>See Schedule</b>						26. TOTAL AWARD AMOUNT (For Govt. Use Only)  <b>\$258,091.00</b>					
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED					
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED					
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.					29. AWARD OF CONTRACT: REFERENCE RCIProposal <input checked="" type="checkbox"/> OFFER DATED <u>23-Apr-2007</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE						
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED				
							26-Apr-2007				
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) ANITA M. NORRIS / CONTRACTING OFFICER TEL: 703-432-3773 EMAIL: anita.norris@usmc.mil							

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p><b>SEE SCHEDULE</b></p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42a. RECEIVED BY ( <i>Print</i> )	
	42b. RECEIVED AT ( <i>Location</i> )		
	42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS	

## Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor/Monthly Reports FFP JAB and ABV PBL Requirements Analysis & Logistics Assessments Services shall be performed in accordance with attached Statement of Work and Contractor proposal dated 23 April 2007 FOB: Destination				

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NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	ACRN BM - MIPR7D157J7064 FFP FOB: Destination MILSTRIP: MIPR7D157J7064	248,081	Each	\$1.00	\$248,081.00

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NET AMT

\$248,081.00

ACRN BM  
CIN: MIPR7D157J70640001AA

\$248,081.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Travel/ODCs FFP FOB: Destination				
NET AMT					\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA	ACRN BM - MIPR7D157J7064 FFP FOB: Destination MILSTRIP: MIPR7D157J7064	10,010	Each	\$1.00	\$10,010.00
NET AMT					\$10,010.00
	ACRN BM CIN: MIPR7D157J70640002AA				\$10,010.00

**INSPECTION AND ACCEPTANCE TERMS**

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government

**DELIVERY INFORMATION**

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 30-APR-2007 TO 29-OCT-2007	N/A	N/A FOB: Destination	
0001AA	N/A	N/A	N/A	N/A
0002	N/A	N/A	N/A	N/A
0002AA	N/A	N/A	N/A	N/A

**ACCOUNTING AND APPROPRIATION DATA**

BM: 21 7 2093 0000 5U-5U01 114000.00000 2512 JDJT MIPR7D157J7064 J7Z4 S12193 RL81  
 AMOUNT: \$258,091.00  
 CIN MIPR7D157J70640001AA: \$248,081.00  
 CIN MIPR7D157J70640002AA: \$10,010.00

**AWARD TERMS AND CONDITIONS****SECTION TWO**

- Blocks 19-24 – SCHEDULE OF SUPPLIES/SERVICES.** Task Order 0011 is issued as a **FIXED PRICE** order for Labor (CLIN 0001) and **Cost Reimbursable** for ODCS and Travel/Per Diem (CLIN 0002). (In order to insure timely invoice processing in Wide Area Workflow, CLIN 0002 has been entered into the automated contracting system as fixed price resulting in the appearance of FFP on this CLIN and the associated SubCLINs. This action is taken for payment processing purposes only. As stated, CLIN 0002 will be administered as Cost Reimbursable.)
- APPROPRIATION DATA/SPECIAL INSTRUCTIONS:** The Government Payment Office shall make all payments against this order in accordance with the CLIN/ACRN association specified below. All contractor requests for payment made against this contract that fail to specify a CLIN/ACRN association shall be promptly rejected by the Government Payment Office.

**FUNDS AVAILABLE FOR PAYMENT**

ACRN >>	Labor	Travel/ODC	T&M Support	Total
BM	248081.00	10010.00	0.00	\$258,091.00
Total	\$248,081.00	\$10,010.00	\$0.00	\$258,091.00

The total amount of funding available for payment under this task order is: **\$258,091.00.**

**3. PACKAGING AND MARKING:** All items shall be prepared and marked for shipment using best commercial practices.

**4. INSPECTION AND ACCEPTANCE:** All deliveries shall be inspected and accepted at point of destination.

**5. PROJECT OFFICER:** The Project Officer (e.g., sponsor) for this order is:

**Clint Davis 703.432.3739**

**[clint.davis@usmc.mil](mailto:clint.davis@usmc.mil)**

Inspection and Acceptance of contract deliverables is the responsibility of the project officer, or their duly authorized representative(s). Moreover, the Project Officer serves in a supporting role to the Contracting Officer, providing advice and expertise on technical issues (e.g., COTR). However, only the Contracting Officer has authority to authorize deviations from the terms and conditions of this contract, including deviations from specification requirements and approval of ODCs, or related charges not previously identified in the Contractor's proposal. In the event the Contractor does deviate without written approval of the Contracting Officer, such deviation shall be at the risk of, and all costs relating thereto shall be borne by the Contractor.

**6. INVOICES:**

In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (March 2003)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor shall be required to utilize this system when processing invoices and receiving reports under this contract, unless the provision at DFARS 252.232-7003(c) apply. The Contractor shall (i) register to use WAWF-RA at <https://wawf.eb.mil/> and (ii) ensure an "electronic business" Point of Contact is designated in the Central Contractor Registration at <http://www.ccr.gov>, within ten (10) days after award of this contract. The USMC WAWF-RA point of contact for this contract is Kristin Gomez and can be reached on 703-432-3793.

Additionally, upload a copy of your invoice into eP<sup>2</sup> using the embedded feature, then send email notification of your invoice postings to [kristin.gomez.ctr@usmc.mil](mailto:kristin.gomez.ctr@usmc.mil). To ensure prompt payment and resolution of anomalies, ACSS uses a central billing model that requires the Project Officer (e.g., sponsor) to review and verify invoice charges within 48-hrs. of posting. ACSS staff coordinate this action and validate/certify the approved charges using WAWF. In this capacity, ACSS technical sponsors serve as the authorizing officials (e.g., Contracting Officer's Representative (COR)) for all CEOss tasks. Anomaly invoicing issues (e.g., type of charges, rationale, costs, etc.), must be resolved within 72-hrs. of submission, or the invoice will be rejected for cause.

Data entry information for WAWF:

Payment Office DoDAAC: HQ0105

Admin Office DoDAAC: M67854

Service Acceptor DoDAAC: M67854 Extension ACSS

Contract Number: M67854-04-A-5166

Task Order: 0011

**The contractor shall bill labor monthly in accordance with the following invoicing matrix:**

<b>CLIN 0001 Modify Delete</b>	<b>Total</b>
05/31/2007	41347.0
06/30/2007	41347.0
07/31/2007	41347.0
08/30/2007	41347.0
09/30/2007	41347.0
10/30/2007	41346.0
Total	\$248,081.00

### 7. DELIVERY DESTINATION:

Commander MARCORSSYSCOM  
 PM Engineer Systems ATTN: **Clint Davis**  
 2200 Lester St.  
 Quantico, VA 22134-6050

### 8. GOVERNMENT FURNISHED PROPERTY (GFP) REQUIREMENTS– N/A

**9. FACILITIES REQUIREMENTS** – Reference SOW paragraph 3.0. All aspects of facilitation are borne by the Offeror unless specific exception is noted in their proposal, or the task specially notes that “on-site,” e.g., government site, performance will be required.

**10. PERIOD OF PERFORMANCE** - The period of performance for this effort is 6 months beginning **30 April 2007**, with the possibility for two (2) additional terms contingent upon satisfactory performance and compliance with the Quality Assurance Surveillance Plan (QASP).

## **SECTION THREE**

### **STATEMENT OF WORK**

FOR

### **JAB AND ABV**

### **PBL REQUIREMENTS ANALYSIS & LOGISTICS ASSESSMENTS**

### **Business & Analytical**

**1.0 Scope.** PM Engineer Systems is responsible for life cycle management of the Joint Assault Bridge (JAB) and the Assault Breacher Vehicle (ABV) from initial acquisition through retirement for the operating forces and supporting establishment. The scope of this task is to update the LCCE and to develop a Depot Level Source of Repair Business Case Analysis (BCA) for the JAB. Additionally, a PBL Business Case Analysis (BCA) needs to be developed for both the JAB and ABV. This effort will allow decision makers to compare COAs outlined in the BCA, as well as

permit “what if” analysis of contributing cost / technical elements that will define a hierarchical set of alternatives. From this comparative process, the program office will identify a feasible course of action (COA) that best represents the strategic objectives of the JAB and ABV support concept.

**1.1 Background.** The ABV is an ACAT III program anticipating a Full Rate Production (FRP) decision in May 2007; a Fielding Decision is scheduled for February 2008. The ABV is a Non-Developmental Item (NDI) integration. The system is a tracked, combat engineer vehicle designed to breach minefields and complex obstacles and provide in-stride breaching capability. ABV equipment includes a Full-Width Mine Plow, two Mk 155 Linear Demolition Charge Systems, two lane marking systems, an Embedded Diagnostics Systems, and cameras to aid crew visibility hosted on a M1A1 Abrams tank chassis. Under this task effort, the ABV program will focus on comparatively assessing program requirements for integration of a PBL strategy commensurate with a Fielding Decision in February 2008. Multiple issues impact this decision, including both organic and broader ABV support considerations that must be empirically assessed. Near-term, this task will provide a decision-support framework for assessing cost-benefits; selecting an optimal Course of Action (COA); and, refine supportability strategies should the PBL support concept prove effective.

The JAB is an ACAT III program with a MS C decision scheduled for December 2007. The JAB is a Non-Developmental Item (NDI) integration. The system a tracked combat engineer vehicle that provides the MAGTF with a survivable, deployable and sustainable 18.3 meter wet/dry gap crossing capability. The JAB is comprised of the M1A1 Abrams tank chassis, a modified BR90 bridge launcher, an Embedded Diagnostics Systems and cameras to aid crew visibility. The JAB will utilize the same MLC70 Bridge currently used by the obsolete M60 series Armored Vehicle Launched Bridge (AVLB). Under this task effort, the ABV program will focus on comparatively assessing program requirements for integration of a PBL strategy and Depot Level Source of Repair (DLSOR) commensurate with a MS C decision in December 2007. Multiple issues impact this decision, including both organic and broader JAB support considerations that must be empirically assessed. Near-term, this task will provide a decision-support framework for assessing cost-benefits; selecting an optimal Course of Action (COA); and, refine supportability strategies should the PBL support concept prove feasible and effective.

**2.0 General Requirements.** The Contractor shall provide technical, business and analytical support as generally aligned with the percentage effort stipulated:

Activity – Anticipated Percentage	Para	Metric
• Cost Analysis Support	30% 2.1.1	
• PBL Requirements Analysis & Logistics Assessment	65% 2.1.2	Ref: QASP
• Technical Management	5% 2.1.3	

The scope of work associated with each of these task activities may vary slightly by program precedent and volume throughout the performance period. The contractor is responsible for providing suitable technical and analytical expertise to support ongoing responsibilities delineated by activity, as well as variances in the scope of activities. The Contractor shall appoint a technical manager to coordinate task activities and to serve as the overall expert for successful completion of this task initiative. Administrative support shall be provided as required on a matrix basis.

## 2.1 Specific Requirements.

**2.1.1 Cost Analysis Support.** PM Engineer Systems is responsible for assessing analytically derived program decisions and recommending courses of action based upon risk-derived investment strategies typically captured by a program's life cycle cost estimate (LCCE). The contractor is responsible for validating strategic programmatic decisions and cost impacts to the Joint Assault Bridge (JAB)<sup>1</sup>. The PM, in collaboration with the AC/PROG Systems Analyst, is responsible for establishing the analytical framework, overseeing the selection and use of models employing the data, validating the findings of the process, and quantifying those results with course of action recommendations. The JAB LCCE will be updated and will serve to identify programmatic and technical elements that generate risk, or benefits, predicated upon COA selection. The outcome of this effort supports a JAB MS C 1Q/08. The Contractor is also responsible for supporting this effort by implementing a data collection framework and providing analysis of findings that serve the Government stakeholders with a basis for developing rationale, empirical COA recommendations. Critical facets of this support include updating the JAB LCCE model (ACEIT-based) and mapping selected cost estimating relationships (CERs), assumptions, and methodologies<sup>2</sup>. Furthermore, the LCCE must map to a viable LRFS template, as well as the FY10 POM Initiative Builder.

**2.1.2 PBL Requirements Analysis & Logistics Assessment.** PM Engineer Systems is responsible for establishing an optimal life cycle management model that ensures cost effective supportability through system design upgrades - embracing the PBL logistics support concept. In selecting a suitable strategy for system sustainment and requirements migration, the program office must assess alternatives based upon sound analytical foundations that integrate multiple variables (e.g., technology, cost, maturity, scalability, etc.) into a sound decision support framework. This task entails consideration of strategies and affordable incremental development points that will allow the JAB and ABV to remain supportable and viable engineer assets. The BCA will derive logical increment and upgrade points through a comparative analysis of alternatives, industry benchmarks, customer priorities, and program / technical constraints. A Depot Level Source of Repair BCA analysis for the JAB only will augment the PBL analysis. The Contractor is responsible for implementing an analysis framework to identify associated risk and impacts, establishing an analytical baseline for identifying and prioritizing alternatives, and recommending suitable strategies to Program Office staff based upon defined objectives and empirical measures<sup>3</sup>. Within this framework are requirements to conduct both discrete and comparative analysis of variables, perform "what if" scenario modeling, and produce measurable return on investment (ROI) and risk outputs. Methodologies for data collection, coordination of activities, and presentation of findings is discretionary.

**2.1.2.1 Identification of Alternatives / Strategies.** PM Engineer Systems is responsible for selecting a suitable roadmap strategy based upon consensus-derived priorities aligned with

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<sup>1</sup> For ABV, a completed DLSOR and LCCE (with documentation), will be provided due to the commonalities between the two platforms. For JAB, an LCCE and the legacy AVLB documentation will be provided, as well as RCM results from a recent study.

<sup>2</sup> In order to meet MS C objectives, an updated LCCE is required within 60-days of award.

<sup>3</sup> The Contractor shall use the Naval Air Systems Command Guidebook for Business Case Analysis Investment Initiative dated 16 October 2000 as guidance in the performance of this effort.

program and market (e.g. technical) constraints. This includes establishing a basis for associating risk adjusted cost of investment with delivery of value, identifying discrete risks associated with a selected alternative, and producing simulation-based recommendations and strategies that will support sustainability through FY 20. The Contractor is responsible for providing a sound, analytically-based set of recommendations that support COA selection and represent an objective assessment of available portfolio management strategies. Key facets of this effort include a hierarchical capture of priorities and options that drive investment and performance, as well cost and schedule impacts associated with selected alternatives. The selected strategy should illustrate an optimal fifteen year investment strategy.

**2.1.2.1 PBL Analysis & Planning.** PM Engineer Systems is responsible for selecting a suitable logistics strategy including assessing PBL strategies. The program office must assess alternatives into a sound decision support framework. The Contractor is responsible for implementing an analysis framework to identify associated risk and impacts, establishing an analytical baseline for identifying and prioritizing alternatives, and recommending suitable strategies to Program Office staff based upon defined objectives and empirical measures. The current, conventional approach shall be designated as the base case and used for comparative analysis. The Contractor shall explore; industry benchmarks, customer priorities, and program / technical constraints. The modeling framework will support “what if” (e.g. funding and prioritization) scenario modeling of multiple COAs. Within this framework are requirements to produce measurable return on investment (ROI) and risk outputs.

**2.1.2.2 PBL COA Development & Selection.** PM Engineer Systems is responsible for selecting a suitable COA based upon consensus-derived priorities aligned with program and market constraints. The Contractor is responsible for developing a comprehensive set of support system alternatives for evaluation, to include their associated characteristics and for providing a sound, analytically-based set of recommendations that support COA selection and represents an objective assessment. This analysis should follow the Department of Navy *Guidebook for Developing Performance Based Logistics Business Case Analyses dated 1 November 2005* and MCO 4790.21 for the DLSOR BCA. Key facets of this effort include hierarchical capture of priorities and options that drive investment and performance, as well cost and schedule impacts associated with selected alternatives. Each alternative examined should include a discussion of and associated costs related to the conduct of an appropriate exit strategy.

**2.1.2.3 PBL Implementation Planning.** PM Engineer Systems is responsible for identifying and selecting suitable metrics to evaluate the performance of the chosen COA as intended for use in the performance based support contract. The Contractor is responsible for developing analytically-based metrics for evaluating the performance of the selected product support integrator (PSI). Key facets of this effort include prioritization of performance, cost and schedule drivers. The recommended metrics should comply with higher headquarters and MCSC PBL policies.

**2.1.3 Technical Management.** PM Engineer Systems is responsible for establishing a cohesive management framework that ensures technical and business requirements are executed within program constraints. This includes management of business and technical attributes of program initiatives, coordinating requirements and oversight of prime vendor performance (e.g., progress, cost, quality). The Contractor is responsible for establishing a suitable performance schedule, identifying and coordinating deliverables associated with their analytical approach, ensuring the quality of draft and final products, and maintaining a viable resource pool (e.g., qualified staff). Specific responsibilities between the Government and Contractor, as well as a final schedule of

activities and deliverables shall be coordinated within five (5) days of task order award and shall be modified only through bilateral agreement.

**3.0 Facilities, Travel, and ODCs.** The Contractor is required to provide facilities for meetings and IPT's (e.g., 10-25 personnel), as well as a suitable infrastructure to manage program requirements throughout the course of performance (e.g., computers, telecommunications, document storage, database, etc.). Laptop computers and cellular phones / service are not reimbursed as ODCs and any ancillary charges must be identified in the Contractor's proposal at the time of submission. Access to Government buildings will be granted for support staff and network accounts established based upon levels of access approved by the program office. Local travel in the Quantico area and some CONUS travel is anticipated.

**ATTACHMENT 1**

**QUALITY ASSURANCE SURVEILLANCE PLAN**

**1. Objective.** This Quality Assurance Surveillance Plan (QASP) serves as the principal basis for assessing overall performance quality associated with the ABV and JAB Sustainment & Performance-Based Logistics Feasibility Business Case Analyses (BCA) task. This document will be used by the Government to assess the effectiveness of the Contractor's management and technical services. This QASP provides the methodology by which the Contractor's performance will be monitored to determine compliance with established performance objectives and to establish performance benchmarks that ensure a quantifiable basis for measuring effectiveness. The plan is designed so that surveillance is limited to that which is necessary to verify the Contractor is performing management and technical services satisfactorily and relates directly to performance objectives of the performance objectives delineated in the SOW.

**2. Government Surveillance.** The Senior Logistician, PM Engineer Systems will function as the Technical Representative for this task, and her/his authority will be limited to administering specific technical aspects of the contract. The Technical Representative will not provide direction that is outside the scope of responsibilities delineated under this task order. The designated individual will:

- Maintain a detailed knowledge of the technical requirements of the contract;
- Document Contractor performance in accordance with the QASP;
- Identify and immediately forward notifications of deficient, or non-compliant performance to the Contracting Officer;
- Approve priorities of support, resources, and associated schedules.

**3. Surveillance Methods.** Surveillance of Contractor performance is the method used by the Government to determine whether the contractor is effectively and efficiently complying with all terms and conditions of the task order. In addition to statistical analysis, the functional expertise of the Technical Representative plays a critical role in adequately evaluating contractor performance. The below listed methods of surveillance shall be used in the administration of this QASP. The PRS contains the performance objectives that are being measured.

- Demonstration - A qualification method that is carried out by operation and relies on observable functional operation. It does not require the use of instrumentation or special test equipment;
- Inspection. A qualification method that is carried out by visual examination of software code, data captured in special test equipment, documentation, or hard copy printouts. The government will inspect software drops for bugs and content; and
- Analysis. A qualification method that is carried out by examining and assessing the application of techniques in order to determine if they are appropriate and sufficient.

**4. Performance Requirements.** The performance requirements set forth in this section correspond to the SOW paragraphs delineated in the table. Enclosure (1) of this document provides standards for performance for specific requirements:

Cost Analysis. The Contractor will be evaluated on the quality of their data collection methodology, model integrity and decision support framework.

PBL Analysis & Planning. The Contractor will be evaluated on the quality of their PBL Analysis and Planning thoroughness of analysis, and overall quality of documentation supporting COA selection.

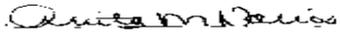
Management & Administration. The Contractor will be evaluated on the quality of their overall technical acquisition and management strategy, ability to preclude, or resolve issues, and effectiveness of their use of resources to meet planning goals and schedules.

**Enclosure 1**  
**PERFORMANCE REQUIREMENTS SURVEY (PRS)**

<b>Performance Objective</b>	<b>SOW</b>	<b>Performance Standard</b>	<b>Quality Level<sup>4</sup></b>	<b>Method of Surveillance</b>
Cost Analysis Support	2.1.1	Acceptable performance has been met when the Life Cycle Cost Model has been approved and accepted as meeting program requirements.	Excellent Acceptable Poor	Inspection Demonstration
PBL Analysis & Logistics Assessment	2.1.2	Acceptable performance has been met when the quality of the PBL analysis and planning has been determined to meet the program objectives.	Excellent Acceptable Poor	Analysis Demonstration
Technical Management	2.1.3	Acceptable performance has been met when the Contractors quality standards and products consistently product acceptable products using optimal resources, compliant with prescribed schedules.	Excellent Acceptable Poor	Inspection Demonstration

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<sup>4</sup> Numerical values for the adjectival ratings are: >.95 – Excellent – Exceeds standard compliance; .85 - .95 standard compliance – Acceptable; and <.85 – unacceptable. For the first award term, a contractor must receive a rating of .85 or greater. To qualify for a second award term, a contractor must receive an rating of .95 or greater.

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER M0008807RCLM218		PAGE 1 OF 13			
2. CONTRACT NO. M67854-04-A-5166		3. AWARD/EFFECTIVE DATE 05-Jun-2007		4. ORDER NUMBER 0013		5. SOLICITATION NUMBER			
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	8. OFFER DUE DATE/LOCAL TIME		
9. ISSUED BY MARCORSYSCOM 2200 LESTER STREET QUANTICO VA 22134-6050  TEL: 703-432-3773 FAX: 703-432-3534		CODE M67854		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 541611 SIZE STANDARD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE  13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING			
		12. DISCOUNT TERMS Net 30 Days		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP					
		15. DELIVER TO  <b>SEE SCHEDULE</b>		CODE		16. ADMINISTERED BY  <b>SEE ITEM 9</b>		CODE	
		17a. CONTRACTOR/OFFEROR RESOURCE CONSULTANTS INC DIRK SMITH 2605 PARK TOWER DR., SUITE 800 VIENNA VA 22180  TEL. 571-226-3016		CODE 3S267		18a. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER P.O. BOX 369022 ATTN: KANSAS - M67443 COLUMBUS OH 43236-9022		CODE M67443	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM							
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	23. UNIT PRICE	24. AMOUNT	
		<b>SEE SCHEDULE</b>							
25. ACCOUNTING AND APPROPRIATION DATA  <b>See Schedule</b>						26. TOTAL AWARD AMOUNT (For Govt. Use Only)  <b>\$245,134.00</b>			
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED									
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED									
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE RCI <input checked="" type="checkbox"/> OFFER DATED <u>24-May-2007</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE					
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED			
						05-Jun-2007			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) ANITA M. NORRIS / CONTRACTING OFFICER TEL: 703-432-3773 EMAIL: anita.norris@usmc.mil					

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p><b>SEE SCHEDULE</b></p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42a. RECEIVED BY ( <i>Print</i> )	
	42b. RECEIVED AT ( <i>Location</i> )		
	42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS	

## Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor/Monthly Reports FFP HQMC Deputy Commandant, Installations & Logistics CONUS Garrison Food Service Acquisition Analysis support services shall be performed in accordance with the attached Statement of Work and the contractor's proposal dated 24 May 2007. FOB: Destination				
				NET AMT	\$0.00
0001AA	ACRN BP - M0008807RCLM218 FFP FOB: Destination MILSTRIP: M0008807RCLM218 PURCHASE REQUEST NUMBER: M0008807RCLM218	228,942	Each	\$1.00	\$228,942.00
				NET AMT	\$228,942.00
	ACRN BP CIN: M0008807RCLM2180001AA				\$228,942.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Travel/ODCs FFP FOB: Destination				

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NET AMT \$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA	ACRN BP - M0008807RCLM218 FFP FOB: Destination MILSTRIP: M0008807RCLM218 PURCHASE REQUEST NUMBER: M0008807RCLM218	16,192	Each	\$1.00	\$16,192.00

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NET AMT \$16,192.00

ACRN BP \$16,192.00  
CIN: M0008807RCLM2180002AA

**INSPECTION AND ACCEPTANCE TERMS**

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government

**DELIVERY INFORMATION**

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 11-JUN-2007 TO 10-JUN-2008	N/A	N/A FOB: Destination	
0001AA	N/A	N/A	N/A	N/A
0002	N/A	N/A	N/A	N/A
0002AA	N/A	N/A	N/A	N/A

### ACCOUNTING AND APPROPRIATION DATA

BP: 177110627A0 000 00027 067443 2D 000000  
 COST CODE: 08807RCLM218  
 AMOUNT: \$245,134.00  
 CIN M0008807RCLM2180001AA: \$228,942.00  
 CIN M0008807RCLM2180002AA: \$16,192.00

### AWARD TERMS AND CONDITIONS

### SECTION TWO

- Blocks 19-24 – SCHEDULE OF SUPPLIES/SERVICES:** Task Order **0013** is issued as a **Fixed Price** order for Labor (CLIN 0001) and **Cost Reimbursable** for Travel/ODCs (CLIN 0002). (In order to insure timely invoice processing in Wide Area Workflow, CLIN 0002 has been entered into the automated contracting system as fixed price resulting in the appearance of FFP on this CLIN and the associated SubCLINs. This action is taken for payment processing purposes only. As stated, CLIN 0002 will be administered as Cost Reimbursable.)
- APPROPRIATION DATA/SPECIAL INSTRUCTIONS:** The Government Payment Office shall make all payments against this order in accordance with the CLIN/ACRN association specified below. All contractor requests for payment made against this contract that fail to specify a CLIN/ACRN association shall be promptly rejected by the Government Payment Office.

### FUNDS AVAILABLE FOR PAYMENT

ACRN >>	Labor	Travel/ODC	T&M Support	Total
BP	228942.00	16192.00	0.00	\$245,134.00
Total	\$228,942.00	\$16,192.00	\$0.00	\$245,134.00

The total amount of funding available for payment under this task order is **\$245,134.00**.

3. **PACKAGING AND MARKING:** All items shall be prepared and marked for shipment using best commercial practices.
4. **INSPECTION AND ACCEPTANCE:** All deliveries shall be inspected and accepted at point of destination.
5. **PROJECT OFFICER:** The Project Officer under this order is:

**Mr. Richard Bedford**

**(703) 695-7208**

**[richard.bedford@usmc.mil](mailto:richard.bedford@usmc.mil)**

Inspection and Acceptance of contract deliverables is the responsibility of the project officer, or their duly authorized representative(s). Moreover, the Project Officer serves in a supporting role to the Contracting Officer, providing advice and expertise on technical issues (e.g., COTR). However, only the Contracting Officer has authority to authorize deviations from the terms and conditions of this contract, including deviations from specification requirements and approval of ODCs, or related charges not previously identified in the Contractor's proposal. In the event the Contractor does deviate without written approval of the Contracting Officer, such deviation shall be at the risk of, and all costs relating thereto shall be borne by the Contractor.

**6. INVOICES:**

In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (March 2003)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor shall be required to utilize this system when processing invoices and receiving reports under this contract, unless the provision at DFARS 252.232-7003(c) apply. The Contractor shall (i) register to use WAWF-RA at <https://wawf.eb.mil/> and (ii) ensure an "electronic business" Point of Contact is designated in the Central Contractor Registration at <http://www.ccr.gov>, within ten (10) days after award of this contract. The USMC WAWF-RA point of contact for this contract is Kristin Gomez and can be reached on 703-432-3793.

Additionally, upload a copy of your invoice into eP<sup>2</sup> using the embedded feature, then send email notification of your invoice postings to [kristin.gomez.ctr@usmc.mil](mailto:kristin.gomez.ctr@usmc.mil). To ensure prompt payment and resolution of anomalies, ACSS uses a central billing model that requires the Project Officer (e.g., sponsor) to review and verify invoice charges within 48-hrs. of posting. ACSS staff coordinate this action and validate/certify the approved charges using WAWF. In this capacity, ACSS technical sponsors serve as the authorizing officials (e.g., Contracting Officer's Representative (COR)) for all CEOss tasks. Anomaly invoicing issues (e.g., type of charges, rationale, costs, etc.), must be resolved within 72-hrs. of submission, or the invoice will be rejected for cause.

Data entry information for WAWF:

Payment Office DoDAAC: M67443

Admin Office DoDAAC: M67854  
 Service Acceptor DoDAAC: M67854 Extension ACSS  
 Contract Number: M67854-04-A-5166  
 Task Order: 0013

**The contractor shall bill labor monthly in accordance with the following invoicing matrix:**

<b>CLIN 0001 <u>Modify Delete</u></b>	<b>Total</b>
07/12/2007	19078.0
08/11/2007	19078.0
09/11/2007	19078.0
10/11/2007	19078.0
11/11/2007	19078.0
12/11/2007	19078.0
01/11/2008	19078.0
02/10/2008	19078.0
03/11/2008	19078.0
04/10/2008	19078.0
05/11/2008	19078.0
06/10/2008	19084.0
Total	\$228,942.00

**7. DELIVERY DESTINATION:**

Headquarters Marine Corps (Code LFS)  
 ATTN: Mr. Richard Bedford  
 2 Navy Annex (Room 1126)  
 Washington, DC 20380-1775

**8. GOVERNMENT FURNISHED PROPERTY (GFP) REQUIREMENTS – N/A**

**9. FACILITIES REQUIREMENTS – Reference SOW paragraph 3.0.**

**10. PERIOD OF PERFORMANCE -** The period of performance for this effort is twelve (12) months beginning **11 June 2007**. This would then follow with two (2) potential option terms if required, contingent upon satisfactory performance and compliance with the provisions of the QASP.

## **SECTION THREE**

### **STATEMENT OF WORK FOR HQMC DEPUTY COMMANDANT, INSTALLATIONS & LOGISTICS CONUS GARRISON FOOD SERVICE ACQUISITION ANALYSIS BUSINESS AND ANALYTICAL**

**1.0 Scope.** The scope of this effort will provide acquisition, logistics and administrative support to Headquarters Marine Corps (HQMC), Deputy Commandant for Installations and Logistics (I&L) Services Branch (LFS) for performance-based services acquisition (PBSA) planning for the Marine Corps' CONUS Garrison Food Service operations. This task will support the development of an acquisition plan and strategy, define performance needs, develop a performance work statement, identify commercial market business practices, potential service providers, obtain industry feedback on working documents, develop a Government Cost Estimate and determine the best methodology to assess contractor performance. From this the Contractor will support development of an acquisition strategy that leverages contract type and performance incentives to deliver Best Value mission performance to the Marine Corps. This task requires expert knowledge and understanding of PBSA strategy and planning, Government cost estimating and the various socio-economic policies and procedures that impact the Government acquisition process. It further entails defining and quantifying key processes, providing integrated planning for the total system, assessing and tracking acquisition milestones, and defining an acquisition plan and strategy for the future CONUS garrison food service acquisition.

**1.1 Background.** The Marine Corps' current Regional Garrison Food Service Contracts (RGFSC) for the management and operation of all of its mess halls located in the continental United States (CONUS) represented a new approach in managing military mess halls. Two regional contracts replaced nine contracts that previously covered various mess hall services and feeding Marines. These two regional mess halls contracts now service 32 mess halls in the eastern region and 21 mess halls in the western region. Consolidation of these previous services, and other services provided by Marines into two regional contracts leveraged efficiencies and technologies. A significant benefit of this initiative is that it allowed nearly 600 Marines to be reassigned to critical billets throughout the Marine Corps. The enhancement of the military readiness of the operational forces by making these Marines available has been a benefit that alone justifies this initiative. There are also other benefits, both tangible and intangible, that have resulted from having a single contractor responsible for the entire CONUS. These include improvements in uniformity in the operations, and a streamlining of the Marine Corps Food Service Program. Last, but not least, the bottom line has been the improvement in the services provided to the warfighter and a better quality of life for the Marines. However, the current RGFSC is very prescriptive in nature, laden with Mil-Specs, and does not leverage the many advantages of best commercial practices in food service. The decentralized structure has been a challenge and has not operated as efficiently or effectively as originally expected. Lessons-learned reflect a need to centralize management and oversight of this effort, to maintain the continuity of services provided, and ensuring the goals and mission of the Marine Corps food service program are supported. The follow-on CONUS food service acquisition must focus on the performance outcomes the Marine Corps needs, which will allow this service to be acquired in a more efficient and effective manner.

The notional timeline for this effort is provided below.

- **< 90 Days**
  - Market research
  - Cost modeling scenarios for a variety of contract types
  - Develop of the acquisition plan and acquisition strategy
- **90-120 Days**
  - Analyze various contracting methods
- **120-180 Days**
  - Develop Performance Work Statement & Performance Requirements Summary
- **180-210 Days**
  - Develop an Independent Government Cost Estimate to include Should-Cost and Cost Realism Analysis
- **210-270 Days**
  - Develop Technical Exhibits 1-4 and QASP
- **270-365 Days**
  - Development draft RFP, Source Selection Plan and industry RFIs
  - Support pre-solicitation dialogue/site visits
  - Prepare the final RFP for release

**2.0 General Requirements.** The Contractor shall provide acquisition, logistics and administration support as generally aligned with the percentage effort stipulated:

Activity – Anticipated Percentage	Para	Metric
• Acquisition Analysis Support	95% 2.1.1	Ref: QASP
• Technical Management Support	5% 2.1.2	

The scope of work associated with each of these task activities may vary slightly by program precedent and volume throughout the performance period. The Contractor is responsible for providing suitable technical and analytical expertise to support ongoing responsibilities delineated by activity, as well as variances in the scope of activities. The Contractor shall appoint a technical manager to act as both coordinator of task activities and to serve as the overall expert for successful completion of this task initiative. Administrative support shall be provided as required on a matrix basis.

## 2.1 Specific Requirements.

**2.1.1 Acquisition Analysis Support.** The LFS Project Sponsor is responsible for developing an acquisition plan and strategy to support the follow-on CONUS food service acquisition. This includes all facets of strategic assessment and review of legacy data and documentation; conducting relative market research, determination of contract type, PWS and PRS development, cost estimation, and development of the RFP. The Contractor is responsible for supporting those efforts through its expert knowledge and understanding of best commercial practices, PBSA strategy and planning, Government cost estimating and the various socio-economic policies and procedures that impact the Government acquisition process. This includes providing expertise

and guidance in the development of the acquisition plan and acquisition strategy<sup>1</sup> for ASN (RDA) approval. The Contractor will support the project officer in the selection of contract type best suited for this requirement. This includes taking into consideration issues concerning Small Business, Javits-Wagner-O'Day (JWOD), Randolph-Sheppard agency<sup>2</sup> participation in the acquisition, competitive sourcing (A-76), and risks associated with each potential alternative. Additionally the Contractor will assist in the development of the draft Request for Proposals, Source Selection Plan and Industry Request for Information, this includes supporting pre-solicitation dialogue/site visits. In support of the development and release of the RFP the Contractor will assist the LRF Project Sponsor in the development of Technical Exhibits 1-4 (i.e., listings of Government-furnished Property/Equipment, and the Quality Assurance Surveillance Plan). The objective outcome of this effort is the release of the RFP.

**2.1.2 Technical Management Support.** The LFS Project Sponsor is responsible for establishing a cohesive technical management framework that ensures task order activities produce the desired objectives. This includes all actions necessary to effectively support program technical activities, including business planning and coordinating actions among IPTs and other participating interest groups as well as ensuring performance consistent with the provisions of the Quality Assurance Surveillance Plan (QASP). The Contractor is responsible for supporting the overall effectiveness of the technical management program by developing and maintaining a corresponding Work Breakdown Structure (WBS) consistent with program objective and ensuring (at a minimum) quarterly review of progress and labor usage. Additionally, this includes providing expert technical advisory assistance to program staff, maintaining program infrastructure (e.g., schedules, databases, library, exercise information), and producing associated products (e.g., memoranda, reports, program documentation) and deliverables delineated in the WBS activities. Key facets of management performance include developing formal processes for reporting performance, ensuring progress of task actions, interfacing with Government customers, and executing in accordance with quality assurance provisions. Specific responsibilities between the Government and Contractor, as well as a final schedule of activities and deliverables shall be coordinated within five (5) days of task order award, reviewed quarterly, and modified only through bilateral agreement.

**3.0 Facilities, Travel, and Other than Direct Charges (ODC)s.** This task order will require the Contractor to provide facilities for meetings and IPTs (e.g., 10-25 personnel), as well as a suitable infrastructure to manage program requirements (document library, databases, web site, etc.) throughout the course of performance to support the scope of activities. The Government expects computers, models, cellular phones, and other elements of facilitization to be included in the GSA rate structure. Further, if specific models, applications, computer time, etc. are to be included as anomaly ODC items, these must be specifically identified in the Contractor's proposal at the time of submission. Local travel is authorized (e.g., Joint Travel Regulations rates) and travel to operational sites within CONUS may be required. The contractor will also provide finished, multiple copies of relevant documentation (hard copy and/or media), and web-based and/or classroom based training and training aides.

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<sup>1</sup> Acquisition Plan and Strategy should follow the Management and Oversight Process for the Acquisition of Services (MOPAS) model

<sup>2</sup> HQ Army Contracting Agency is the Army Executive Agent for contracting matters under the Randolph-Sheppard Act (dining facility operations) in conjunction with Army Regulation 210-25, Vending Facility Program for the Blind on Federal Property.

**ATTACHMENT 1****QUALITY ASSURANCE SURVEILLANCE PLAN**

**1. Objective.** This Quality Assurance Surveillance Plan (QASP) serves as the principal basis for assessing overall performance quality associated with task effort. This document will be used by the Government to assess the effectiveness of the Contractor's management and technical services. This QASP provides the methodology by which the Contractor's performance will be monitored to determine compliance with established performance objectives and to establish performance benchmarks that ensure a quantifiable basis for measuring effectiveness. The plan is designed so that surveillance is limited to that which is necessary to verify the Contractor is performing management and technical services satisfactorily and relates directly to performance objectives of the performance objectives delineated in the SOW.

**2. Government Surveillance.** The LFS Project Sponsor will act as the Technical Representative (COTR) for this task, and her/his authority will be limited to administering specific technical aspects of the task order. The Technical Representative will not provide direction that is outside the scope of responsibilities delineated under this task order and will defer any conditional interpretations to the CEOss Contracting Officer. The Technical Representative will:

- Maintain a detailed knowledge of the technical requirements of the contract;
- Document Contractor performance in accordance with the QASP;
- Identify and immediately forward notifications of deficient, or non-compliant performance to the Contracting Officer;
- Approve priorities of support, resources, and associated schedules.

**3. Surveillance Methods.** Surveillance of Contractor performance is the method used by the Government to determine whether the contractor is effectively and efficiently complying with all terms and conditions of the task order. In addition to statistical analysis, the functional expertise of the Technical Representative plays a critical role in adequately evaluating contractor performance. The below listed methods of surveillance shall be used in the administration of this QASP and the standards are delineated by WBS element in the Performance Requirements Survey (PRS) table at Enclosure 1:

- Demonstration - A qualification method that is carried out by operation and relies on observable functional operation. It does not require the use of instrumentation or special test equipment;
- Analysis. A qualification method that is carried out by examining and assessing the application of techniques in order to determine if they are appropriate and sufficient. The quality of performance can be determined from government or contractor task-based or Management Information System (MIS) reports, contractor ISO 9000 techniques and procedures, or from government observation of completed tasks. In some instances, reports may be available in the form of information on a contractor's performance against contract requirements. Reports generally provide information regarding various characteristics of tasks and can, therefore, be used to determine acceptability of a contractor's performance.

- **Inspections:** A qualitative inspections can be accomplished through one of the following techniques:

*Random or Stratified Sampling:* With random sampling, services are sampled to determine if the level of performance is acceptable. Random sampling works best when the number of instances of the services being performed is very large and a statistically valid sample can be obtained. Stratified sampling focuses on selected parts of total contractor output for sampling. Computer programs may be available to assist in establishing sampling procedures.

*Periodic Inspection, Judgmental Inspection or Planned Sampling:* This method, sometimes called "planned sampling," consists of the evaluation of tasks selected on other than a 100% or random basis.

**4. Performance Requirements.** The performance requirements set forth in this section correspond to the SOW paragraphs delineated in the table. Enclosure (1) of this document provides standards for performance for specific requirements:

**Acquisition Analysis Support:** The Contractor will be evaluated on the effectiveness of the analysis that goes into the Acquisition strategy development, contract methodology support, and RFP development, inclusive of efficiency of processes, product quality, and compliance with schedules.

**Technical Management Support.** The Contractor will be evaluated on the quality of their overall technical management strategy, ability to preclude, or resolve issues, and effectiveness of their use of resources to meet planning goals and schedules.

#### Enclosure 1

#### PERFORMANCE REQUIREMENTS SURVEY (PRS)

Performance Objective	SOW	Performance Standard	Quality Level <sup>3</sup>	Method of Surveillance
Acquisition Analysis Support	2.1.1	Acceptable performance has been met when the Acquisition Strategy has been approved by ASN RDA and the RFP has been accepted by the Government and released.	Excellent Acceptable Poor	Analysis Demonstration
Technical Management Support	2.1.2	Acceptable performance has been met when the Contractors methodologies, schedules, and quality standards have been accepted by the Government. This is inclusive of quality provisions for each of the previous WBS elements, effective reporting, and methods for ensuring immediate resolution of anomalies.	Excellent Acceptable Poor	Analysis Demonstration

<sup>3</sup> Numerical values for the adjectival ratings are: >.95 – Excellent – Exceeds standard compliance; .85 - .95 standard compliance – Acceptable; and <.85 – unacceptable. For the first award term, a contractor must receive a rating of .85 or greater. To qualify for a second award term, a contractor must receive a rating of .95 or greater.

