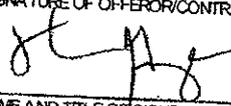
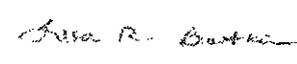


SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER SEE SCHEDULE	PAGE 1 OF 12
2. CONTRACT NO. GS-35F-0273L		3. AWARD/EFFECTIVE DATE 28-Sep-2007		4. ORDER NUMBER M67854-07-F-4959	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME		b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY MARINE CORPS SYSTEMS COMMAND, CTO ATTN: LISA BOTKIN 2210 WILLIAMS STREET QUANTICO VA 22134-5010 TEL: 703-432-5099 FAX:		CODE M67854		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STANDARD:	
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS (b) (4)		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	
13b. RATING		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		15. DELIVER TO MARINE CORPS SYSTEMS COMMAND, PG 10MS4 MAJ JAMES WILKINSON 2206 LESTER STREET QUANTICO VA 22134-0050 CODE M67854	
16. ADMINISTERED BY		CODE SEE ITEM 9			
17a. CONTRACTOR/OFFEROR INFORLIANCE CORPORATION THERESA GROUGE 9990 LEE HIGHWAY, SUITE 450 FAIRFAX VA 22030-1720 TEL. 703.246.9380 X182 FACILITY CODE		CODE 1Q4AD		18a. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER P.O. BOX 369022 ATTN: KANSAS - M67443 COLUMBUS OH 43236-9022 CODE M67443	
<input checked="" type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY	
		SEE SCHEDULE		22. UNIT	
				23. UNIT PRICE	
				24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA See Schedule				26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$1,598,376.76	
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED					
27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED					
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:	
30a. SIGNATURE OF OFFEROR/CONTRACTOR 		31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 		31c. DATE SIGNED 28-Sep-2007	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) Theresa Grouge Director of Contracts		30c. DATE SIGNED 9/28/07		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) LISA BOTKIN / CONTRACTING OFFICER TEL: 703-432-5059 EMAIL: lisa.botkin@usc.mil	

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION IS NOT USABLE

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

PAGE 2 OF 12

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32c. DATE

32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER

34. VOUCHER NUMBER

35. AMOUNT VERIFIED CORRECT FOR

36. PAYMENT

37. CHECK NUMBER

PARTIAL FINAL

COMPLETE PARTIAL FINAL

38. S/R ACCOUNT NUMBER

39. S/R VOUCHER NUMBER

40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

42a. RECEIVED BY (*Print*)

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42b. RECEIVED AT (*Location*)

42c. DATE REC'D (*YY/MM/DD*)

42d. TOTAL CONTAINERS

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (REV 4/2002) BACK
Prescribed by GSA
FAR (48 CFR) 53.212

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	TFAS Drill Accounting Module FFP SOW Tasks 4.1, 4.2, 4.3, 4.4, and 4.7 FOB: Destination		Months		

NET AMT \$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	TFAS Drill Accounting Module FFP SOW Tasks 4.1, 4.2, 4.3, 4.4, and 4.7 FOB: Destination MILSTRIP: M9545007RCR6FT2 PURCHASE REQUEST NUMBER: M9545007RCR6FT2	(b) (4)	Each	(b) (4)	(b) (4)

NET AMT (b) (4)

ACRN AA
CIN: M9545007RCR6FT20001AA

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB	TFAS Drill Accounting Module FFP SOW Tasks 4.1, 4.2, 4.3, 4.4, and 4.7 FOB: Destination MILSTRIP: M9545007RCR7CY2 PURCHASE REQUEST NUMBER: M9545007RCR7CY2	(b) (4)	Each	(b) (4)	(b) (4)

NET AMT

ACRN AB
CIN: M9545007RCR7CY20001AB

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Travel FFP Travel (This is a cost reimbursable CLIN. Travel is reimbursed in accordance with the JTR.) FOB: Destination MILSTRIP: M9545007RCR7CY2 PURCHASE REQUEST NUMBER: M9545007RCR7CY2	1	Lot	(b) (4)	(b) (4)

NET AMT

ACRN AB
CIN: M9545007RCR7CY20002

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	ODC's FFP ODC's This is a cost reimbursable CLIN. FOB: Destination MILSTRIP: M9545007RCR7CY2 PURCHASE REQUEST NUMBER: M9545007RCR7CY2	1	Lot	(b) (4)	(b) (4)

NET AMT

(b) (4)

ACRN AB
CIN: M9545007RCR7CY20003

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	TFAS Drill Accounting Module FFP TFAS Drill Accounting Module SOW Tasks 4.1 and 4.8 FOB: Destination	12	Months	(b) (4)	(b) (4)

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002 OPTION	Travel FFP Travel and ODC's associated with CLIN 1001. (This is a cost reimbursable CLIN. Travel is reimbursed in accordance with the JTR.) FOB: Destination	1	Lot	\$0.00	\$0.00 NTE

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003 OPTION	TFAS DAM Task 4.5 FFP TFAS Drill Accounting Module SOW Tasks 4.5 FOB: Destination	12	Months	(b) (4)	(b) (4)

NET AMT (b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004 OPTION	Travel/ ODC's FFP Travel and ODC's associated with CLIN 1003. (This is a cost reimbursable CLIN. Travel is reimbursed in accordance with the JTR.) FOB: Destination	1	Lot	(b) (4)	(b) (4)

NET AMT (b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005 OPTION	TFAS DAM Tasks 4.6 and 4.7 FFP TFAS Drill Accounting Module SOW Task 4.6 and 4.7 FOB: Destination	6	Months	(b) (4)	(b) (4)

NET AMT (b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1006 OPTION	Travel/ODCs FFP	1	Lot	\$0.00	\$0.00 NTE
Travel and ODC's associated with CLIN 1005. (This is a cost reimbursable CLIN. Travel is reimbursed in accordance with the JTR.) FOB: Destination					

NET AMT \$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1007 OPTION	TFAS DAM Task 4.9 FFP	6	Each	(b) (4)	(b) (4)
TFAS Drill Accounting Module SOW Task 4.9 FOB: Destination					

NET AMT (b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1008 OPTION	Travel/ ODCs FFP	1	Lot	(b) (4)	(b) (4)
Travel and ODC's associated with CLIN 1007. (This is a cost reimbursable CLIN. Travel is reimbursed in accordance with the JTR.) FOB: Destination					

NET AMT (b) (4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
1005	Destination	Government	Destination	Government
1006	Destination	Government	Destination	Government
1007	Destination	Government	Destination	Government
1008	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A
0001AA	POP 28-SEP-2007 TO 27-SEP-2008	N/A	MARINE CORPS SYSTEMS COMMAND, PG 10/IS&I MAJ JAMES WILKINSON 2200 LESTER STREET QUANTICO VA 22134-6050 703-432-5113 FOB: Destination	M67854
0001AB	POP 28-SEP-2007 TO 27-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0002	POP 28-SEP-2007 TO 27-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0003	POP 28-SEP-2007 TO 27-SEP-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
1001	POP 28-SEP-2008 TO 27-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
1002	POP 28-SEP-2008 TO 27-SEP-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854

The contractor is directed to use the "2 -in-1" format when processing invoices and receiving reports. For all requirements, the contractor shall use the Marine Corps Systems Command DODAAC and extension PG10 (i.e., M67854PG10) as the DODAAC for all shipping addresses.

To expedite payment, when submitting invoices for payment the contractor is advised to check the applicable box to notify the Government point of contact electronically of an invoice submission.

DFAS-Columbus
P.O. Box 369022
Attn: Kansas-M67443
Columbus, Ohio 43236-9022

E-Mail: CCO-KC-VPIS@DFAS.MIL
PHONE: 1-800-756-4571 #2 then #4
WAWF: <https://wawf.eb.mil>
VPIS: <https://WWW.dfas.mil/money/vendor>

Data entry information in WAWF:
Payment Office DoDAAC: M67443
Issue By DoDAAC: M67854
Admin Office DoDAAC: M67854 PG10
Service Acceptor DoDAAC: M67854
Contract Number: M67854-07-F-4959

Points of Contact

a. Government Contracting Officer:

Ms Lisa Botkin
Commanding General
MARCORSYSCOM
2210 Williams Street
Quantico, VA 22134
Phone: (703) 432-5099
Fax: (703) 784-0145
Email: Lisa.Botkin@usmc.mil

b. Project Officer:

Maj James Wilkinson
Project Officer
MARCORSYSCOM
2200 Lester Street.
Quantico, Virginia 22134-5010
Phone: (703) 432-5113
E-mail: james.wilkinson@usmc.mil

ATTACHMENTS

List of Attachments

Attachment 1 - Statement of Work (SOW)

M67854-07-F-4959

Page 12 of 12

**STATEMENT OF WORK
FOR
TOTAL FORCE ADMINISTRATION SYSTEM (TFAS)
DRILL ACCOUNTING MODULE**

C.1 OBJECTIVE AND SCOPE

The objective of this Statement of Work (SOW) is to develop and deploy the Total Force Administration System (TFAS) Drill Accounting Module. The efforts for this SOW shall support System Development and Demonstration and shall require the contractor to provide:

- Project Management
- Design Review and Analysis
- Drill Accounting Module Prototype
- Drill Accounting Module IOC
- Training (OPTION)
- Drill Accounting Module FOC (OPTION)
- Testing
- Post Deployment Support (OPTION)
- Integration (OPTION)

C.2 BACKGROUND

The Drill Accounting Module will exist within TFAS. TFAS is a Marine Corps enterprise-wide initiative to move Marine Corps pay and personnel administration to a single sign on, predominantly self-service, virtually paperless, web-based environment. The Drill Accounting Module shall allow the Reserve community to manage drill accounting while providing users visibility of all facets of the process. It shall provide functionality to manage the annual drill schedule, muster Marines, and manage additional paid drills. The process shall apply to Selected Marine Corps Reserve (SMCR), Individual Mobilization Augmentee (IMA), and Individual Ready Reserve (IRR) Marines. All components of this application shall be based on roles and permissions, with the exception of the individual request process contained in the drill schedule component. The application shall also include front-end edits to ensure proper management of the process. Completion of a drill muster in this application shall generate Marine Corps Total Force System (MCTFS) transactions to update the member's pay and retirement points as they apply to drills. Upon completion of MCTFS cyclic processing, all reports and data contained in the system shall reflect the current number of drills authorized, used, and scheduled.

C.3 GENERAL REQUIREMENTS

The contractor shall provide expert technical and software development, transition and deployment, and maintenance support that includes project management, programming, software integration, database management, and maintenance to support the specific task

requirements outlined in section C.4 Specific Tasks of this SOW. It is desired that the contractor be, at a minimum, Capability Maturity Model Integrated (CMMI) Level II certified. A Project Manager shall be assigned to the team to provide oversight and analysis of the effort, and the team shall include expert personnel with experience and knowledge of performing analysis, design, COTS adaptation, integration, training, and testing. Due to the sensitivity of the information processed in the Drill Accounting Module, the contractor's team should have security clearances. The Drill Accounting Module is required to be capable of adhering to existing or planned standards, as required, to include but not limited to the following:

- Command, Control, Communications, Computers and Intelligence (C4I), Joint Technical Architecture (JTA), Network Centric Enterprise Services, and USMC Information Technology standards
- Navy/Marine Corps Intranet (NMCI)
- Internet Protocol Version 6 (IPv6)
- Joint Interoperability Test Command (JITC) certification (Information Security Plan (ISP))
- Department of Defense (DoD) Information Technology Security Certification and Accreditation Process/DoD Information Assurance Certification and Accreditation Process (DITSCAP/DIACAP)
- Current USMC Enterprise Licensing, where applicable
- Public Key Enabled/Public Key Infrastructure (PKE/PKI)
- DoD Common Access Card (CAC)

C.4 SPECIFIC TASKS

4.1 PROJECT MANAGEMENT

The contractor shall establish strict program control processes to ensure mitigation of risks, minimal schedule variances, and adherence to budget. As part of the program control process, members of the contractor team shall be required to attend program meetings and reviews to include monthly In Progress Reviews (IPRs). The Project Officer (PO) will provide advance notice of these meetings. The contractor shall demonstrate the capability to reallocate resources, provide economy of performance, and ensure overall quality.

4.1.1 Program Management Plan. The contractor shall provide a Program Management Plan (PMP) that shall articulate the contractor's approach to meet all identified deliverables and at a minimum shall consist of the following sections:

- **Work Breakdown Structure (WBS) and Schedule.** A draft schedule and WBS shall be provided to the Government at the initial Kick-Off Meeting. A final schedule and WBS shall be provided at the Integrated Baseline Review (IBR). The WBS and schedule shall demonstrate the capability to provide competent resources within a logical management framework to accomplish the scope of performance anticipated for the task support areas. The Government will review and approve the final WBS and schedule at the IBR, as indicated in section 4.2.1. This WBS and schedule will be incorporated into the contract. Significant milestones and delivery dates shall not be changed without Government approval, via task order modification.
- **Quality Assurance Plan (QAP).** At the initial Kick-Off Meeting, the contractor shall provide a draft QAP. The final QAP shall be due at the IBR. The contractor shall ensure their QAP has been reviewed and approved by the PO. This QAP shall provide oversight and produce recommendations to improve the overall level of performance and deliverables.

- Risk Management Plan (RMP). At the initial Kick-Off Meeting, the contractor shall provide a draft RMP which shall address System Development and Demonstration risks across the key areas of technical, schedule, resource, and management process. The final RMP shall be due at the IBR, along with the contractor's initial Drill Accounting Module risk assessment. All risks shall be assessed in terms of their probability or likelihood of occurrence as well as their impact to Drill Accounting Module technical, schedule, resource, and management process objectives. The risk assessment shall be updated as part of the monthly status report and shall identify changes in likelihood and/or consequence (increase, decrease, or no change), as well as any risks identified and assessed during the reporting period.
- Configuration Management (CM). The contractor shall provide and maintain a formal baseline process to ensure that each revision is fully documented, to include functionality and interfaces with other systems/tools and placed under formal configuration control. As the application is deployed, the contractor shall provide supporting documentation. This shall be provided on Compact Disc (CD) containing a copy of the source code, executable, and other necessary files and documentation pertaining to the application. The contractor shall coordinate with the PO on the timing of application updates. Changes to the software baseline require Program Office approval. The Configuration Management Plan (CMP) shall be provided at the IBR, with updates provided at subsequent Requirements/Design Reviews, which are described in section 4.2.1. The CMP shall include a formal base lining and change control process for development, Initial Operational Capable (IOC), and Full Operational Capable (FOC). The contractor shall be prepared to demonstrate change control of all deliverables via CD/Digital Versatile Disc (DVD) or posted on a Government approved contractor portal by the tenth (10th) day of each month during the period of performance.

4.1.2 Government Kick-Off Meeting. Within five (5) working days After Task Order Award (ATO), the contractor shall be expected to schedule an initial Government Kick-Off Meeting. This meeting shall be used by the Government to articulate expectations for performance on this task order and review draft contractor program management plan products.

4.1.3 Monthly Status Reports (MSRs). The contractor shall prepare and submit MSRs by the tenth (10th) day of each month during the period of performance. Each MSR shall cover month-end and accomplishments, status of deliverables, planned activities for the next month, updated risk list, and any other items that need the Government's attention. The final format for the MSR shall be coordinated between the Government and the contractor's project manager. In connection with any travel outside the local area, each MSR shall document the number of trips by destination/location, the number of contractor personnel (by name) on each trip, the inclusive dates of the trips, the duration of the trips in days, and the significant results accomplished during the trip. Include in each MSR the actual expenditures and unexpended funded balance for the Travel/Other Direct Costs (ODC) Contract Line Item Number (CLIN). Additionally, the contractor shall address relevant issues of oversight and reporting. The MSRs shall include, at a minimum:

- A description of how the work accomplished relates to the specific tasks in the WBS.
- A rationale for deviations from schedule and mitigation plan.
- Percent complete overall and by administrative task.

- Estimate/Revision for tasks, to include completion and test dates.
- When describing the issues to be resolved by Headquarters Marine Corps (HQMC) Manpower Information (MI) Division and/or Marine Corps Systems Command (MARCORSYSCOM), provide background information and potential impacts, as well as proposed solutions/options with associated costs that would resolve the issue.
- Any other significant issues (schedule, technical, etc.) with proposed resolutions.

4.1.4 Certification and Accreditation (C&A) Support. The contractor shall develop and/or update required Information Assurance (IA), supportability documentation, JITC testing in accordance with the DITSCAP and/or the impending DIACAP, and Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 6212.01D "Interoperability and Supportability of Information Technology and National Security Systems, to include the System Security Authorization Agreement (SSAA) and/or Application Security Plan (ASP), ISP, and other related documents needed to qualify for an Authority to Operate (ATO) and Authority to Connect (ATC).

4.1.5 In Progress Reviews (IPR). The contractor shall attend monthly IPRs with the PO and FMs. The contractor shall be responsible for recording the actions taken during these IPRs in the form of minutes, which shall be delivered within five (5) working days of each IPR.

Deliverable	Draft	Final	Updates
WBS and Schedule	Kick-Off Meeting	IBR	As required
RMP	Kick-Off Meeting	IBR	As required
QAP	Kick-Off Meeting	IBR	As required
CMP	Kick-Off Meeting	IBR	As required
MSRs	N/A	N/A	Monthly (10 th)
SSAA Development/Input	TBD	TBD	As required
ISP Development/Input	TBD	TBD	As required
IPR Minutes and Actions Items	N/A	5 working days after IPR	N/A

4.2 DESIGN, REVIEW AND ANALYSIS

To facilitate the requirements refinement and design process, the contractor shall participate in a series of joint contractor/Government reviews, which shall include a Kick-Off Meeting, IBR, Design Readiness Review (DRR), and a Critical Design Review (CDR). One (1) week prior to each review, draft versions of each deliverable pertaining to the development effort shall be provided electronically (via email) to the Government or posted on a Government approved contractor portal. Reviews shall be scheduled per the approved WBS. Deliverable content for sections 4.2.1 through 4.2.4 can be tailored as appropriate. Throughout the period of performance, particularly at key events, such as technical reviews or program milestones, the contractor shall be prepared to make documentation updates, at the direction of the Government. The Drill Accounting Module Initial Requirements Document (IRD) will be provided by the Government.

4.2.1. Integrated Baseline Review (IBR). An IBR will be conducted with the contractor to assess the reasonableness, adequacy, and accuracy of the contractor's baseline plan. The IBR will be used to review and adjust the draft WBS, schedule, and system requirements list and to address contractor and Government performance expectations.

4.2.2 Requirements Analysis. Under the Government's direction and sponsorship, the contractor shall facilitate and participate in contractor/Government working group meetings to review Drill Accounting Module functional and system requirements. The Government intends to gather subject matter experts to review the IRD. This activity will occur approximately 4-6 weeks after award and may require 1-2 week long meeting sessions. The key aspects of this task include:

- Eliciting stakeholder needs, expectations, constraints and interfaces for all phases of the product life cycle.
- Transforming stakeholder needs, expectations, constraints and interfaces into customer requirements.
- Establishing and maintaining product and product-component requirements, which are based on the customer requirements.
- Allocating the requirements for each product component.
- Identifying interface requirements.
- Establishing and maintaining operational concepts and associated scenarios.
- Establishing and maintaining a definition of required functionality.
- Analyzing requirements to ensure that they are necessary and sufficient.
- Analyzing requirements to balance stakeholder needs and constraints.
- Validating requirements to ensure the resulting product will perform as intended in the user's environment.

The requirements review process shall avoid Government-unique requirements as much as possible, favoring instead best commercial practices in order to reduce risk by employing mature, proven processes and methodologies and leveraging existing capabilities and infrastructure, when possible. The contractor shall investigate potential gaps between their solution and the USMC business processes and determine whether the gaps are best addressed by product configuration, customization, business process re-engineering, or user training.

The Drill Accounting Module hosting environment will be determined sometime within the period of performance. The contractor shall follow the procedures and policies established by the hosting environment for configuration and hosting of the hardware. The contractor shall provide a draft and final hardware solution that meets the Defense Information Systems Agency (DISA), Defense Enterprise Computing Center (DECC), St. Louis, MO hosting environment requirements to the Government for approval.

4.2.3 Design Readiness Review (DRR). A DRR will be conducted with the contractor to assess the contractor's progress in defining system technical requirements, direction and progress of the systems engineering effort, and the degree of convergence upon a balanced and complete configuration.

4.2.4 Critical Design Review (CDR). A CDR will be conducted with the contractor to determine that the contractor's detailed design satisfies the performance and engineering requirements of the module, to establish the detailed design compatibility with interfacing

systems, to ensure that the design meets the requirements, and to assess producibility and risk areas. Preliminary Drill Accounting Module functional requirements are provided in the Initial Requirements Document. At the CDR, the Government will accept the below deliverables as the allocated baseline.

Deliverable	Draft	Final	Updates
System Requirements Document	DRR	CDR	As required
Functional Flow Analysis	DRR	CDR	As required
Interface Requirements Specification	DRR	CDR	As required
Software Top Level Design Document	DRR	CDR	As required
System/Subsystem Specification	DRR	CDR	As required
System/Software Design Document	DRR	CDR	As required
Database Design Document	DRR	CDR	As required
Requirements Traceability Matrix	DRR	CDR	As required
Interface Design Document	DRR	CDR	As required
Computer Resource Requirements Analysis	DRR	CDR	As required
a. Programming Language and Computer Architecture			
b. Security Requirements Implementation			

4.3 DRILL ACCOUNTING MODULE PROTOTYPE.

The contractor shall develop a Drill Accounting Module prototype. The prototype, at a minimum, shall be developed as a high-fidelity, operational, vertical, local, and interactive product. Addendum A is provided as a reference for prototype definitions, as used within this SOW. Preliminary Drill Accounting module functional requirements are provided in the Initial Requirements Document. In addition, the prototype shall demonstrate the following functionalities:

- System Interfaces, both internal and external, as appropriate
- Workflow
- Automated and ad hoc reporting capabilities
- Drill Schedule and Mustering
- Additional Paid Drills (APD) Allocation
- Management

The prototype shall be capable of residing on standard office automation hardware, and it shall employ Local Area Network/Wide Area Network (LAN/WAN), World Wide Web (WWW) accessibility via Microsoft Internet Explorer 6.xx running on Windows, which is the current NMCI standard. The contractor shall supply all hardware required to develop the Drill Accounting Module prototype. The contractor shall identify the need for hardware to support the Drill Accounting Module in their proposal.

Deliverable	Draft	Final	Updates
Prototype Delivery and Demonstration	DRR	CDR	As required

4.4 DRILL ACCOUNTING MODULE IOC.

4.4.1 The contractor shall develop the Drill Accounting Module. The Drill Accounting Module shall incorporate all of the functional requirements provided in the IRD, as well as the requirements outlined in paragraph 4.3. IOC is considered complete when all requirements are operationally acceptable by the Government. The contractor shall be responsible for the following at IOC:

- Support Initial fielding at a Government-selected location in the National Capital Region (NCR)
- Technical support at fielding location
- Assist PO with IOC approval

The Drill Accounting Module shall federate with TFAS Marine Online (MOL) and shall be capable of residing on standard office automation hardware, and employ LAN/WAN, WWW accessibility via Microsoft Internet Explorer 6.xx running on Windows, which is the current NMCI standard. The contractor shall identify the need for hardware in their proposal.

The Fielding Strategy for the Drill Accounting Module is provided in the Initial Requirements Document. The contractor shall provide recommendations to the strategy.

4.4.2 User's Manual. The contractor shall develop a formal on-line Drill Accounting Module User's Manual. The contractor shall deliver a Microsoft Word compatible, user-intuitive manual including frequently asked questions and a glossary. The user's manual shall be updated and delivered at IOC and FOC. This manual will be utilized during GAT.

4.4.3 Database Development.

The contractor shall design and support the Drill Accounting Module development, testing and production databases. The contractor shall handle database testing, system hardware design/configuration, automation scripting, and backup/recovery. The contractor shall handle the physical/logical database design, development, installation, configuration, and administration of all database applications.

Deliverable	Draft	Final	Updates
Drill Accounting Module	N/A	Per approved WBS	As required
Fielding Strategy	N/A	To Be Proposed (TBP)	N/A
On-line Drill Accounting Module User's Manual	N/A	IOC	As required

4.5 TRAINING (OPTION). The contractor shall be responsible for training as identified below. The scope of the training shall include the basic functionalities of the Drill Accounting module. The contractor's development approach shall result in training data compatible with current DoD and USMC training directives and guidelines. After award, the Government will conduct a manpower and training analysis to determine the number of classes needed. Training facilities in the NCR will be made available by the Government for all classes.

4.5.1. Computer Based Training (CBT). The contractor shall develop a user-friendly, Windows-based, Drill Accounting CBT package to allow users to self-train. The CBT shall include a new user component as well as a sustainment training component.

4.5.2 Train-the-Trainer Training (T3). The contractor shall develop and conduct Drill Accounting T3 for Instructors and Key Personnel. The contractor shall provide 4 classes of 15-20 students each.

4.6 DRILL ACCOUNTING MODULE FOC (OPTION)

FOC is considered complete when the Drill Accounting Module is fully developed and fielded throughout the USMC. The contractor shall provide technical support for the Drill Accounting Module until Full Operational Capability (FOC) is accomplished.

4.7 TESTING.

The contractor shall develop and maintain a comprehensive testing plan to ensure that system level testing is accomplished and documented prior to IOC and FOC. The contractor's testing procedure shall include identifying test requirements, end-to-end system testing to include unit testing, integration testing, functional testing, system/system interface testing, as well as Government Acceptance Testing (GAT). Procedures and results shall be documented and modifications to the system level test plan annotated. As development modifications are introduced test plan (scenarios) shall be developed by the contractor to ensure that system performance and configuration integrity is maintained. Backup and recovery procedures shall be outlined in the testing plan, to include periodic testing. Test results shall be compiled and a Test Report shall be provided to the PO within seven (7) working days after test activities. As software fixes are accomplished with the Drill Accounting Module, and other system interfaces are introduced, the contractor shall ensure that all modifications are fully tested in accordance with the test plan and that data integrity of the original application is maintained.

Deliverable	Draft	Final	Updates
Development Test Plan	N/A	Per Section 4.6	As required
Government Acceptance Test Plan	N/A	Per Section 4.6	As required
Test Scripts/Test Reports	N/A	Per Section 4.6	As required

4.8 POST DEPLOYMENT SUPPORT (PDS). (OPTION)

4.8.1 Help Desk

Between IOC and FOC, the contractor shall provide experienced personnel to respond, complete and close help desk service request support described in this section. The contractor shall provide the services that include, but are not be limited to, the following:

- Respond to end-user support requests via telephone, email or other communication channels
- Research, correct and close trouble tickets
- Create trouble tickets
- Weekly report lists of open/closed tickets
- Address functional and technical issues

The help desk shall be located at the contractor's place of performance. The contractor shall provide business operations support for the users of the TFAS Drill Accounting module between the hours of 0700 Eastern Standard Time (EST) and 2100 EST, seven (7) days a week.

4.8.2 Problem Trouble Requests (PTRs). Utilizing the contractor's CM tracking tool, formal PTRs shall be submitted for review and approval by the PO.

4.8.2.1 PTR Process. PTRs may be generated by the contractor or the Government as development deficiencies of the software program are identified. All PTRs shall be submitted to the PO for review.

The contractor shall evaluate each PTR for the impact on the system, the overall maintenance/development schedule, and the ramifications of not implementing the PTR. The PO will review and consult with the Functional Managers (FMs) for approval of PTRs.

4.8.2.2 PTR Implementation. PTRs will be implemented on a regular release cycle based on stakeholder priority. For approved PTRs, test scenarios shall be developed to ensure that system performance and configuration integrity is maintained. The contractor shall notify the PO a week prior to the testing to allow for GAT. The contractor shall submit the test results of the enhancement to the PO prior to submitting Product Release Notes.

Deliverable	Draft	Final	Updates
PTR List	N/A	With MSR	With MSR

4.8.3 User's Manual.

The contractor shall update the on-line Drill Accounting Module User's Manual at FOC. This manual will be utilized during GAT.

Deliverable	Draft	Final	Updates
On-line Drill Accounting Module User's Manual	N/A	IOC	As required

4.8.4 Software Support.

The contractor shall maintain a database that identifies software used in support of development of the Drill Accounting Module. This database may have additions and deletions applied as directed by the PO. The database will contain manufacturer, license number, date of purchase (if known), warranty, quantity, price, renewal cost, and maintenance period. The contractor shall be responsible for acquiring and managing software maintenance and warranty actions from third (3rd) party sources for Drill Accounting Module software licenses identified by the PO. The contractor shall assist the PO in developing a Life Cycle Management Plan to support Drill Accounting Module software. To assist the PO in creating this plan, the contractor shall provide a 5 year cost projection (FY08 – FY12) for new software license purchase and maintenance for the Drill Accounting Module..

4.8.5 Database Administration.

The contractor shall provide Database Administration for all database applications. Tasks shall include, but are not limited to: data administration, database tuning, reports structuring, database backups and CM.

The contractor's primary responsibility is to gather functionality, business, and database requirements and conduct appropriate capacity planning efforts and system design necessary to deliver the required technology and solution. Other responsibilities include submitting database hardware requirements to the PO. It is the contractor's responsibility to install, configure,

reconfigure and build the databases needed to support the Drill Accounting Module. The contractor shall provide performance testing and tuning services on the database tier and assessment of database security, roles, and privileges.

The contractor shall ensure that routine backup procedures are being performed correctly and the resulted backups shall be verified for accuracy and integrity. The contractor shall also maintain procedures for restoring from a backup in the case of catastrophic failure. The contractor shall include database backup, database refresh, and system maintenance activities in the WBS. The contractor shall develop and maintain a Disaster Recovery Plan.

Deliverable	Draft	Final	Updates
Updated Hardware and Software Lists	NA	NA	Monthly (10 th)
5 Year Hardware and Software Cost Projection	NA	TBD	As required
Disaster Recovery Plan	NA	TBD	As required

4.9 INTEGRATION (OPTION)

4.9.1 System Integration. The contractor shall work with the TFAS developer, Technology Services Organization (TSO) Kansas City, MO, to integrate the Drill Accounting Module function into the existing TFAS architecture to leverage the following existing TFAS functionalities:

- Roles and Permissions
- Organizational Management
- Reporting Engine
- Transactions
- Notifications
- Messaging
- Off-line Processing (for transactions fed to the MCTFS mainframe)
- Content Management
- User Provisioning-Self Registration

If this option is exercised, the Government will provide appropriate documentation and resources to support this task.

4.9.2 Hardware Integration. The Drill Accounting Module hardware shall be integrated with existing MOL hardware at the DISA, DECC, St. Louis, MO.

C.5 ACCEPTANCE OF DELIVERABLES

The contractor shall obtain PO approval on deliverable format. Deliverables identified as draft will be reviewed by the Government and comments provided to the contractor within ten (10) working days or the next scheduled review (whichever is less). Deliverables identified as final will be accepted as final at the prescribed review/schedule unless it does not meet Government expectations, the contractor shall have ten (10) working days to fix the identified deficiencies to the Government's satisfaction, and then the Government will consider the deliverable as final. All deliverables shall be provided to the PO via the point of contact information in paragraph C.12. All deliverables shall be delivered electronically (via email) and two (2) hard copies and/or

posted on Government approved vendor portal (with email notification) by their prescribed due dates.

C.6 PLACE OF PERFORMANCE

The contractor should plan for both on-site support at Marine Corps Base, Quantico, VA, as well as off-site support. Development and developmental testing shall be conducted primarily at the contractor's facility. Final delivery of the prototype and all deliverables shall be coordinated with the PO.

C.7 DATA AND INTELLECTUAL PROPERTY.

All intellectual property rights, which include source code for systems developed for the Government, shall transfer to the Government upon delivery and acceptance of the system. All data files created and maintained for the Drill Accounting Module under this period of performance shall be the property of the Government. Upon request of the PO, all such data and rights shall be transferred to the Government. No data files containing personal information shall remain in the possession of the contractor after the transfer

C.8 TRAVEL AND OTHER DIRECT COSTS (ODC)

If the contractor needs NMCI seats, the contractor shall obtain them and charge the cost back to the Government. Travel shall be handled in accordance with the Joint Federal Travel Regulations (JFTR), at the direction of the PO. Unauthorized travel, or travel not coordinated with the Government, shall not be reimbursed. Additionally, travel or other direct costs in excess of the CLIN funded value shall not be reimbursed. Costs for local travel (i.e., travel within a thirty (30) mile radius of Quantico or thirty (30) mile radius from the contractor office) shall be included in program management and shall not be reimbursed.

C.9 GOVERNMENT FURNISHED PROPERTY (GFP/GFI/GFE)

The contractor shall receipt for and maintain custody of any GFP/GFE/GFI provided during the course of performance of this effort. Once approved, the contractor shall receipt for and maintain custody of any GFP during the period of performance of this effort in accordance with the Federal Acquisition Regulation (FAR). The Government will provide the contractor necessary access to Government personnel with functional and business process expertise and management information required to perform the tasks outlined herein. The Government will provide support required allowing necessary contractor access to facilities (e.g., identification badges, parking passes). The contractor shall return any receipted GFP/GFI/GFE within ten (10) business days following the end of the period of performance.

C.10 SECURITY REQUIREMENTS

Information provided to the contractor will be sensitive, but unclassified. Security measures shall be taken to satisfy the requirements for Automated Data Processing security in accordance with the Marine Corps System Security Plan. Drill Accounting Module data/information shall be protected from an Information Systems Security (INFOSEC) perspective. All contractors shall be familiar with and comply with MARADMIN 348/06 when handling Privacy Act information.

C.11 PERIOD OF PERFORMANCE

The period of performance for the base year of this contract is one (1) year from the date of contract award. This contract includes one (1) 12-month option to be exercised at the discretion of the Government.

C.12 POINT OF CONTACT

The MARCORSYSCOM point of contact and person responsible for approving the work incorporated by this statement of work is:

POC: Maj James Wilkinson
Phone: (703) 432-5113
Fax: (703) 432-5184
E-mail: james.wilkinson@usmc.mil
Address: MARCORSYSCOM
Information Systems & Infrastructure
Total Force Information Technology Systems
2200 Lester Avenue
Quantico, VA 22134-5010

DRILL ACCOUNTING MODULE SOW ADDENDUM A

¹DRILL ACCOUNTING MODULE PROGRAM PROTOTYPE DEFINITIONS

Definition of a prototype: An easily modified and extensible model (representation, simulation or demonstration) of a planned software system, likely including its interface and input/output functionality.

A. TYPES OF PROTOTYPE

1. *LOW-FIDELITY versus HIGH-FIDELITY*
 - a. **LOW-FIDELITY**
A set of drawings (e.g., storyboard) that provide a static, non-computerized, non-working mock-up of user interface for the planned system
 - b. **HIGH-FIDELITY**
A set of screens that provide a dynamic, computerized, working model of the planned system
2. *EXPLORATORY versus EXPERIMENTAL versus OPERATIONAL*
 - a. **EXPLORATORY**
A throw-away prototype used to clarify project goals, to identify requirements, to examine alternative designs, or to investigate a large and complex system
 - b. **EXPERIMENTAL**
A prototype used to validate system specifications
 - c. **OPERATIONAL**
An iterative prototype that is progressively refined until it becomes the final system
3. *HORIZONTAL versus VERTICAL*
 - a. **HORIZONTAL**
A prototype that models many features but with little detail
 - a horizontal slice of a system's structure chart from the top down to a specific depth
 - most useful in the early stages of design
 - purpose is to test the overall interaction metaphor, so includes common functions that the user is expected to perform frequently
 - b. **VERTICAL**
A prototype that models few features but with much detail
 - a vertical slice of a system's structure chart from top to bottom
 - most useful in the later stages of design

¹ Reference: <http://csweb.cs.bgsu.edu/maner/domains/Proto.htm#2> (as of 9 May 2006)

- purpose is to test details of the design
 - c. **DIAGONAL**
A prototype that is horizontal down to a particular level, then vertical below that point
4. **GLOBAL versus LOCAL**
- a. **GLOBAL**
A prototype of the entire system
 - an expanded horizontal prototype that models a greater number of features and covers multiple levels of the system's structure chart
 - useful throughout the design process
 - b. **LOCAL**
A prototype of a single usability-critical system component
 - a vertical prototype that is focused on one feature
 - useful at some specific stage of the design process

B. DIMENSIONS OF PROTOTYPING

1. **EXECUTABILITY**
Will the prototype be runnable and, if so, what does that mean?
- a. **CHAUFFEURED PROTOTYPE**
"runnable" in the VERY LOOSE SENSE that the prototype allows a walkthrough to be performed
 - b. **ANIMATION PROTOTYPE**
runnable in the LOOSE SENSE that it is executed frame by frame in "slide show" mode on a computer
 - c. **TURING PROTOTYPE**
"runnable" in the sense that it executes in "slide show" mode BUT allows a third party, hidden from view, to pick the next slide based on user input (also called "Wizard of Oz" prototyping)
 - d. **INTERACTIVE PROTOTYPE**
runnable in the STRICT SENSE that it executes on the computer AND responds to user input in real time
 - e. **FUNCTIONAL PROTOTYPE**
runnable in the VERY STRICT SENSE that it executes on the computer, responds to live input, and performs some of the expected computations
2. **MATURATION**
Will the prototype be improved by stages and, if so, will it eventually grow into the final product?
3. **REPRESENTATION**
What level of fidelity will the prototype achieve?

4. **SCOPE**
Will the prototype be limited to specific areas of functionality?

C. CHARACTERISTICS OF A GOOD NON-DISPOSABLE PROTOTYPE

1. **EXECUTABILITY**
Works sufficiently well with live user input to permit usability testing
2. **MATURATION**
Can evolve, given sufficient refinement, into the final product
3. **REPRESENTATION**
Has the "look and feel" and performance characteristics of the planned system
4. **SCOPE**
As a minimum, simulates the 20% of the functions that customers will use 80% of the time

**DRILL ACCOUNTING MODULE SOW ADDENDUM B
MARINE CORPS ENTERPRISE SOFTWARE LICENSES**

The following are Marine Corps enterprise software items available at no cost, including all versions and maintenance:

1. Oracle Database
2. Oracle Apps Server
3. Cognos Reportnet Network Server NT or Unix
4. Cognos ReportNet Consumer User
5. Cognos Reportnet Business Author User
6. Cognos Professional Author User

DAM M67854-07-Q-4959
Best Value Award Decision Memorandum

RECOMMENDATION FOR AWARD

Purpose: The purpose of this memorandum is to set forth the details of the source selection decision to award to InfoReliance, for a total contract amount of \$1,598,376.80 for the 12 month base period of performance, and a total evaluated price of \$3,634,334.40, for the Drill Accounting Module (DAM) effort.

Background and Procurement History: The Marine Corps Systems Command (MCSC), Product Group, Information Systems and Infrastructure (PG IS&I), requires technical support services to to develop and deploy the Total Force Administration System (TFAS) Drill Accounting Module. The efforts will support System Development and Demonstration and will require the vendor to:

- Provide Project Management
- System Development and Demonstration
- System Design and Integration
- Requirements Analysis
- Conduct Developmental and Operational Testing
- Integration

The acquisition strategy utilized was a streamlined acquisition process in accordance with FAR part 8, competition for GSA Schedules. A best value solicitation was sent to fifteen (15) qualified vendors holding GSA Schedules for Information Technology (IT) 70, on 07 August 2007. The proposal due date was 28 August 2007. Requests for Clarifications (RFCs) were received on 09 August 2007. The RFQ included requirements for Tasks 4.1, 4.2, 4.3, 4.4 and 4.7 in the base year and Tasks 4.1, 4.5, 4.6, 4.7, 4.8, 4.9 in the option year. The proposal due date was extended to 04 September 2007. Three (3) vendors provided their intent to bid and submitted proposals: Kadix, InfoReliance and SAIC.

OVERALL SUMMARY:

The below tables details the ratings based on the technical and pricing information:

	UNDERSTAND AND APPROACH*	PERSONNEL**	PAST PERFORMANCE**	TECHNICAL OVERALL	KT TYPE	BASE YEAR PRICE	TOTAL EVALUATED PRICE
INFORELIANCE	Acceptable	Exceptional	Low	Acceptable-Low	FFP	\$1,598,376.80	\$3,634,334.40
████	████	████	█	██	█	████	████
████	████	████	█	██	█	████	████

* Most Important - 60%
 ** Importance - 20%

DAM M67854-07-Q-4959
Best Value Award Decision Memorandum

TECHNICAL EVALUATION SUMMARIES

INFORELIANCE - Technical Rating: *Acceptable* with *Low Risk*.

The significant strengths, weaknesses and risks of INFORELIANCE's proposal fell into these main categories.

- a. Acceptable Understanding and Approach.
- b. Exceptional Personnel plan and experience.
- c. Low risk in regard to past performance.

The following is an overview of the significant strengths, weaknesses, and risks identified in the **INFORELIANCE** proposal:

Understanding and Approach

Significant Strengths:

- CMMI Level 2 certified
- Microsoft partnership which provides a technical advantage by providing insight into solutions
- High level system integration plans and procedures and detailed knowledge of integrating subsystems
- Provided a detailed Risk Management Plan
- Thorough plan utilizing tools and processes use on the effort
- IFRAME Program Management Approach/Process and tools
- Provided pre-emptive solutions to requirements
- Offered creative, innovative solutions for tasks
- Accurately anticipated and analyzed tasks
- A detailed understanding of the Drill Accounting requirements and how the Drill Accounting process fit within the Manpower Human Resource Development Portfolio (HRDP)
- Proposed innovative solution for dual-track strategy

Significant Weaknesses and Risks:

- No significant weakness

Personnel

Significant Strengths:

- PM is PMP certified with a depth of knowledge in Manpower systems, planning, management, and development
- Detailed roles and responsibilities of team members how their role fit into the development process
- Personnel had depth in technical experience and provided key expertise in the different phases of development

Significant Weaknesses and Risks:

- None

Summary: InfoReliance offers a team that is extremely competent, innovative, and focused on the project. InfoReliance demonstrates an in-depth understanding of the requirements for DAM and offers detailed solutions. InfoReliance offered a team with extensive knowledge of and experience with existing manpower models. Additionally, their teaming arrangement with DSAI

DAM M67854-07-Q-4959
Best Value Award Decision Memorandum

and integration across all levels of the team shows a clear understanding of the complexity and requirements necessary to successfully develop the DAM. The vendor's intellectual property rights meets requirements and showed the board that the U.S. Marine Corps would get all data rights at conclusion of contract. The roles and responsibilities were detailed which showed the board the vendor fully understands the requirements. In addition to the roles and responsibilities, the program management skills, credentials, and qualifications of the engagement manager help reduce overall risk and success to the program

[REDACTED] Technical Rating: Acceptable with Low Risk.

The significant strengths, weaknesses and risks of [REDACTED] proposal fell into these main categories.

- a. Acceptable Understanding and Approach.
- b. Acceptable Personnel plan and experience.
- c. Low risk in regard to past performance.

The following is an overview of the significant strengths, weaknesses, and risks identified in the [REDACTED] proposal:

Understanding and Approach

Significant Strengths:

- Rapid Iterative Development (RID) approach
- Clearly defined roles and responsibilities
- Extensive Corporate Reach back/resources
- Comprehensive Configuration Management plan
- Team has a depth of relevant Manpower experience (3 former TFAS steering Group members and knowledge of TFAS)
- Demonstrated a detailed and clear understanding of the Reserve Drill Accounting process
- Detailed WBS that clearly showed resources required and dependence between tasks
- Detailed explanation and extensive experience with USMC enterprise software (Oracle and Cognos)

Significant Weaknesses and Risks:

- Program Assumptions transfers risk from the Vendor to the Government;
 - 2 day Government Acceptance Testing is not a realistic timeframe for the Government to validate the requirements
 - Proposal states Users Manual not to exceed 75 pages, which questions the full understanding of the scope of the effort to fully document the module

Personnel

Significant Strengths:

- All team members have direct experience with referenced programs
- Certified PMP's

Significant Weaknesses and Risks:

- None

Summary: [REDACTED] was clear in their approach and they demonstrated an understanding of the requirements. The Vendor provided a detailed mapping of skills and personnel to tasks and

DAM M67854-07-Q-4959
Best Value Award Decision Memorandum

organizational structure and knowledge of Drill Accounting requirements. The 2 day Government Acceptance Testing is not realistic timeframe for the Government to validate the requirements. The Vendor's current performance on existing programs displayed competent ability in developing the DAM however, the User Manual page count of 75 pages shows Vendor does not understand the requirement to fully document the program. Additionally, assumptions show a significant risk in Vendor's understanding of these events, With these significant weaknesses, the board feels the Vendor is not the best value to the Government.

██████ - Technical Rating: *Marginal* with **Low Risk**.

The significant strengths, weaknesses and risks of ██████ proposal fell into these main categories.

- a. Marginal Understanding and Approach.
- b. Acceptable Personnel plan and experience.
- c. Low risk in regard to past performance.

The following is an overview of the significant strengths, weaknesses, and risks identified in the ██████ proposal:

Understanding and Approach

Significant Strengths:

- CMMI Level III
- Detailed Quality Assessment Plan (QAP)
- D4 SDLC methodology
- Web based Project portal

Significant Weaknesses and Risks:

- Limited understanding of the Drill Accounting requirements and process
- Lack of analysis of business processes
- Too few hours dedicated to the prototype development which shows the Vendor doesn't fully understand the requirements
- Approach does not provide a data storage solution
- Proposed AIMS process is not an acceptable approach for current processing
- Projected 10 months to IOC – 2 months ahead of schedule; however the proposal did not provide the appropriate level of manpower for this aggressive schedule.
- Described training events (i.e. rifle/marksman training, PFT) with Drill Accounting requirements, which shows the Vendor doesn't fully understand the purpose of the Drill Account Module

Personnel

Significant Strengths:

- None

Significant Weaknesses and Risks:

- Limited Corporate Tenure of Key personnel
- Project Lead lacked Program Management experience

Past Performance

DAM M67854-07-Q-4959
Best Value Award Decision Memorandum

Summary: [REDACTED] offered a team that followed their D4 management processes which was validated by their CMMI Level II certification. [REDACTED] failed to thoroughly explain an understanding of the Drill Accounting requirements. [REDACTED] demonstrated limited understanding of the manpower process and how DAM fit into that process. The proposed Project Lead had limited program management experience

DISCUSSION

InfoReliance, teamed with DSAI offered a team that provides knowledge and understanding of the Drill Accounting requirements and how the Drill Accounting process fits within the Manpower Human Resource Development Portfolio (HRDP). They provided a detailed, creative/innovative approach to the requirements of the SOW. The PM is PMP certified with a depth of knowledge in Manpower systems, planning, management, and development. Their team organization provided detailed roles and responsibilities of team members and how their role fit into the development process. Additionally, the personnel had depth in technical experience and provided key expertise in the different phases of development.

[REDACTED] presented a detailed proposal that offered a comprehensive configuration management plan with extensive corporate reach back/resources. Their teaming arrangement offered an experienced group of Total Force Administration System (TFAS) Steering Group members with Marine Reserve knowledge. [REDACTED] past experience with TFDW, TFSMS, and MCRISS show they have an understanding of Marine Corps requirements. .

[REDACTED] had a solid D4 management approach/process. [REDACTED] did not adequately understand the Reserve Drill Accounting requirements as shown by mixing training (i.e. rifle/marksman training, PFT) events with Drill Accounting. Additionally, the development hours allocated for the prototype showed a lack of understanding for the scope of the project. [REDACTED] past experience with MASS and MMAS proved they have knowledge of Manpower programs. [REDACTED] Project Lead lacked program management experience.

DETERMINATION

Given the criticality of the DAM effort, it is of the utmost importance that the selected Vendor be able to fully perform the required Module development and support services. InfoReliance was evaluated at technically acceptable overall and a low risk in past performance, and provided innovative solutions, as well as detailed pre-emptive approaches to the requirement. While [REDACTED] was evaluated at technically acceptable overall and a low risk in past performance, there were significant concerns about the assumptions and the total evaluated price was more than 35% more than the technically acceptable rated InfoReliance proposal. [REDACTED] was evaluated as technically marginal overall, they failed to show a thorough understanding of the Reserve Drill Accounting process and the proposed hours for the prototype further demonstrated limited understanding of the requirements.

To that end, the Marine Corps determined that the non-price factors (understanding and approach, personnel and past performance) when combined were significantly more important than price. After full and complete consideration of the respective quotations and the evaluation reports, I find that the significant advantages and strengths of the InfoReliance proposal, in addition to their lower price are of the greatest value to the Marine Corps than the proposal submitted by [REDACTED]. In addition, I find that the significant advantages and strengths of the InfoReliance proposal, are of the greatest value to the Marine Corps than the proposal

DAM M67854-07-Q-4959
Best Value Award Decision Memorandum

submitted by [REDACTED] Based on my review of the Vendor's submissions and the respective evaluation reports, I have determined that the InfoReliance quotation represents the best value to the U.S. Marine Corps by offering the most comprehensive solution, which provides the greatest degree to support for the TFAS DAM effort.

LISA BOTKIN
CONTRACTING OFFIER
MCSC IS&I