

**U.S. MARINE CORPS
MARINE CORPS SYSTEMS COMMAND**

**PROGRAM MANAGER
GROUND COMBAT ELEMENT SYSTEMS
(PM GCES)**



**PERFORMANCE WORK STATEMENT
FOR
PROGRAM MANAGER INFANTRY WEAPONS (PM IW) SUPPORT SERVICES**

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PERFORMANCE WORK STATEMENT FOR PROGRAM MANAGER INFANTRY WEAPONS (PM IW) SUPPORT SERVICES

1.0 INTRODUCTION

1.1 Background

Program Manager, Infantry Weapons (PM IW), organized within Marine Corps System Command's (MCSC's) Ground Combat Element Systems Portfolio Manager, is the acquisition and life-cycle manager for multiple interrelated infantry weapons, combat optics, anti-armor, mortars, gunner protection kit and force protection systems. PM IW consists of four teams: Infantry Weapons Team, Combat Optics Team, Anti-Armor Systems Team and the Force Protection Team. The PM IW mission is to equip and sustain the Marine Corps with fully integrated infantry weapons, optics, and non-lethal systems in order to facilitate the closing with and destruction of our adversaries by the Ground Combat Element.

This Task Order (TO) outlines the requirements to support PM IW in successful execution of 120 programs of record and a variety of emerging requirements. The PM IW is responsible for all technical and business requirements associated with current and future Marine Corps infantry weapons, optics and non-lethal systems and related programs within its portfolio. This responsibility includes researching, developing, testing, procuring, and fielding combat capabilities. The responsibility also includes sustaining and modernizing legacy assets. To accomplish its mission, the PM IW needs assistance in the following functions: (1) program management (2) life cycle sustainment (to include training) and (3) systems engineering.

1.2 Overview of Programs and Teams

PM IW oversees programs servicing a variety of requirements. PM IW consists of four teams: the Weapons Team, the Combat Optics Team, the Anti-Armor Team and the Force Protection Team. The programs identified below by team are in different phases of the Defense Acquisition Framework. The list below is not all-inclusive, but rather a list of the major program efforts within PM IW.

2.0 SCOPE

This effort provides program management support, systems engineering support and life cycle logistics support to PM IW portfolios through all phases of the acquisition life cycle.

To support this task, the Contractor shall collect and provide specified information, conduct specified tailored analyses and structure reviews of Government and Prime System Contractor data, develop and maintain specified acquisition management tools and data bases, and facilitate the development and completion of specified acquisition documents, briefings and reports. The outcome of this effort shall be the timely delivery of quality products to support the mission of PM IW.

3.0 GENERAL INFORMATION

3.1 Place of Performance

Place of performance is the Contractor's facility. Government will provide up to two seats for program support at Marine Corps Combat Development Command (MCCDC), MCB Quantico, VA; one seat for program support at Marine Corps Systems Command, MCB Quantico, VA; and up to four seats at MCSC, Marine Corps Base Albany, GA in support of this PWS. The word "seat" is defined as a workspace with desk, chair, and a telephone located in a Government facility. The contractor shall provide a computer to their employees seated in Government spaces in accordance with paragraph 6 of this PWS. Contractors requiring Marine Corps Enterprise Network (MCEN) access to perform their duties under this TO shall obtain a Common Access Card (CAC). See paragraph 5.1 below for CAC requirements.

At a minimum, the Contractor Facility can be located no further away than 20 miles from the location being supported. The period of performance for this contract is one (1) base year with four (4) one-year options.

3.2 Hours of Work

Task Order support personnel shall be available during core hours (0900-1500) Monday through Friday except US Federal Holidays or when the Government closes its facilities due to contingencies, inclement weather, administrative closings, or similar Government directed facility closings. See Section G.6 EARLY DISMISSAL AND CLOSURE OF GOVERNMENT FACILITIES

3.3 Non-personal services

This is a non-personal services task order to provide program management systems engineering, and life-cycle logistics support services for PM IW. The Government will neither supervise Contractor employees nor control the method by which the Contractor performs the required tasks. The Contractor shall avoid any actions that might constitute or give impressions of personal services as defined in FAR 37.104. If the Contractor believes that any actions constitute or are perceivably personal services, it shall notify the Contracting Officer immediately.

3.4 Business Relations

The Contractor shall support the program with an efficient mix of personnel utilizing an effective combination of experience. The Contractor shall provide an adaptable, flexible team structure best suited to accomplishing both planned and emergent tasks.

The Contractor shall designate a Task Order Manager (TOM) in writing at the start of work, The TOM is classified as a key personnel position. The TOM shall be responsible for all work performance under this task order. The Contractor shall also designate in writing an alternate TOM. The TOM and alternate shall have full authority to act for the Contractor on all task order matters.

Other key personnel billets are the Electro-Optic Support Facility (EOSF) support billet and the operations/technical writer support billet at PM IW spaces. See Section G.5 Key Personnel.

Emphasis shall be placed on a team structure maximizing productivity, efficiency and accountability. The Contractor shall integrate and coordinate all activities needed to execute the requirement. The Contractor shall manage the timeliness, responsiveness, completeness and quality of data deliverables. The Contractor shall provide corrective action plans, timely identification of issues, and effective management of subcontractors. The Contractor shall seek to ensure customer satisfaction and professional and ethical behavior of all Contractor personnel.

3.5 Infrastructure and Tools

The Contractor shall maintain its own IT infrastructure for managing TO requirements (e.g., document library, databases, web site) throughout the period of performance. While executing this contract, the Contractor shall be knowledgeable and proficient in using all tools necessary for performing all tasks in this PWS.

3.6 Organizational Conflict of Interest

Contractor and subcontractor personnel performing under this task order might assist with source selection procedures or have access to proprietary information, business sensitive information (e.g., cost or pricing information, budget information or analyses, specifications or work statements), or information otherwise protected under the Procurement Integrity Act, Title 41 U.S.C. § 2101 et seq. This access might create an Organizational Conflict of Interests (OCI) as defined in FAR subpart 9.5. The Contractor shall immediately notify the Contracting Officer upon becoming aware that any such access or participation might result in any actual or apparent OCI and shall promptly submit a plan to the Contracting Officer to avoid or redress any such OCI. Only the Contracting Officer may approve the Contractor's plan. The Contractor understands that, in the event the Contracting Officer determines that an OCI is unavoidable, the Contracting Officer may affect OCI remedies as appropriate, including prohibiting the Contractor from participating in further task order requirements potentially related to the OCI.

3.7 Non-Disclosure Agreement

During the period of performance, the Contractor may receive access to nonpublic information, including Planning, Programming, Budgeting, and Execution (PPBE) information. The Contractor personnel performing services pursuant to this task order shall not use or disclose any such information to unauthorized persons without the Contracting Officer's express permission. The Contractor shall assist the Government in protecting appropriate information in accordance with the Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552, as amended). Each Contractor employee performing duties under this task shall sign a Government-generated Non-Disclosure Agreement (NDA) before Contractor personnel begin work under this task order which will be returned to the Government or provided on request.

4.0 Performance Requirements

4.1 Task Order Status Reporting (applicable to entire PWS)

The Contractor shall prepare and submit a Progress, Status, and Management Report synthesizing its personnel activity for each previous month in accordance with CDRL A001. If applicable,

the report shall include travel expenses pursuant to contract performance and the funds remaining. The report shall also reflect the status of all tasks in process or completed during the reporting period. The report shall also forecast contractor personnel activities at least 60 days from the submission date.

CDRL A001: Contractor's Progress, Status and Management Report

4.2 Program management support AT CONTRACTOR'S FACILITY AND on site at Marine Corps Base, Quantico, Virginia

4.2.1 Government Work Breakdown Structures (WBS)

The Contractor shall create and maintain Government WBS for assigned programs, projects, and events. The approximate quantity is 12 WBS per year.

CDRL A002: Work Breakdown Structure

4.2.2 Program Acquisition Documentation

The Contractor shall draft and update program acquisition documentation for Government review and acceptance. Contractor's deliverables shall comply with Department of Defense Instruction (DODI) 5000.02, Secretary of the Navy Instruction (SECNAVINST) 5000.2, and the MCSC Acquisition Guide (MAG). Program acquisition documentation includes, but not limited to, Acquisition Strategy/Acquisition Plan formats; APB, POE, and SOW. Expect up to 10 new documents and 10 document updates per year.

CDRL A003: Program Acquisition Documents

4.2.3 Multimedia Illustrations

The contractor shall provide multimedia illustrations to provide visual information products for various programs. The contractor shall create MS PowerPoint illustrations, layouts, map overlays, posters, graphs, charts, videos, and other graphics required to illustrate complex ideas and concepts in support of all PM IW programs and projects to include but not limited to program management reviews, data calls, fielding events, Operational Advisory Groups (OAG), In Process Reviews (IPR), program events, public affairs and training functions. The contractor shall provide all tools, equipment, computers and software to perform multimedia tasks. Products shall be compatible with Government IT systems and software. Products shall be provided within ten working days or less for each request. The Contractor shall maintain copies of all submissions in SharePoint. The Government expects the following quantities of each product:

Illustrations (various): 54 per quarter

Layouts (various): 34 per quarter

Map Overlays: 2 per quarter

Posters: 2 per quarter

Graphs / charts: 20 per quarter

CDRL A004: Multimedia Illustrations and Products

4.2.4 Weekly and Quarterly Reviews

During quarterly In Process Reviews (IPRs), Program Management Reviews (PMRs), weekly Integrated Product Team (IPT) meetings, System Engineering Technical Reviews (SETRs), professional forums, and Working Group (WG) meetings in support of the requirement; the contractor shall maintain and upload meeting minutes on SharePoint, annotating tasks and action items, track and remind personnel with actions, and ensure the task tracker is updated after each meeting.

4.2.5 Capabilities Integration Officers at Combat Development and Integration (CD&I) Support

The contractor shall provide on-site support to CD&I, Marine Corps Combat Development Command (MCCDC), Quantico, VA. The on-site support will have two seats within CD&I office spaces to execute 100% of assigned support duties. Working within Government IPTs, the Contractor shall document USMC materiel requirements and draft subsequent documentation for Government review and approval. The Contractor shall support periodic validation and adjustment of Approved Acquisition Objectives (AAOs) and draft POM funding initiatives for Government review and approval. The Government will provide templates as necessary. The contractor shall support the following CD&I activities:

- Program Objective Memorandum (POM) budget development,
- Budget exhibit reviews,
- Identifying capabilities,
- Solutions development to ensure Marine Corps operating forces have necessary warfighting capabilities.

4.2.6 On-Site Business/Technical Writer Support

The contractor shall provide on-site support in PM IW office spaces to support daily acquisition related and business manager functions for the PM. The on-site support will have a seat within PM IW office spaces to execute 100% of assigned support duties. These will include at a minimum: brief building, preparing and submitting various reports, scheduling activities and meetings, routing/staffing acquisition documents and naval correspondence, routing/reviewing official travel authorizations and vouchers in the Defense Travel System, preparing Program Management Reviews, working DoN Tracker taskers and other routine day to day operations.

4.2.7 Program Briefs

The contractor shall, within the IPT framework, draft and update program briefs per the Government's template. The government expects that there will be 12 program briefs per year.

4.2.8 Integrated Master Schedules (IMSS)

The Contractor shall develop approximately 12 new IMSS per year as well as maintain approximately 35 existing IMS. The Contractor shall develop and submit a detailed integrated master plan (IMP) and IMS IAW CDRL A003. Each IMP shall include the major events, accomplishments, and criteria required to address the entire scope of work. Each IMS shall be

an integrated, networked schedule containing all of the discrete work packages and planning packages, or lower level tasks, necessary to support the events, accomplishments, and criteria as detailed in the IMP.

CDRL A005: Integrated Master Plan & Integrated Master Schedules

4.2.9 Business Case Analysis

Working within the Government IPT the Contractor shall provide draft technical studies and Business Case Analysis (BCA) on topics of interest to the PMO. Examples of studies and analysis may include evaluating new technologies and technical approaches to enhance system performance and implementing new supportability methodologies for fielded equipment. It is estimated that there will be ten analyses or studies per year.

CDRL A006: Business Case Analysis

4.2.10 SharePoint and Information Management

PM IW uses a SharePoint site to share information, document staffing and approval, and depict scheduled events. The contractor shall execute the SharePoint and Information Management tasks outlined below.

- Administer permissions and provide user training,
- Provide user access support,
- Investigate errors,
- Maintain site content and organize content logically,
- Create and administer site databases,
- Review and analyze current Information Management strategies, processes, policies and procedures to facilitate and streamline the efficiency, effectiveness, and utility of PM IW SharePoint sites,
- Provide a weekly SharePoint document status report for documents being staffed/uploaded/approved in the portal,
- Maintain currency in the rules and regulations regarding collaborative environments and data sharing

4.2.11 Test Events

The contractor shall support Limited User Evaluations (LUE), test events, TM validation and verification efforts, kitting of equipment, equipment inventories, fielding and NET activities.

4.3 Life Cycle Logistics support at the Contractor's facility or on SITE AT Marine Corps Base, Quantico, Virginia

4.3.1 Life Cycle Support Documents

The Contractor shall draft, for Government review, life cycle logistics documentation in support of program milestones and other program events in support of PM IW. Documents include Fielding Plans, Life Cycle Support Plans, IUID Plans, Disposal Plans, Logistics Requirement Funding Summaries (LRFS), and Independent Logistics Assessments (ILA). It is expected that

the Contractor shall develop approximately four new documents per quarter IAW CDRL B001 and update approximately ten documents per quarter. Each document could range from three to 25 pages per document.

CDRL B001: Life Cycle Support Documents

4.3.2 Training Materials

The Contractor shall deliver New Equipment Training (NET), student evaluation, and sustainment training to Marine Corps personnel both in Okinawa and Hawaii, at Major Subordinate Commands, and at Reserve units. The Contractor shall update instructor guides, student outlines and program of instructions, lesson plans, student assessments, test material, and attendance rosters in accordance with NAVMC 1553.1A, Systems Approach to Training and Education, for each training session IAW CDRL B002. The Government expects contractor support for approximately twenty training sessions per year with each training event lasting one to five days with up to 25 students. The training will take place at a Government facility.

CDRL B002: Training materials.

4.3.3 Technical Publications

The Contractor shall draft and edit Stock Lists (SL-3), Technical Manuals (TM), Technical Instruction (TI), Modification Instructions (MI)'s, and Supply Instructions (SI) for Government review IAW CDRL B003. The contractor shall maintain an electronic file of such documents on Share Point. The government expects that there will be approximately ten products per year.

CDRL B003: Technical publications.

4.3.4 Validation and Verification Documentation

The Contractor shall annotate all deviations during the validation and verification of technical publications. A draft of the deviations will be provided for review and approval. It is expected that there will be approximately 12 document verifications per year.

CDRL B004: Validation and Verification Documentation

4.3.5 Item Unique Identifier (IUID)

The Contractor shall obtain from legacy database systems quarterly IUID reports and provide them to the Government. There have been approximately two IUID reports per quarter.

CDRL B010: IUID Report

4.3.6 Physical Configuration Audits (PCA),

The Contractor shall analyze technical data in support of PCA, providing a report of comparisons between parts, drawings, and legacy reports.

CDRL B011: PCA Report

4.3.7 Military Standard Requisitioning and Issue Procedures (MILSTRIP)

The Contractor shall annotate status of MILSTRIP in support of financial reconciliation. It is anticipated there will be approximately eight reconciliations per week.

4.3.8 Safety Mishap Summaries

After receiving a mishap report, the Contractor shall summarize the safety mishap report and recommend to the program office how to prevent similar future mishaps. The Government expects two mishap summaries per quarter.

CDRL B005: Safety Mishap Summaries

4.3.9 Limited Technical Inspections

The Contractor shall inspect PM IW's equipment using government established Limited Technical Inspection (LTI) checklists to identify discrepancies and verify the application of modifications. It is expected that there will be approximately five inspections per quarter.

CDRL B006: Limited Technical Inspections

4.4 LIFE CYCLE LOGISTITCS SUPPORT ON-SITE AT ALBANY, GA

4.4.1 Product Quality Deficiency Report (PQDR)

The contractor shall provide recommendations on Navy, Marine Corps (NAVMC) 10772s, and PQDR for assigned programs, projects, and events. It is anticipated there will be a need to respond to ten issues per quarter.

4.4.2 Inventory Management Reports

The Contractor shall inventory and provide inventory management reports of PM IW's equipment, to include all fielded military bases and detachments. There will be approximately ten inventories per quarter.

CDRL B007: Inventory Management Reports

4.4.3 Provisioning Data

The Contractor shall develop provisioning data for equipment, to include provisioning data for engineering changes. Management of data will support approximately 35 programs and it is expected to involve at least two new efforts per quarter.

CDRL B008: Provisioning Data

4.4.4 Total Life Cycle Management Operational Support Tool

The Contractor shall conduct maintenance analysis and support equipment readiness reviews using the Total Life Cycle Management Operational Support Tool (TLCM-OST). There will be approximately six per year.

4.4.5 National Stock Numbers (NSN)

The Contractor shall annotate discrepancies in equipment and engineering changes drawing packages in preparation for National Stock Numbers (NSN) assignment. Such reviews are required four times per month.

4.4.6 Diminishing Manufacturing Sources and Material Shortages (DMSMS) Reports

The Contractor shall prepare a Diminishing Manufacturing Sources and Material Shortages (DMSMS) Reports. It is expected that there will be approximately four screenings per year.

CDRL: B009 DMSMS Reports

4.4.7 Supply and Accountability Support

The contractor shall provide PM IW level technical support for Marine Corps specific supply operations & activities to include Management Control Activity (MCA) reporting requirements. Enact enterprise level wholesale & retails stores supply reporting & analysis activities utilizing informational & reporting resources to include; GCSS-MC, DPAS, TFSMS, & iRAPT. The contractor shall prepare a MCA Birthing and Package Status Tracking Report.

CDRL: B012 MCA Birthing and Package Status Tracking Report

4.5 SYSTEMS ENGINEERING SUPPORT AT THE CONTRACTOR'S FACILITY OR ON SITE AT MARINE CORPS BASE, QUANTICO, VIRGINIA

4.5.1 Systems Engineering Support Documents

The Contractor shall draft, for Government review, systems engineering documentation in support of program milestones and other program events in support of PM IW. Documents include Technology Development Strategies, Systems Engineering Plans (SEP), Test and Evaluation Master Plans (TEMP), Configuration Management Plans, Performance Specifications (PSPEC), Requirement Traceability Matrices (RTM), Program Environmental Safety and Health Evaluation (PESHE), Environmental Safety Occupational Hazard Analysis (ESOH), Technical Data Packages (TDP) and Drawings, and Systems Engineering Technical Review documentation. It is expected that the Contractor shall develop approximately ten new documents per quarter IAW CDRL C001 and update approximately twenty documents per quarter. Each document could range from three to 25 pages per document.

CDRL C001: Systems Engineering Support Documents

4.5.2 Test Plans and Test Support.

The Contractor shall support program test and evaluation events to include (but are not limited to): Limited User Evaluations, Performance Verification Testing, Bid Sample Testing, First Article Testing, Technical Manual Validation & Verification, developmental test events and operational tests as required.

The Government expects approximately up to six test events per quarter lasting one to seven days. All test events will take place at a Government facility. The contractor shall prepare test plans and test reports as required to support these events.

CDRL C002: Test Plans and Test Reports.

4.5.3 Systems Engineering and Technical Reviews (SETR)

The Contractor shall support all Systems Engineering and Technical Reviews (SETR) and events. The government expects that there will be approximately six SETRs per quarter. The contractor shall prepare briefs, take meeting minutes, prepare Summary Reports, Close Out memos, Request For Action Matrices, Technical Review Action Plans (TRAP), and assist in preparing technical Review Data Package (TRDP) for all SETR events. The Contractor shall be familiar with the MCSC technical review management tool “DART” and shall be able to use the tool for PM IW programs.

CDRL C003: SETR Presentations.

4.5.4 PM IW Risk Management Documentation

The Contractor shall participate in all PM IW Risk Management Boards. The Contractor shall manage the PM IW Risk Registry which will encapsulate all identified risks for all PM IW programs. PM IW Risk Management Boards will convene once a month and the contractor shall update the PM IW risk registry as required. The contractor shall consolidate all PM IW program risk artifacts prior to the meeting and submit to the PM for review.

CDRL C004: Risk Management Documentation

4.5.5 Configuration Management (CM)

The Contractor shall assist in management of PM IW programs Configuration Management (CM). This will include updating PM IW CM Database in CM PRO. There will be approximately twenty documents added to or modified in the database per month.

4.5.6. Electro-Optic Support Facility (EOSF) and Standard Operating Procedures (SOP)

The Contractor shall provide onsite support to the Electro-Optic Support Facility (EOSF) at MCSC Quantico. The EOSF tests a broad range of optical systems to include day optical systems, Image intensification systems, laser systems, and thermal systems. The Contractor shall conduct electro-optical system testing, surveillance, troubleshooting, maintenance, maintenance management, test plan development, test method development, and test equipment upkeep. The Contractor shall maintain inventory control and proper accountability documentation of all

equipment within the EOSF. The Contractor shall be able to provide technical analyze of test results, process testing data, participate in limited user evaluations, support government shipping of equipment to and from the EOSF, and ensure Standard Operating Procedures (SOP) for the EOSF are maintained and followed. Approximately two systems, each which can consist of several tests, shall be tested each quarter.

4.5.7 PM IW Research and Development Roadmap (RDR)

The contractor shall provide technical support in developing and maintaining PM IW Research and Development Roadmap (RDR). This support shall include doing data searches into technical areas of interested to PM IW, writing of RDR, analysis of future technical advancements and evaluations of other Governmental development efforts. The Road Map shall be updated once per year.

4.5.8 Technical Analysis Reports and Summaries

The contractor shall provide technical analysis papers on topics related to PM IW's portfolio of systems. These technical analysis papers will provide an engineering analysis of specific topics provided by PM IW and will provide PM IW with an understanding of the technologies capabilities, the key engineering principals related to the areas, material analysis, and key trade-offs related to the technical areas. Approximately one technical analysis paper is expected per quarter. Each document could range from 5 to 25 pages per document.

CDRL C005: Technical Analysis Reports and Summaries

5.0. SECURITY REQUIREMENTS

This contract will require the contractor to have a Secret Facility Clearance and will require contractors to obtain and maintain classified access eligibility. The contractor shall have a valid Secret Facility Clearance and a Secret Safeguarding Level prior to classified performance at the contractor's facility. The prime contractor and all sub-contractors (through the prime contractor) shall adhere to all aspects of DoD Directive 5220.22-M and DoD Manual 5220.22 Volume 2. All personnel identified to perform on this contract shall maintain compliance with Department of Defense, Department of the Navy, and Marine Corps Information and Personnel Security Policy to include completed background investigations (as required) prior to classified performance. This contract shall include a DoD Contract Security Classification Specification (DD-254) as an attachment.

Facility Security Officers (FSOs) are responsible for notifying the MCSC AC/S G-2 Personnel Security Office (PERSEC Office) via encrypted e-mail to MCSC_Security@usmc.mil or 703-432-3374/3952 if any contractor performing on this contract receives an unfavorable adjudication. The FSO must also notify the PERSEC Office, within 24 hours, of any adverse/derogatory information associated with the 13 Adjudicative Guidelines concerning any contractor performing on this contract, if they have been issued a CAC, a MCSC Building Badge and/or granted classified access. The FSO shall notify the Government (written notice) within 24 hours of any contractor personnel added or removed from the contract that have been issued a Common Access Card (CAC) and/or a MCSC Building badge/access.

5.1 Defense Biometric Identification (DBID) Card

Certain contractors may require the issuance of a DBID card in order to gain access to Marine Corps bases/stations. The COR will identify and approve only those contractor employees performing on this contract that require a DBID card in order to perform their job function aboard the base. All contractor personnel accessing Marine Corps Base Quantico and Marine Corps Systems Command must be in compliance Access Control policy identified within MCSCO 5530.2A Access Control Order.

5.2 Common Access Cards (CAC) Requirement

The COR will identify and only approve those contractor employees performing on this contract that require CACs in order to perform their job function. In accordance with Headquarters, United States Marine Corps issued guidance relative to Homeland Security Presidential Directive – 12 (HSPD-12), all personnel must meet eligibility criteria to be issued a CAC. In order to meet the eligibility criteria, contractor employees requiring a CAC must obtain and maintain a favorably adjudicated Personnel Security Investigation (PSI). Prior to authorizing a CAC, the employee's Joint Personnel Adjudication System (JPAS) record must indicate a completed and favorably adjudicated PSI or (at a minimum) that a PSI has been submitted and accepted (opened). The minimum acceptable investigation is a T-1 or a National Agency Check with Written Inquiries (NACI). If a contractor employee's open investigation closes and is not favorably adjudicated, the CAC must be immediately retrieved and revoked. CACs are not issued for convenience.

Facility Security Officers (FSOs) are responsible for notifying the MCSC AC/S G-2 Personnel Security Office (PERSEC Office) at 703-432-3490/3952 if any contractor performing on this contract receives an unfavorable adjudication after being issued a CAC. The FSO must also immediately notify the PERSEC Office of any adverse/derogatory information associated with the 13 Adjudicative Guidelines concerning any contractor issued a CAC, regardless of whether a JPAS Incident Report is submitted.

Each CAC is issued with a "ctr@usmc.mil" e-mail account that the individual contractor is responsible to keep active by logging in on a regular basis (at least twice a month), sending an e-mail and clearing any unneeded e-mails. Contractors issued a CAC are prohibited from "auto-forwarding" e-mail from their .mil e-mail account to their .com e-mail account. If the "ctr@usmc.mil" e-mail account is not kept active, G-6 will deactivate the account and the CAC will also lose its functionality. Contractor employees shall solely use their government furnished "ctr@usmc.mil" e-mail accounts for work supporting the USMC, conducted in fulfillment of this contract, and shall not use a contractor supplied or personal e-mail account to conduct FOUO government business. The use of a contractor or personal e-mail account for contractor business or personal use is allowed, but only when using cellular or a commercial internet service provider.

If a contractor loses their eligibility for a CAC due to an adverse adjudicative decision, they have also lost their eligibility to perform on MCSC contracts.

All contractor personnel shall be in compliance with the Marine Corp Base Quantico Access Control policy. Personnel shall be cleared and authorized for access aboard the installation and

into MCSC facilities by the installation Provost Marshall's Office (PMO). Any of the following identified by PMO shall result in an unfavorable outcome: on a national terrorist watch list; in the United States illegally; subject to a current debarment order from any military installation; a prisoner on work release or parole; a registered sex offender; convicted of a felony within the previous two years; or determined by the Installation Commander to be a detriment to the safety, security, or good order and discipline of the installation.

The vendor shall return a completed Vendor Screening Form, Enclosure (5) of Attachment J-3, in order to identify all contractor personnel who will be accessing Marine Corps Base Quantico, MCSC facilities, and/or handling government assets. This form shall include required personal identification information for each respective contractor personnel and shall be either: hand delivered to the MCSC Security Office, faxed to 703-432-3481 (attn.: Physical Security), or sent in a password protected document to mcsc_physicalsecurity@usmc.mil. If the vendor screening form shall be sent via email, the password shall be provided and sent in a separate email. The completed form shall be provided to the MCSC Security Office for vetting no less than two (2) weeks prior to work being conducted in our government facilities. The security office will respond with any favorable or unfavorable screening outcomes as they are received from the installation PMO. Any personnel who receive an unfavorable outcome will not be authorized to perform work on this contract. Personnel identified as replacements shall also be vetted.

5.3 Marine Corps Base Quantico (MCBQ) Installation Gate Access

Access onto MCBQ requires the use of an active Department of Defense Personally Identifiable Verification (PIV) credential (i.e. Common Access Card (CAC), Military Dependent Identification Card, Military Retiree Identification Card, Transportation Worker Identification Credential) that can be scanned at all installation Gates prior to being granted access onto the installation. Contractors/vendors who require routine/reoccurring access to MCBQ and are not receiving a CAC in support of this contract effort (or do not already have an acceptable PIV), are eligible for a DBID card. DBID cards may be obtained at no cost from the MCBQ Provost Marshall's Office (PMO) after coordination with the COR and the MCSC, AC/S G2, Physical Security Team (PHYSEC Team). To obtain a DBID card, the vendor shall submit a completed Vendor Screening Form (obtained from the COR or the PHYSEC Team) via: encrypted email to mcsc_physicalsecurity@usmc.mil, faxing to 703-432-3481 (attn.: Physical Security), or a hand delivered typed hard copy to the PHYSEC Team at Building 2200. The information on the Vendor Screening Form will be used by MCBQ PMO to conduct a background check. The vendor will be notified of the results of their vendor screening background check by the PHYSEC Team and/or COR. Vendors who do not meet the eligibility standards, will not be cleared for access onto MCBQ or MCSC. Vendors who meet the eligibility standards and receive a favorable response to the background check will be required to complete the DBID registration process using a website address/link that will be provided by the PHYSEC Team or COR. Once the Vendor has successfully completed the DBID registration process, a registration code will be provided. The registration code shall be printed and hand carried by the Vendor to MCBQ PMO, Bldg 2043, between the hours of 0700 - 1500 in order to be issued the DBID card. DBID cards will be issued for a period of 3 years regardless of contract expiration. For additional questions regarding submission of the Vendor screening Form or access requirements, you may contact the PHYSEC Team at mcsc_physicalsecurity@usmc.mil or by calling 703-432-3964/3909.

5.4 Marine Corps Systems Command Facility Access

All contractor personnel accessing Marine Corps Systems Command facilities/buildings, must maintain compliance with access control policy identified within MCSCO 5530.2A - Access Control Order. Access into MCSC facilities requires use of a Command facility access badge issued by the PHYSEC Team. Contractor personnel assigned to sit within MCSC spaces with a dedicated (by name) workspace will be considered “on-site” contractors and may be issued a Green badge with the holder’s photograph. Contractor personnel that frequently visit (three or more times a week) MCSC spaces will be considered “off-site” contractors and may be issued an Orange badge with the holder’s photograph. Issuance of a MCSC facility access badge shall be initiated by the COR using the Badge Request process hosted on the MCSC VIPER website. Vendors may be issued a MCSC facility badge prior to issuance of a CAC or DBID card; however, receipt of an unfavorable response will result in deactivation of any currently issued MCSC facility access badge. All other vendors supporting this contract who do not meet the “Green” or “Orange” badge standards shall be required to have their visit to MCSC notified in advance using the MCSC Visitor Notification System hosted on the MCSC VIPER website. Visitor Notifications shall only be submitted by a MCSC sponsor with access to the MCSC VIPER website. Visitors who arrive at MCSC facilities without an approved Visitor Notification on file shall be turned away unless a MCSC escort with a “White”, “Powder Blue”, or “Green” badge can be reasonably coordinated. Vendors possessing an “Orange” badge are not authorized to escort visitors without an approved Visitor Notification on file. All “Green” and “Orange” badges will be programmed with unescorted access into approved MCSC facilities Monday through Friday from 0630-1700. Unescorted access outside of these times to include federal holidays, furloughs, shutdowns, etc. is restricted. For additional questions regarding MCSC facility access requirements, you may contact the PHYSEC Team at mcsc_physicalsecurity@usmc.mil or by calling 703-432-3964/3909.

5.5 Marine Corps Enterprise network (MCEN) Computer Access

Contractor personnel accessing Marine Corps Systems Command Computer systems, must maintain compliance with United States Marine Corps Enterprise Cybersecurity Manual 007 Resource Access Guide.

Contractor personnel will submit a DD 2875, and completion certificates for the CYBERC course located on MarineNet located at <https://www.marinenet.usmc.mil> The CYBERC course consist of the DOD Cyber Awareness Challenge and Department of the Navy Annual Privacy Training (PII). Contractors will have to create a MarineNet account in order to acquire the required training.

MCEN IT resources if provided are designated For Official Use Only (FOUO) and other limited authorized purposes. DoD military, civilian personnel, consultants, and contractor personnel performing duties on MCEN information systems may be assigned to one of three position sensitivity designations.

1) ADP-I (IT-1): Favorably adjudicated T-5, T5R, Single Scope Background Investigation (SSBI)/SSBI Periodic Reinvestigation (SBPR)/SSBI Phased Periodic Reinvestigation (PPR)

2) ADP-II (IT-2): Favorably adjudicated T-3, T3R, Access National Agency Check and Inquiries (ANACI)/ National Agency Check with Law and Credit (NACLC)/Secret Periodic Review (S-PR)

3) ADP-III (IT-3): Completed T-1, National Agency Check with Inquiries (NACI)

All privileged users (IT-1) must undergo an SSBI regardless of the security clearance level required for the position. Privileged users must maintain the baseline Cyberspace Workforce Information Assurance Technical (IAT) or Information Assurance Manager (IAM) relating to the position being filled. Privileged users are defined as anyone who has privileges over a standard user account as in system administrators, developers, network administrators, code signing specialist and Service Desk technicians.

All MCEN users must read, understand, and comply with policy and guidance to protect classified information and CUI, and to prevent unauthorized disclosures in accordance with United States Marine Corps Enterprise Cybersecurity Manual 007 Resource Access Guide and CJCSI 6510.01F.

5.6 MCEN Official E-mail usage.

MCEN IT resources are provided For Official Use Only (FOUO) and other limited authorized purposes. Authorized purposes may include personal use within limitations as defined by the supervisor or the local Command. Auto forwarding of e-mail from MCEN-N to commercial or private domains (e.g., Hotmail, Yahoo, Gmail, etc.) is strictly prohibited. E-mail messages requiring either message integrity or non-repudiation are digitally signed using DoD PKI. All e-mail containing an attachment or embedded active content must be digitally signed.

MCEN users will follow specific guidelines to safeguard Controlled Unclassified Information (CUI), including PII and For Official Use Only (FOUO). Non-official e-mail is not authorized for and will not be used to transmit CUI to include PII and Health Insurance Portability and Accountability Act (HIPAA) information. Non-official e-mail is not authorized for official use unless under specific situations where it is the only mean for communication available to meet operational requirements. This can occur when the official MCEN provided e-mail is not available but must be approved prior to use by the Marine Corps Authorizing Official (AO).

All personnel will use DoD authorized PKI certificates to encrypt e-mail messages if they contain any of the following:

1. Information that is categorized as For Official Use Only (FOUO) or Sensitive but Unclassified (SBU).
2. Any contract sensitive information that normally would not be disclosed to anyone other than the intended recipient.
3. Any privacy data, PII, or information that is intended for inclusion in an employee's personal file or any information that would fall under the tenets of MSGID: DOC/5 USC 552A. Personal or commercial e-mail accounts are not authorized to transmit unencrypted CUI or PII.
4. Any medical or health data, to include medical status or diagnosis concerning

- another individual.
5. Any operational data regarding status, readiness, location, or deployment of forces or equipment

5.7 Contractor Employee Identification.

All contract personnel attending meetings, sending emails, answering Government telephones, and working in other situations where their contractor status is not obvious to third parties shall clearly identify themselves as contractors. Contract personnel shall wear distinguishing badges or other visible identification during meetings with Government personnel or other parties.

6.0 CONTRACTOR FURNISHED EQUIPMENT

Contractor shall provide the following IT Equipment and shall ensure the equipment is maintained, serviceable and functional throughout the period of performance of the contract. Laptop computer for each employee Air Card or MIFI for Contractor personnel when meeting aboard base. (*) (**) Adobe Professional or equivalent MS Office Suite (2010 or 2013) to include MS Project (2010 or 2013) (***)

* Contractor personnel are not authorized to connect corporate computers to Government internet or intranet.

** Quantity will be at the Contractor's discretion in order to support multiple events or personnel.

*** Contractor personnel involved with scheduling or EVM will require MS Project

6.1 Contractor Assets Connectivity to the MCEN

The contracting company will comply with MCENMSG-Unification 003-14 ENABLING CONTRACTOR ASSET CONNECTIVITY TO THE MCEN. The Contractor representative will transfer the contractor owned laptops to the MCSC G-6, Information Technology Asset Management (ITAM) department to have the MCEN images placed on each laptop before it is authorized to connect to the MCEN. All Contractor owned laptops must meet or exceed the USMC laptop specifications. Attachment J-4 list laptops authorized to be attached to the MCEN, an updated copy of this list can be obtained from MCSC G-6 upon request.

Upon completion of the contract or at such time as the contractor reclaims the asset from the USMC, non-Government owned internal/external hard drives shall become the property of the U.S. Government. Once the hard drives have been removed, the laptops/assets will be returned to the Contractor. For additional questions regarding current system specifications contact the MCSC, ITAM lead at (703) 432-4396.

6.2 Magnetic Hard Drive Storage Devices

This paragraph covers the requirements of classified and unclassified internal and removable magnetic and Solid State hard drives that store the Government data. This includes, but is not limited to, storage area network (SAN) devices, servers, workstations, laptops/notebooks, printers, copiers, scanners and multi-functional devices (MFD)

with internal hard drives, removable hard drives and external hard drives. Upon disposal, replacement, turn in of hard drives or completion of the contract, non-Government owned internal\external hard drives shall become the property of the U.S. Government in accordance with GENADMIN Processing of Magnetic Hard Drive Storage Media for Disposal.

7.0 TRANSITION & DATA TRANSFER

The Government seeks to ensure all Government-owned program data is stored on a Government SharePoint portal. The Contractor shall follow the transition plan submitted and keep the Government fully informed of status throughout the transition period. Throughout the phase-in periods, it is essential attention be given to minimize interruptions or delays to work in progress that would impact the organizational mission. The Contractor must plan for the transfer of work control, delineating the method for processing and assigning tasks during the phase-in/phase-out periods. Progress will be captured in the first three months of reporting status, as well as, any issues concerning transfer of tasks or data from incumbent.

8.0 CONTRACTOR FACILITY

The Contractor shall provide meeting room (s) at the contractor's facility to support Government meetings as needed, such as in-progress reviews and IPT meetings. Estimated participation at these events is 25 individuals. These rooms shall facilitate network calling, internet access to accommodate at least ten individual ports, telephone conferencing, and audio/video projection capability.

9.0. DELIVERABLES

The Contractor shall provide data deliverables as described in this PWS. Data deliverables shall be specified by the government. Format and delivery schedule for data deliverables shall be outlined in CDRLs.

10.0 OTHER DIRECT CHARGES (ODCs)

Laptops, cellular equipment/services, and other items of convenience are not reimbursable as ODCs.

10.1 Government printing.

The Government is responsible for the funding of any mass printing requirements resulting from the contract. These mass printing requirements will be provided via separate funding from the Government to DLA and be accomplished through the local Document Automation and Production Service (DAPS, now called DLA Document Services) and are not a reimbursable ODCs. Impromptu printing requirements in which DAPS is determined to be too unresponsive to satisfy program office objectives may be considered as allowable ODCs

11.0 TRAVEL

The Contractor shall be required to travel in performance of this contract. The numbers of trips and types of personnel traveling shall be limited to the minimum required to accomplish work

requirements and shall be coordinated with the COR. All travel shall be pre-approved by the COR.

Travel is anticipated but not limited to the following destinations:

29 Palms, CA
San Diego, CA
Camp Lejeune, NC
Cherry Point, NC
Albany, GA
Crane, IN
Yuma, AZ
Waco, TX
Charleston, SC
Aberdeen Proving Grounds, MD
Picatinny Arsenal, NJ
Oahu, HI

11.1 Travel Information

Local travel to or within the Quantico local commuting area as defined in Marine Corps Base Order 7220.1C is not reimbursable. The Contractor shall only travel on a reimbursable basis after Contracting Officer or COR advance approval. CONUS and OCONUS travel is reimbursable in accordance with FAR 31.205-46 and within the funds limitation specified in the contract. The estimated travel required under this effort is defined in the following paragraphs.

Before travel, the Contractor shall prepare a travel request for COR/ACOR approval 14 days in advance of CONUS travel and 45 days in advance for OCONUS travel.

If traveling OCONUS alone, the Contractor shall maintain communications with the Government Team Lead or Project Officer.

Travel will be on a cost reimbursement basis in strict accordance with the task order and Federal Acquisition Regulation (FAR) Part 31.205-46 Travel Costs, and the JTR, Volume 2, DoD Civilian Personnel(Appendix A) for authorized and allowable travel expenses incurred while traveling on official Government business. Contractor personnel shall familiarize themselves with the JTR's permissible, reimbursable expenditures before authorized travel. Travel expenses include transportation, lodging Per Diem and incidentals such as airline baggage fees and parking. Some lodging establishments provide upgraded conveniences travelers may desire, such as room upgrades and amenities. These conveniences are unessential and therefore not reimbursable. Travel allowances are for official Government business only. Personal leisure travel expenses are not reimbursable. Excess costs, circuitous routes, luxury accommodations, unnecessary delays, and unnecessary services and other similar expenses in the performance of official Government business are not reimbursable. Except as set forth in Section 8.2.4 below, the Government will only reimburse the contractor for economy/coach-class transportation (e.g. not first class or business class). When a contractor is traveling alone, the government will only reimburse compact cars for rental car transportation. The Government will only reimburse economy lot parking. The Government will not reimburse the contractor for valet parking. The

Government will reimburse for reasonable dry cleaning expenses incurred for travel that requires lodging for more than five consecutive working days. Upon request by the Contracting Officer or COR, the Contractor shall submit receipts for all expenses within five days of the request. The Contractor shall make receipts available upon Government request for review at any time during performance of the contract.

The Contractor may in advance request COR approval for other than economy/coach-class accommodations due to medical reasons only if a competent medical authority certifies a need due to medical disability or special circumstances. The Contractor may in advance request COR advance approval for larger rental vehicles to accommodate three or more Contractor personnel traveling at the same time to the same location.

12.0 PERFORMANCE MANAGEMENT AND QUALITY ASSURANCE

12.1 Quality Control

The Contractor shall develop and maintain an effective quality control program (QCP) to ensure it performs services in accordance with this PWS and the entire task order. The Contractor shall develop and implement procedures to identify and prevent defective services. The Government will accept the finalized QCP at the time of award of the task order. The Contracting Officer may notify the Contractor of required modifications to the plan during the period of performance. In cases where the Contracting Officer requires a QCP modification, the Contractor shall coordinate its modifications with the Contracting Officer before seeking final acceptance. The Contractor shall provide any modifications to the program during the period of performance to the Contracting Officer for review no later than ten working days before the date the change would take effect. The QCP is subject to Government approval. The Government may find the QCP "unacceptable" whenever the Contractor's procedures do not accomplish quality control objectives. The Contractor shall revise the QCP within ten working days from receipt of notice that the QCP is "unacceptable."

12.2 Performance Requirements Summary (PRS)

The government performance requirements, standards, and surveillance methods are listed in the PRS (Table 4). The performance requirements correspond to paragraph 3 thru paragraph 7 of the PWS. The standards in the PRS define the benchmarks used to measure performance. The acceptable quality level (AQL) is the maximum acceptable variation from the performance standard. The COR will use the PRS to evaluate contractor performance and ensure all products and services are delivered in a timely and effective manner.

12.3 Quality

This section describes the Quality Control components for this effort. The Government shall monitor the Contractor's performance under this Task/Delivery Order in accordance with the Government's Performance Requirement Summary (PRS) Attachment J-2.

13.0 NMCAR 5237.102-90 SYSTEM FOR AWARD MANAGEMENT SERVICE CONTRACT REPORTING

The contractor shall report contractor labor hours (including subcontractor labor hours) required and total amount invoiced for performance of services provided under this contract for via the System for Award Management (SAM) secure data collection site Service Contract Report (SCR). The contractor is required to completely fill in all required data fields using the following web address www.sam.gov

Reporting inputs will be for:

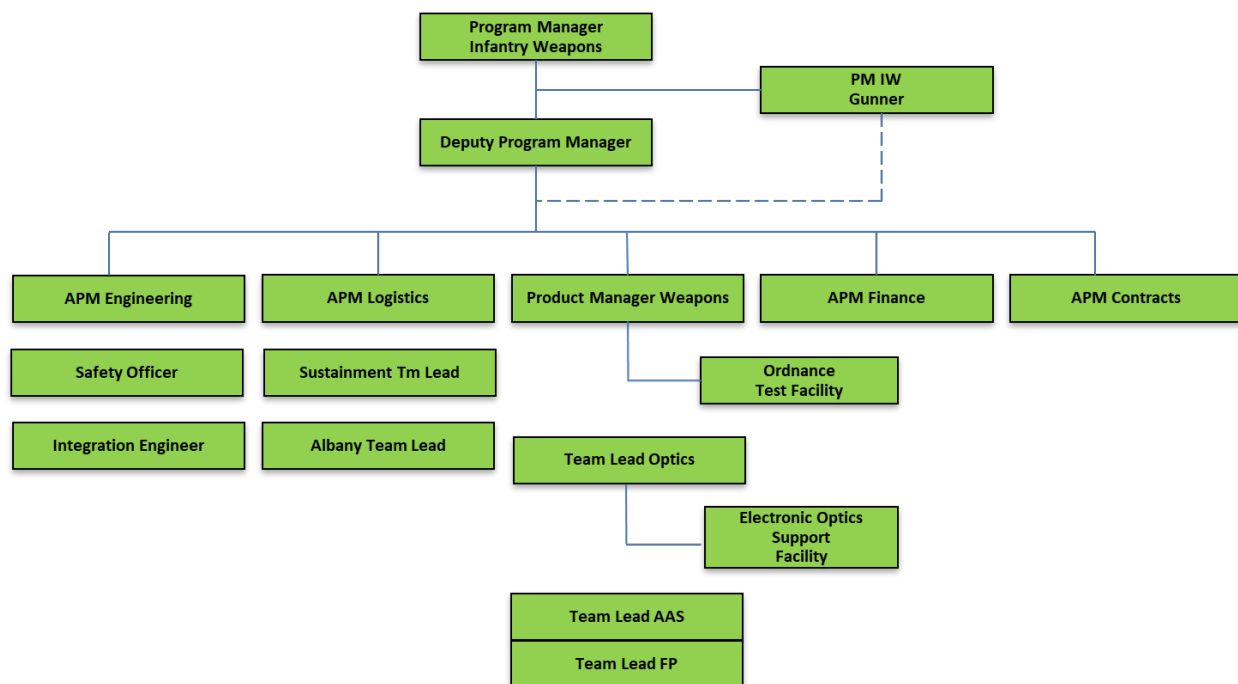
- Total Amount Invoiced: Total dollar amount invoiced for services performed during the previous Government fiscal year (FY) under this contract (this amount should include the prime and any subcontract amount).
- Prime Contractor Hours Expended: Prime contractor direct labor hours expended on the services performed during the previous Government fiscal year. The amount entered will be automatically divided by 2,080 hours to calculate a Full Time Employee (FTE) equivalent, displayed under the Prime Contractor Hours Expended as Prime Contractor FTEs.

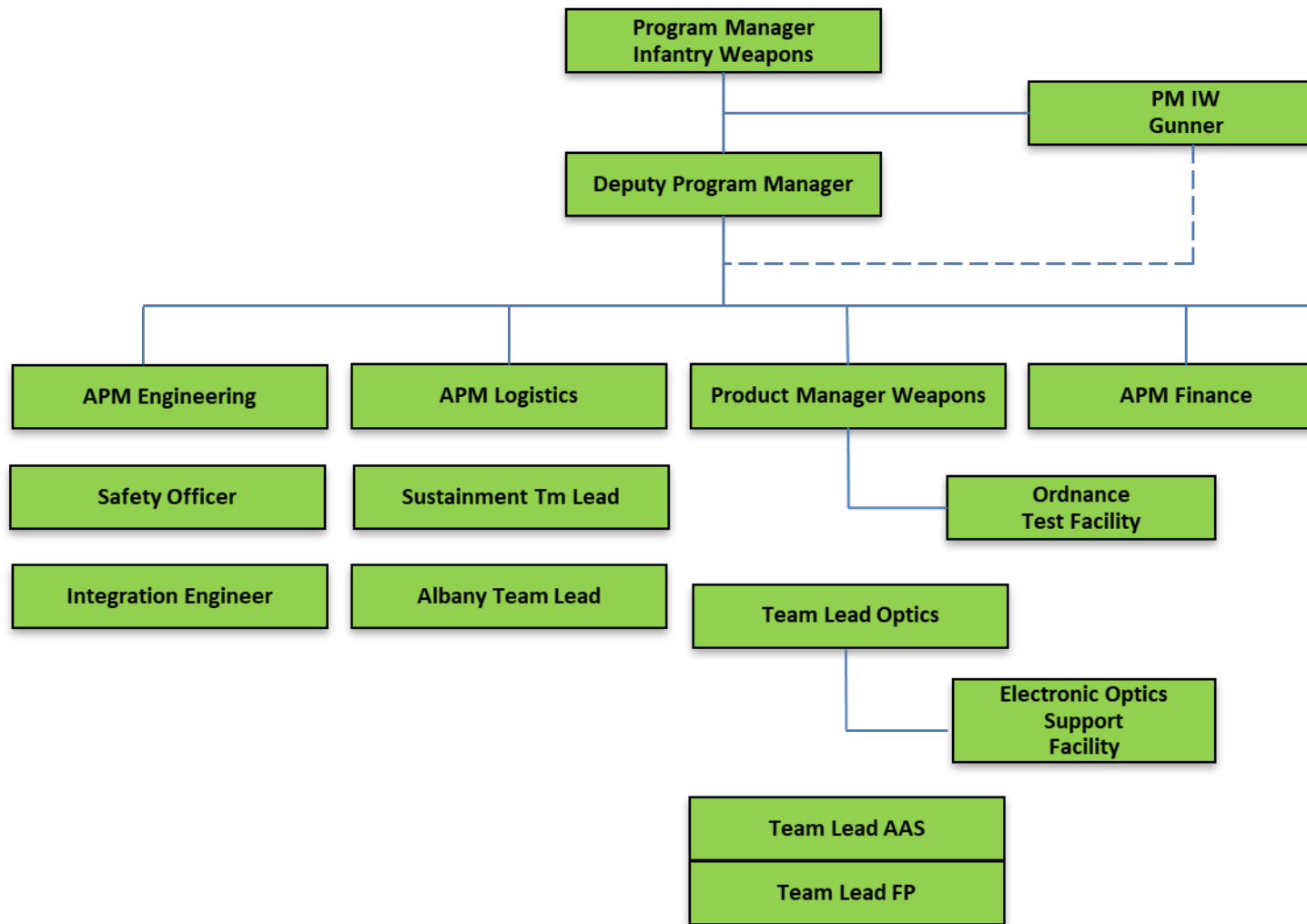
The record can be edited as frequently as necessary until the end of the reporting period. All data shall be reported no later than October 31 of each calendar year.

The contractor must be an entity registered in SAM, have an individual SAM user account with the Entity Administrator, Entity Registration Representative, or Reporter role for that entity.

Additional information may be found on the SAM Help page located at:
<https://sam.gov/SAM/pages/public/help/samQUserGuides.jsf>

Table 1
PM Infantry Weapons
Organization





ORDER FOR SUPPLIES OR SERVICES										PAGE 1 OF 21	
1. CONTRACT/PURCH ORDER/AGREEMENT NO. N0017819D8849			2. DELIVERY ORDER/CALL NO. M6785421F3004		3. DATE OF ORDER/CALL (YYYYMMDD) 2021MAR05		4. REQUISITION/PURCH REQUEST NO. M67854-20-R-3021		5. PRIORITY Unrated		
6. ISSUED BY MARCORSYSCOM 2200 Lester St Bldg 2200 Quantico, VA 22134-6050			CODE M67854		7. ADMINISTERED BY (If other than 6) SCD: C			8. DELIVERY FOB <input type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)			
9. CONTRACTOR X Corp Solutions, Inc. 1010 Corporate Drive, Ste 310 Stafford, VA 22554			CODE 6C9K7		FACILITY 967917704		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		
							12. DISCOUNT TERMS Net 30 Days WAWF				
							13. MAIL INVOICES TO THE ADDRESS IN BLOCK SEE SECTION G				
14. SHIP TO SEE SECTION F			CODE		15. PAYMENT WILL BE MADE BY DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus, OH 43218-2264			CODE HQ0338		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER		DELIVERY/ CALL <input checked="" type="checkbox"/>		This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.							
		PURCHASE <input type="checkbox"/>		Reference your _____ furnish the following on terms specified herein.							
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.											
X Corp Solutions, Inc.				Robert Chapman							
NAME OF CONTRACTOR				SIGNATURE				TYPED NAME AND TITLE			
								DATE SIGNED (YYYYMMDD)			
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE SEE SCHEDULE											
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT
		SEE SCHEDULE									
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA /s/Scott Bishop BY:				03/05/2021 CONTRACTING/ORDERING OFFICER		25. TOTAL \$3,816,920.00	
										26. DIFFERENCES	
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:											
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE						28. SHIP. NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		29. D.O. VOUCHER NO.		30. INITIALS	
f. TELEPHONE NUMBER		g. E-MAIL ADDRESS				31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.										34. CHECK NUMBER	
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER								35. BILL OF LADING NO.	
37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.	